



## SENATE MEETING

Tuesday, May 9, 2023 4:00 pm  
 Capilano University, Library Building, Room LB 322

### MINUTES

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**Present:** Paul Dangerfield (Chair), Deanna Baxter, John Brouwer, Rosie Anza-Burgess, Sue Dritmanis, Iana Dokuchaeva, Brian Ganter, Victor Gelano, Christy Goerzen, Deb Jamison, Manpreet Kaur, Tracy Penny Light, Maia Lomelino, Anthea Mallinson, Amina El Mantari, Brad Martin, Corey Muench, Lesley Nelson, Christina Neigel, Ramin Shadmehr, Dennis Silvestrone, Laureen Styles, Jason Tam, Robert Thomson, Diana Twiss, Kyle Vuorinen, Stephen Williams, Recorder: Mary Jukich

**Regrets:** Lara Duke, Kyle Guay, Karandeep Sanghera, Michael Thoma

**Guests:** Manpreet, Eduardo Azmitia

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#### **Land Acknowledgement**

*Capilano University is named after Chief Joe Capilano, an important leader of the Skwxwú7mesh (Squamish) Nation of the Coast Salish Peoples. We respectfully acknowledge that our campuses are located on the territories of the Lílwat, xʷməθkʷəy̓əm (Musqueam), shíshálh (Sechelt), Skwxwú7mesh (Squamish) and Səlílwataʔ/Selilwitulh (Tseil-Waututh) Nations.*

#### **1. Welcome**

The Chair called the meeting to order at 4:00 pm.

In the absence of Michael Thoma, Anthea Mallinson assumed voting rights for the Faculty of Fine and Applied Arts.

In the absence of Kyle Guay, Victor Gelano assumed voting rights for the Faculty of Global and Community Studies.

#### **2. Approval of the Agenda**

*Paul Dangerfield moved and Diana Twiss seconded:*

To adopt the agenda.

**CARRIED**

#### **3. Approval of the Minutes**

*Paul Dangerfield moved and Maia Lomelino seconded:*

To adopt the April 4, 2023 minutes.

**CARRIED**  
**1 abstention**

#### **4. Correspondence Received**

No correspondence was received.

#### **5. Business Arising**



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#### 5.1 Self-Evaluation Committee

*Presented by: Christina Neigel*

Senate members were informed that to date, 21 responses to the survey were received. The survey will remain open until May 10 and Senators were encouraged to complete the survey.

#### 6. New Business

##### 6.1 Graduates

*Presented by: Kyle Vuorinen*

The Registrar submitted a list of 821 graduates, verified by the Registrar's Office, to have met the graduation requirements of their program.

*Kyle Vuorinen moved and Laureen Styles seconded:*

**23/17** Senate approve the students from the five Faculties for their respective credentials for graduation.

**CARRIED**

#### 7. Committee Reports

##### 7.1 Academic Planning and Program Review Committee

*Presented by: Sue Dritmanis*

The committee met on April 11 and Aurelea Mahood, Director, Academic Initiatives Planning (AIP), provided an overview of external advisory committees, as well as a presentation on Review 2.0 annual snapshot activities.

##### 7.2 Bylaw, Policy and Procedure Committee

*Presented by: Corey Muench*

The committee met on April 11, April 25 and May 9.

At the April 11 and April 25 meetings, work continued to be focussed on the revisions to the Senate Bylaws and the Senate election procedures. The committee also reviewed the Honorary Degree Policy and Procedures and one of the recommendations was to include wording around EDI in terms of consideration for honorary degree recipients.



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At the May 9 committee meeting work was focussed on the Board policy, B.102 Policy on Policy Management.

#### 7.3 Curriculum Committee

*Presented by: Deb Jamison*

##### 7.3.1 Resolution Memorandum

The resolutions brought forward from the April 21, 2023 Senate Curriculum Committee meeting were presented to Senate for approval.

*Deb Jamison moved and Robert Thomson seconded:*

**23/18** Senate approve SCC Resolutions 23/29 to 23/35.

**CARRIED**

#### 7.4 Teaching and Learning Committee

*Presented by: Diana Twiss*

The committee met on April 18 and reviewed correspondence received from the Faculty of Arts & Sciences relating to the use of Chat GPT. In addition, the committee members provided feedback on the current Academic Integrity Policy and Procedures.

Various reports were also presented at the committee meeting, and one of the key highlights was as follows:

- The Indigenous framework will be presented to the remaining faculty for input as well as the summer students. As requested by the Elders, the framework will be a “living” document and continue to evolve.

