



SENATE CURRICULUM COMMITTEE MEETING

Friday, May 21, 2010 1:00 pm LB321

MINUTES

PRESENT: Jackie Snodgrass (Chair), Robert Campbell, Graham Fane, Bahiyyih Galloway, Rita Isola, Violet Jessen, Lynn Jest, Doug Johnstone, Wendy Lynn, Grace McNab, Jennifer Moore, Ghazal Tohidi, Sheila Ross, Itidal Sadek, Michael Thoma, Milton Williams, Recording Secretary: Mary Jukich

REGRETS: Anna Lee Boulton, Karin Hall, Marion Haythorne, Peter Holden, Karin Jager, Rorri McBlane

GUESTS: Gillian Crowther, Patrick de Sousa, John Fairlie, Michael Fleming, Lyne Gareau, Susan Hogan, Aurelea Mahood, Lynne Moran, Michelle Mason, Chris Morgan, Dianne Neufeld, Judith Watson, Cara Zaskow

The meeting was called to order and guests and presenters were introduced and welcomed to the meeting.

1. APPROVAL OF AGENDA

Addition of Item #13 – Course Level and Numbering document.

*On the motion of Graham Fane and seconded by Robert Campbell:
the amended Agenda was approved.*

CARRIED

2. MINUTES

*On the motion of Jennifer Moore and seconded by Milton Williams:
the Minutes of the meeting of April 16, 2010 were approved.*

CARRIED

3. HEALTH CARE ASSISTANT

HCA Program Admission Requirements

Presented by: Patrick de Sousa

The admission requirements are being revised to allow more flexibility to have a group or individual interview and to ensure students better understand the program requirements, expectations and the application process.

Jennifer Moore moved and Sheila Ross seconded that:

- 10/38** The revisions to the HCA Program admission requirements be recommended for approval to the Senate.

CARRIED

4. IBUS

IBUS 255 – Cross Cultural Business

Presented by: Judith Watson

In order to permit students in Capilano's China partner programs to enroll in IBUS 255, the course pre-requisites are being revised to indicate that students may have either ENGL 100 or concurrent registration in Communications 305.

Ghazal Tohidi moved and Lynne Moran seconded that:

- 10/39** The pre-requisites revisions to IBUS 255 Cross Cultural Business be recommended for approval to the Senate.

CARRIED

5. APPLIED BEHAVIOUR ANALYSIS

ABA 343 – Ethics and Professional Standards

Bachelor of Arts in Applied Behaviour Analysis – Autism Program Profile

Presented by: Cara Zaskow

Based on feedback from students and faculty, SCC was requested to approve revisions to the Bachelor of Arts in Applied Behaviour Analysis. The credits of ABA 343 Ethics and Professional Standards are being increased from 1.5 to 3 to allow students more time to learn course material. The program profile is being revised to reflect the removal of ABA 309 Practicum I as it was determined that it would be more advantageous for students to have the additional time in the Ethics course.

Rita Isola moved and Robert Campbell seconded that:

- 10/40** The revision to ABA 343 Ethics and Professional Standards be recommended for approval to the Senate.

CARRIED

Lynn Jest moved and Itidal Sadek seconded that:

- 10/41** The revisions to the Bachelor of Arts in Applied Behaviour Analysis – Autism program profile be recommended for approval to the Senate.

CARRIED

6. DOCUMENTARY

DOCS 103 – Sound Recording for Documentary

DOCS 109 – Directing the Documentary, Part I

DOCS 129 – Directing the Documentary, Part II

DOCS 131 – Documentary Producing

DOCS 133 – Sound Design for Documentary

Documentary Program Profile

Presented by: Michelle Mason

SCC was requested to approve five new Documentary courses which will replace some existing courses.

Graham Fane moved and Michael Thoma seconded that:

- 10/42** The new courses, DOCS 103 Sound Recording for Documentary, DOCS 109 Directing the Documentary, Part I, DOCS 129 Directing the Documentary, Part II, DOCS 131 Documentary Producing and DOCS 133 Sound Design for Documentary be recommended for approval to the Senate.

CARRIED

The Documentary program profile is being revised to indicate the removal of prior courses which are being replaced with the five new courses.

Jennifer Moore moved and Lynne Moran seconded that:

- 10/43** The revisions to the Documentary program profile be recommended for approval to the Senate.

CARRIED

7. LEGAL STUDIES/PARALEGAL PROGRAM

LAW 389/489 – Directed Study I/II
Bachelor of Paralegal Program Profile
Presented by: John Fairlie

LAW 389/489 Directed Study I/II are new elective courses which will form part of the Bachelor program. It was noted that the agenda item Bachelor of Paralegal Program Profile should have read “Bachelor of Legal Studies (Paralegal)”. The program profile is being revised to indicate the addition of the LAW 389/489 Directed Study I/II courses.

Graham Fane moved and Jennifer Moore seconded that:

- 10/44** The new courses, LAW 389/489 Directed Study I/II be recommended for approval to the Senate.

CARRIED

Robert Campbell moved and Milton Williams seconded that:

- 10/45** The revisions to the Bachelor of Legal Studies (Paralegal) be recommended for approval to the Senate.

