	CAPILANO UNIVERSITY COURSE OUTLINE		
	Course Title	**REFLECTIVE PRACTICE IN COMMUNITY SETTINGS**	
Course Number	CLSC 204	**Credits**	3.0
Section Number		**Instructor**	
Term	Spring 2016	**Office**	
Phone		**Local**	

COURSE FORMAT:

Four hours of seminar time per week for a 15-week semester.

PREREQUISITES/CO-REQUISITES:

Prerequisites:

CLSC 101, CLSC 102, CLSC 201, CLSC 202 and ENG 100

Prerequisites or Co-requisites:

CLSC 200, CLSC 203

STUDENT LEARNING OUTCOMES:

In this reflective practice seminar, students will link their studies in previous classes to a particular field of community work including but not limited to: food security and justice, housing for all, youth engagement, harm reduction, environmental action, non-profit management, volunteer coordination or healthy communities.

Upon successful completion of this course, students will be able to:
- Apply community development and leadership principles in a concrete community-based project
- Undertake independent secondary research on themes of choice
- Develop and use personalized rubric for measuring their professional progress
- Develop community-based projects in a collaborative way
- Collaboratively create tangible project deliverables such as a program guide, in-depth proposals, social media material etc
- Prepare and make a professional presentation

REQUIRED TEXTS:

Selected readings.

COURSE CONTENT:

Weekly seminars will be held on the following themes:

- Finding and developing research questions
- Writing a literature review
- Themes targeted to student interests such as Food Security, Health Promotion etc
- Finding and developing collaborative relationship with project partners
- Writing project plans
- Communication and team work
- Time management
- Presentation skills

4th HOUR ACTIVITIES:

In addition to class-time learning, students will participate in on-line activities and work on group or individual research projects.

EVALUATION PROFILE:	Participation/Attendance	10%
	Literature Review	20%
	Project Plan	20%
	Reflection Journals	10%
	Rubric Personalized assessment (student self-assessment)	5%
	Rubric Personalized assessment (instructor assessment)	5%
	Project Report	20%
	Project Presentation	10%
	TOTAL	**100%**

GRADING PROFILE:

A+ = 90 - 100%	B+ = 77 – 79%	C+ = 67 - 69%	D = 50 - 59%
A = 85 - 89%	B = 73 - 76%	C = 63 - 66%	F = 0 - 49%
A- = 80 - 84%	B- = 70 - 72%	C- = 60 - 62%	

ASSIGNMENTS: Assignments include a literature review, a project plan, journals, a project report and a project presentation.

OPERATIONAL DETAILS:

University Policies: Capilano University has policies on Academic Appeals (including appeal of final grades), Student Conduct, Cheating and Plagiarism, Academic Probation and other educational issues. These and other policies are available on the University website.

Emergency Procedures: Please read the emergency procedures posted on the wall of the classroom.

Participation: Participation means regular attendance and good preparation demonstrated in class discussions.

Attendance: Regular attendance is required. If you must miss a class, make arrangements with a classmate to hand in any homework due and to explain work required for the following class. You are responsible for all materials and submission of work during your absence.

Call or email your instructor if you cannot come to class.

Missed Exams: All missed exams and quizzes will be graded "0" unless special arrangements are made with the instructor **prior** to the date of the exam or quiz.

Late Assignments: Late assignments will not be accepted without special approval in advance. Late assignments will not be accepted after answers have been given out and explained in class.

Cheating/Plagiarism: All forms of cheating, including plagiarism, are serious offences. The instructor has a right to assign a "0" on the assignment or a letter grade of "F" on the course. A second offence in any course may result in expulsion from the program.

English Usage: A university-level use of English is expected of all written work. All take-home work must be typed and be presented in a professional manner.

Writing Style: All assignments will adhere to APA stylistic guide and the University's Inclusive Language Policy. At the instructor's discretion, any assignment not reaching these standards may be returned for revision and resubmission.

Incomplete Grades: Incomplete grades will not be given without special permission.

Professionalism: ALL CLSC students are expected to maintain the program's standard of academic achievement and professional behavior. With respect to the collaborative community-based projects, all students are expected to learn about and maintain the professional behavior required by participating partners.

Cell Phones: Cell phones must be turned off **before** entering the classroom and may not be turned on again until **after** you have left the classroom, except in emergency situations by prior arrangement with the instructor.