SENATE CURRICULUM COMMITTEE MEETING

Friday, January 20, 2017   12:00 pm
Capilano University – Room LB321

MINUTES

PRESENT:	Deb Jamison (Chair), Kim Bothen, Chris Bottrill, Julia Denholm, Caroline Depatie, Marnie Findlater, Rick Gale, Michelle Gunness, Karin Hall, Darcie Hillebrand, Aurelea Mahood, Karen McCredie, Pascal Milelli, Derek Murray, Caroline Soo, Halia Valladares, Recording Secretary: Mary Jukich
REGRETS:	Deanna Baxter, Karmen Blackwood, Annabella Cant, Ashley Kenney, Elie Lubendo, Nanci Lucas, Seanna McPherson, Jeff Ross, Carmina Tioseco
GUESTS:	Jared Burrows, Henry Chow, Graham Cook, Joseph Fall, Jennifer Moore, Cheryl Schreader

1. Acknowledgement

We respectfully acknowledge the Lil'wat, Musqueam, Squamish, Sechelt and Tsleil-Waututh people on whose territories our campuses are located.

2. Welcome

Paul McMillan served as the representative from Science, Technology, Engineering and Mathematics in the absence of Deanna Baxter.

Caroline Depatie was acknowledged and thanked for serving as the representative from Tourism and Outdoor Recreation.

3. Approval of the Agenda

Pascal Milelli moved and Halia Valladares seconded:
To approve the amended agenda.   **CARRIED**

4. Approval of the Minutes

The following amendment was requested to the December 16, 2016 SCC minutes:

Item #10 on page 5 of the minutes be revised to indicate that French 121 be defined as equivalent to French 150.

Halia Valladares moved and Michelle Gunness seconded:
To approve the amended minutes.   **CARRIED**

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5.   SOCIOLOGY
SOC 200 – Identity, Culture and Power
SOC 201 – Social Problems in BC
SOC 210 – Sociology of Popular Culture
SOC 211 – Global Issues
SOC 223 – Media and Society
Presented by: Graham Cook

SCC was requested to approve a course name change and removal of prerequisites for SOC 200 – Identity, Culture and Power, SOC 201 – Social Problems in BC, and SOC 210 – Sociology of Popular Culture; a course name change for SOC 211 – Global Issues; and removal of prerequisites for SOC 223 – Media and Society. The course name changes will provide more clarity on course content to students and the elimination of the prerequisites will facilitate enrollment in the courses.

Julia Denholm moved and Marnie Findlater seconded:

17/01 The revisions to SOC 200 – Identity, Culture and Power, SOC 201 – Social Problems in BC, SOC 210 – Sociology of Popular Culture, SOC 211 – Global Issues, and SOC 223 – Media and Society be recommended to Senate for approval.

CARRIED

6.   TREC
Tourism Management for International Students Diploma – Admission Requirements
Presented by: Henry Chow

The admission requirements for the Tourism Management for International Students Diploma are being revised to remove the requirement for two letters of reference and a personal statement (but retain the requirement for a resume). These revisions have been made in order to streamline and expedite the admission process and to be consistent with other programs in the Department.

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Darcie Hillebrand moved and Halia Valladares seconded:

17/02 The revisions to the Tourism Management for International Students Diploma admission requirements be recommended to Senate for approval.   **CARRIED**

7.   **JAZZ**
Bachelor of Music in Jazz Studies – Education
   Admission Requirements, Continuation Requirements and Program Profile
Bachelor of Music in Jazz Studies - Performance/Composition
   Admission Requirements, Continuation Requirements and Program Profile
Presented by: Jared Burrows

The Education stream program profile is being revised to reflect a change to the elective credits in Year Four and to the total program credits (down 1 credit to 131.50).

The Education and Performance/Composition stream program profiles are also being revised to reflect changes to the lists of ENSJ courses. The lists were updated to reflect current offering in Jazz and ENSM courses and allow some flexibility in timing when students take courses.

The revisions to the admission requirements include, but are not limited to, removing the Jazz Studies Diploma language (start at year 3 after the diploma) and adding a note regarding placement in ENSJ courses.

The revisions to the continuation requirements include, but are not limited to, stating the continuation GPA requirement more clearly.

On presentation of the proposed revisions, it was confirmed by the presenter that the revisions would have no impact on what was previously reviewed and approved by the Degree Quality Assurance Board (DQAB).

All revisions referenced in the Rationale and new program profiles were approved by the Committee. However, concern was raised regarding the use of the word "major" when referencing percussion majors and "courses specific to their major." It was therefore requested that the proposed revisions be approved, but that the department address the use of the word "major" within the next couple of months at SCC.

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Pascal Milelli moved and Michelle Gunness seconded:

17/03 The revisions to the Bachelor of Music in Jazz Studies – Education <u>and</u> Bachelor of Music in Jazz Studies – Performance/Composition admission and continuation requirements and program profiles be recommended to Senate for approval on the proviso that the word "major" be addressed and brought back to SCC in the next two months.

CARRIED

8. **COMPUTING SCIENCE**
   COMP 115 – Writing Solid Code: Fundamentals
   Presented by: Joseph Fall

   COMP 115 – Writing Solid Code: Fundamentals is a new 4-credit course designed to offer students an opportunity for computational thinking and computer programming. On review of the course, concern was raised that the word "solid" is an acronym and needs to be capitalized.

