



SENATE MEETING
 Tuesday, September 9, 2014 4:00 pm LB322

MINUTES

- PRESENT:** Kris Bulcroft (Chair), Nanci Lucas (Vice-Chair), Carol Aitken, Jean Bennett, Don Bentley, Chris Bottrill, Brent Calvert, Cierrah DiCesare-Cawker, Leighan Crowe, Julia Denholm, Sacha Fabry, Rick Gale, Ken Haycock, David Kirk, Reini Klein, Grace Makarewicz, Karen McCredie, Paul McMillan, Jennifer Moore, Natahsha Prakash, Emma Russell, Sandra Seekins, Sharka Stuyt, Michael Victor, Stephanie Wells, Daniel Yasinski
 Recording Secretary: Mary Jukich
- REGRETS:** Darin Feist, Violet Jessen, Brent Leigh, Kim McLeod, Grace McNab, Cheryl Webb
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The Chair called the meeting to order at 4:00 p.m.

1. APPROVAL OF AGENDA

Two information items were added to the agenda:

- Item #1 – Truth and Reconciliation
- Item #2 – Cedar Building elevator

*Grace Makarewicz moved and Leighan Crowe seconded that:
 The amended agenda be approved.*

CARRIED

2. MINUTES

*Daniel Yasinski moved and Jennifer Moore seconded that:
 The minutes of the August 19, 2014 meeting be approved.*

CARRIED

3. CHAIR AND VICE-CHAIR'S REPORTS

Chair's Report

Kris reported the first public forum on strategic planning was well attended. The next forum is scheduled for September 15th at 3:00 p.m. Information will be posted on the website and regularly updated.

Everyone was acknowledged and thanked for the successful Student Orientation and Cap U Street Party on September 2nd.

Senators were reminded of the Board dinner on Tuesday, September 16th.

Vice-Chair's Report

Stephanie Wells, voting faculty representative from the Faculty of Global and Community Studies, Brent Calvert, CFA representative and Calvin DeGroot,



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student representative were introduced and welcomed to Senate.

Emma Russell, representative from the Faculty of Global and Community Studies assumed voting rights in the absence of Kim McLeod.

4. BUSINESS ARISING

- (a) Senate Sub-Committees
Presented by: Nanci Lucas

Members were encouraged to volunteer on any remaining vacancies on the Senate sub-committees. Lists of committee members will be posted on the website.

5.. NEW BUSINESS

- (a) Senate By-Election
Presented by: Karen McCredie

As a result of Stephen Atkins' leave, a by-election will be called for the Faculty of Fine and Applied Arts for a non-voting alternate representative.

Wednesday, Sept 10	Call for Nominations
Wednesday, Sept 24 – 4:00 p.m.	Call for Nominations Closed
Thursday, Sept 25 – 11:30 a.m.	Orientation
Thursday, Oct 23 – 12:01 a.m.	Voting Open
Wednesday, Oct 29 – 11:59 p.m.	Voting Closed
Monday, Nov 3	Election Results Announced

- (b) Graduates
Presented by: Karen McCredie

Senate was presented with a list of 279 graduates who had met the graduation requirements for their program.

Karen McCredie moved and Stephanie Wells seconded:

14/47 That Senate approve the list of graduates as presented.

CARRIED



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6. STANDING ITEMS

- (a) Board Policy Update
Presented by: Kris Bulcroft

Clarification was provided on a previous Board motion with regard to the Discontinuance of Programs or Courses Policy. The Policy will, in fact, be reviewed by a Senate sub-committee.

- (b) Strategic Planning
Presented by: Rick Gale

The Senate Strategic Planning Advisory Committee was formed to begin work on the Strategic Plan, and it is anticipated that a first draft be completed by September 15th.

In order to ensure a collaborative process, various forums for the campus community will be scheduled.

A Strategic Planning website is also available and will be regularly updated.

7. OTHER BUSINESS

No other business was presented.

8. CURRICULUM COMMITTEE

- (a) Resolutions
Presented by: Jean Bennett

The resolutions brought forward from the August 22, 2014 Senate Curriculum Committee were presented to Senate.

Sandra Seekins moved and Jennifer Moore seconded that:

14/48 SCC resolutions 14/73, 14/74, 14/75 and 14/76 be endorsed by Senate.

CARRIED

9. SELF-EVALUATION COMMITTEE

Presented by: Grace Makarewicz

Senate was provided with the Senate Self-Evaluation Survey Report.

There was a discussion on the implications of some of the responses in that some members may not fully understand their role on Senate, and it was



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suggested that a review of the University Act along with Senate orientation would be beneficial.

Concern was expressed with regard to how information was channeled from Senate to the Board. In this regard, it was noted Board representatives sit on Senate, and the Senate Vice-Chair attends and reports at Board meetings.

The survey findings will be distributed to Senate and the Committee was requested to provide a further analysis on and recommendations around areas that could be improved.

10. BY-LAW, POLICY AND PROCEDURE COMMITTEE

- (a) Senate By-laws
Presented by: Nanci Lucas

Further to the notice of motion presented at the August 19th Senate meeting and in order to comply with the University Act, the Committee recommended revision to the Senate By-laws to indicate that the Registrar is an appointed non-voting member of Senate.

Nanci Lucas moved and Julia Denholm seconded:

- 14/49** Article 1.1 of the Senate By-laws be revised to remove the Registrar from appointed voting member to appointed non-voting member.

CARRIED

Senate requested the Committee to undertake a further review of S2009-03 Requirements for Credential Policy, specifically the 25% residency requirement.

Senate was advised of a recent arrangement to allow Kwantlen's Research Ethics Board review Capilano research proposals until a policy and a Research Ethics Board is put in place.

11. INFORMATION ITEMS

Item #1 – Truth & Reconciliation

A brief outline was provided of the events scheduled during Truth & Reconciliation week.

The Witness Blanket will be on display at the North Vancouver Campus for approximately two months.



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Item #2 – Cedar Elevator

Concern was expressed with regard to ongoing issues with the Cedar Building elevator.

There being no further business, and on motion duly made, the meeting was adjourned at 5:00 p.m.

Next Meeting: Tuesday, October 7, 2014