#### 7.5 Budget Advisory Committee

*Presented by: Deb Jamison*

The committee is scheduled to meet on Thursday, June 1.

### 8. Other Reports

#### 8.1 Senate Chair



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Paul Dangerfield provided the Chair's report, including the following highlights:

- The Senate orientation typically takes place in the fall during a regular Senate meeting. However, for this year work will be undertaken to develop a different format as well as a more fulsome package for new Senators, and to determine a more appropriate timing for the orientation.
- The Chair provided an update on the digital transformation, noting that from January to March information was gathered and April was used for planning the engagement in terms of developing the surveys and approach to ensure that all staff, students, faculty and employees were able to participate and provide feedback. The first survey was recently distributed and moving forward, there will be a series of workshops and additional opportunities scheduled for feedback.
- May is Asian Heritage Month and various activities are scheduled throughout the university. During the month, it is important to recognize that throughout the pandemic there were significant challenges for the Asian community. One of the things that can be done as a university is to continue discussions around programming, content and curriculum and be able to support students, employees and our community. Senators were encouraged to engage and participate in the activities throughout May.
- The Employee Long Service Awards event is scheduled for the coming week and Senators were encouraged to celebrate those employees.

#### 8.2 Senate Vice-Chair

Robert Thomson, provided the Vice-Chair report, including the following highlights:

- On April 12, the Vice-Chair attended the Alumni Awards of Excellence event and noted the diverse nature of the recipients' backgrounds and representation of our community.
- Senators were encouraged to complete the Senate self-evaluation survey.



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- The Vice-Chair will be attending the various convocation ceremonies.

#### 8.3 VP Academic and Provost

Lauren Styles provided the Vice President Academic and Provost report, including the following highlights:

- Digital Learning Strategy has been approved by the Ministry of Post Secondary Education and Future Skills (PSEFS):  
[https://www2.gov.bc.ca/assets/gov/education/post-secondary-education/institution-resources-administration/digital-learning-strategy/digital\\_learning\\_strategy.pdf](https://www2.gov.bc.ca/assets/gov/education/post-secondary-education/institution-resources-administration/digital-learning-strategy/digital_learning_strategy.pdf)
- The development activity with the digital learning framework continues with a draft expected to be circulated in May/June for further input and consultation.
- The Teaching and Learning Symposium with the theme of Health and Wellness had 180 registrations total, and 104 online attendees on the opening day. Thank you all who participated and the CTE and director, teaching and learning for their leadership with this annual event.
- A warm congratulations to this year's Teaching Excellence awardees;
  - Emma Trottier
  - Laura Harrison
  - Kofi J. S. Gbolonyo
  - David Kirk
  - Jerome Genz<https://www.capilanou.ca/about-capu/get-to-know-us/capsule-stories/articles/inspired-teaching/>
- Summer term 1 launched – similar domestic student numbers from last year, nearly double international student numbers.
- [B.106 Program and Course Review and Approval](#) initial scoping for review has commenced; anticipating this will lead to this policy transitioning into several policies, including a specific policy and procedure on academic unit review.



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- The site visit with the exempt status application happened in late April, and we are anticipating the external review report in the near future, with an intention that this can be on the DQAB agenda for June.

#### 8.4 Board Report

Rosie-Anza Burgess provided the Board report, including the following highlights:

The Board met on May 2, 2023 and received several reports, including from the Board Chair, the President and the Senate Vice-Chair. The Board also approved the following:

- Adaptation of the Acting President Policy.
- B.110 Academic Affiliation Agreements Policy.
- The revised B.301 Naming of Buildings, Spaces and Programs Policy.
- The rescission of B.305 System for Naming Buildings at Capilano Policy.
- The rescission of ARM 48 Distinguished Alumni Award and ARM 50 The One to Watch Alumni Award policies.

#### 8.5 Elder Report

A report was not provided as Elder Latash was not in attendance.

#### 9. Discussion Items

No discussion items were presented.

#### 10. Other Business

No other business was presented.

#### 11. Information Items

The following information items were presented:

- The “Legends of the Capilano” book launch was taking place on Tuesday, May 9<sup>th</sup>.
- The retirement celebration for Anthea Mallinson, faculty Senator, will take place on June 16<sup>th</sup> at 3:30 pm.
- Eduardo Azmitia, guest, President of the CFA, provided a brief summary of upcoming events and also acknowledged appreciation for the university’s support.



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- Maia Lomelino, student Senator, was acknowledged for her work and contributions to Senate.

The meeting was adjourned at 5:00 pm.

**Next Meeting: Tuesday, June 6, 2023**

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