   A request was presented for the course to be considered for Quantitative/Analytical status; however, as a rationale was not included, it was recommended that the request be brought to the next meeting.

   Kim Bothen moved and Marnie Findlater seconded

   17/04 The new course, COMP 115 – Writing SOLID Code: Fundamentals be recommended to Senate for approval with the proviso that the request for Q-course designation be brought to the next SCC meeting.

   CARRIED

9. **GEOGRAPHY**
   GEOG 221 – Mapping our Changing World
   Presented by: Cheryl Schreader

   SCC was requested to approve the following revisions to GEOG 221 – Mapping our Changing World:
   - course title change (from Map & Air Photo Interpretation)
   - increase of credits from 3 to 4 (with no change in contact hours)
   - removal of the prerequisites.

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On review and discussion, some issues were raised with respect to the selected readings. It was also noted that the course as presented needed more details to embrace issues of the 21st century and concern was raised that the course description may not justify the course content.

Derek Murray moved and Caroline Depatie seconded:

17/05 The course title, credit number and prerequisite revisions to GEOG 221 – Mapping our Changing World be recommended to Senate for approval.	**CARRIED** **2 opposed**

10.   **IDEA**
IDES 414 – Technology Intensive IV
Presented by: Pascal Milelli

SCC was requested to approve the following revisions to IDES 414 – Technology Intensive IV:
- offer the course over 10 half-day sessions (instead of over five full-day sessions) to allow for better pacing for students
- course description
- course learning outcomes.

Karin Hall moved and Michelle Gunness seconded:

17/06 The number of sessions, course description and course learning outcomes revisions to IDES 414 – Technology Intensive IV be recommended to Senate for approval.	**CARRIED**

11.   **SCHOOL OF BUSINESS**
BMKT 260 – Social Media Marketing
Presented by: Darcie Hillebrand

BMKT 260 – Social Media Marketing is a new second year course and serves as a business elective (with a prerequisite of 15 credits) that will be available to the general student population.

On review of the course outline, concern was expressed with respect to the wording of the Course Outcomes. It was suggested that the current General Outcomes be renamed "Course Description" and that the current Specific

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Student Outcomes be renamed "Learning Outcomes." It was also suggested that the Learning Outcomes on page 2 of the course outline be revised so that they no long start with the word "To".

Halia Valladares moved and Marnie Findlater seconded

17/07 The new course, BMKT 260 – Social Media Marketing be recommended to Senate for approval, subject to suggested revisions to the course outline.   **CARRIED**

12.   **TOURISM**
TOUR 371 – Applied Service Management in North America
TOUR 372 – Tourism and Hospitality Practicum
TOUR 373 – Convention Management Service
TOUR 374 – Hospitality Operations: International Context
TOUR 470 – Applied Digital Marketing Strategies in Tourism
TOUR 471 – Hotel and Resort, Human Capital Development
TOUR 325 – Tourism Managerial Accounting
Presented by: Caroline Depatie

The new courses, TOUR 371 – Applied Service Management in North America, TOUR 372 – Tourism and Hospitality Practicum, TOUR 373 – Convention Management Service, TOUR 374 – Hospitality Operations: International Context, TOUR 470 – Applied Digital Marketing Strategies in Tourism, and TOUR 471 – Hotel and Resort, Human Capital Development, and the revision to TOUR 325 – Tourism Managerial Accounting were previously presented at the December 16, 2016 meeting. On presentation at that meeting, it was requested that revisions be made to the prerequisites and learning outcomes. However, upon further review, further clarification regarding the prerequisites was requested.

The pre-requisites have been changed to the following:

TOUR 371 – Applied Service Management in North America → none
TOUR 372 – Tourism and Hospitality Practicum
                                → 21 TOUR credits of 300-level or higher
TOUR 373 – Convention Management Service → none
TOUR 374 – Hospitality Operations: International Context →none
TOUR 470 – Applied Digital Marketing Strategies in Tourism → TOUR 312
TOUR 471 – Hotel and Resort, Human Capital Development → none

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The prerequisite for TOUR 325 – Tourism Managerial Accounting was removed and a revision was made to the course description.

Marnie Findlater moved and Julia Denholm seconded:

17/08 The new courses, TOUR 371 – Applied Service Management in North America, TOUR 372 – Tourism and Hospitality Practicum, TOUR 373 – Convention Management Service, TOUR 374 – Hospitality Operations: International Context, TOUR 470 – Applied Digital Marketing Strategies in Tourism and TOUR 471 – Hotel and Resort, Human Capital Development, and the revisions to TOUR 325 – Tourism Managerial Accounting be recommended to Senate for approval.   **CARRIED**

13. **INFORMATION ITEMS**

    (a)   DSGN 460 – Professional Development III – Course Revision
    (Number of Weeks Change)

    (b)   Continuing Studies & Executive Education

    There were no new courses to report.

14. **BUSINESS ITEMS**
    (a) Membership Terms

    Members with terms ending August 15, 2017 were requested to indicate if they will be continuing for a further term, or whether there will be a new representative from their area. Confirmation was requested to be received before the March Senate meeting.

    (b) Calendar Deadline

    Members were reminded that effective for the 2017/2018 University Calendar, only items approved by the April Senate will be published in the annual calendar.

There being no further business, the meeting adjourned at 2:00 pm.

Next Meeting: Friday, February 17th, 2017   12:00 – 2:00 pm