CARRIED

8. MOTION PICTURE ARTS

Bachelor of Motion Picture Arts Admission Requirements
Bachelor of Motion Picture Arts Program Profile
Presented by: Dianne Neufeld

The Bachelor of Motion Picture Arts admission requirements are being revised to better reflect the order of advancement through the program.

Jennifer Moore moved and Michael Thoma seconded that:

- 10/46** The revisions to the Bachelor of Motion Picture Arts admission requirements be recommended for approval to the Senate.

CARRIED

The Bachelor of Motion Picture Arts program profile is being revised to more clearly indicate the order and names of courses that students require as they enter into the degree.

Jennifer Moore moved and Doug Johnstone seconded that:

- 10/47** The revisions to the Bachelor of Motion Picture Arts

CARRIED

program profile be recommended for approval to the Senate.

9. MATH AND STATISTICS

MATH 091 – Introductory Algebra
 MATH 101 – Introduction to Statistics
 MATH 105 – Precalculus Mathematics
 MATH 116 – Calculus I
 MATH 124 – Discrete Mathematics I
 MATH 190 – Mathematics for Elementary Teachers
 MATH 108 – Calculus I for Business and Social Sciences
 MATH 235 – Introduction to Differential Equations
Presented by: Chris Morgan

As a result of the upcoming implementation of the new high school math program, the pre-requisites of MATH 091 Introductory Algebra, MATH 101 Introduction to Statistics, MATH 105 Precalculus Mathematics, MATH 116 Calculus I, MATH 124 Discrete Mathematics I, MATH 190 Mathematics for Elementary Teachers, MATH 108 Calculus I for Business and Social Sciences are being revised to include the courses for the new high school curriculum.

Sheila Ross moved and Robert Campbell seconded that:

- 10/48** The pre-requisite revisions to MATH 091 Introductory Algebra, MATH 101 Introduction to Statistics, MATH 105 Precalculus Mathematics, MATH 116 Calculus I, MATH 124 Discrete Mathematics I, MATH 190 Mathematics for Elementary Teachers and MATH 108 Calculus I for Business and Social Sciences be recommended for approval to the Senate.

CARRIED

The pre-requisites of MATH 235 Introduction to Differential Equations are being revised to maintain consistency with prerequisite requirements of other institutions.

Wendy Lynn moved and Lynn Jest seconded that:

- 10/49** The pre-requisite revisions to MATH 235 Introduction to Differential Equations be recommended for approval to the Senate.

CARRIED

10. ARTS AND SCIENCES

AHIS 305 – History of Photography
 AHIS 410 – Museums and Collecting: The Rhetorics and Rituals of Display
 CHIN 300 – Advanced Chinese I
 ECON 342 – Fertility, Family and Human Migration
 ECON 390 – Effects of Public Policy on Business and the Economy
 MATH 300 – Mathematics and Creative Arts
 MATH 335 – Discovering Mathematics
 PSYC 341 – Psychology of Religion and Spirituality
 PSYC 342 – History of Psychology: Conceptions of Imagination
 PSYC 343 – Psychology of Anomalous Experiences
 SCI 300 – Chemistry and Society
 SPAN 300 – Advanced Spanish I
 ANTH 340 – Stuff: The Anthropology of Material Culture
 ENGL 300 – Advanced Academic Writing: Research and Methods
 ENGL 301 – Studies in Rhetoric

ENGL 302 – Studies in British Columbian Literature
 ENGL 305 – Studies in Canadian Literature
 ENGL 308 – Studies in British Literature
 ENGL 311 – Studies in American Literature
 ENGL 314 – Studies in National Literatures
 ENGL 317 - Traditions in Western Literature
 ENGL 320 – World Literature in Translation
 ENGL 323 – Studies in Genre
 ENGL 326 – Traditions in Poetry
 ENGL 329 – Literature and Performance
 ENGL 332 – Literature and Society
 ENGL 335 – Electronic Literature
 ENGL 338 – Literature and Media
 ENGL 341 – Literature and Visual Culture
 ENGL 390 – Advanced Poetry and Poetics
 ENGL 391 – Advanced Narrative Forms
 ENGL 395 – Special Topics in Creative Writing
 ENGL 400 – Major Authors
 ENGL 410 – Topics in Twentieth Century Literature
 ENGL 420 – Topics in Literary Theory
 ENGL 490 – Directed Studies
 ENGL 491 – Directed Studies in Creative Writing
 ENGL 493 – Performance, Adaptation, Collaboration
 ENGL 494 – Electronic Publishing
 PHIL 302 – Knowledge and Truth
 POL 320 – Global Ecopolitics
 POL 330 – The Political Economy of Globalization
 PSYC 415 – Psychology and the Internet
 ENGL 344 – Literature and the Environment
 FREN 315 – Studies in French Through Cinema

SCC was requested to review and approve a series of upper level courses designed to form part of the Bachelor of Arts in General Studies program which is currently being developed.

On review of ENGL 493 Performance, Adaptation, Collaboration and ENGL 494 Electronic Publishing, concern with expressed regarding the course content and it was suggested that the two courses be taken back to the department for further refinement.

Graham Fane moved and Sheila Ross seconded that:

10/50 The new Arts and Sciences courses, AHIS 305 – History of Photography, AHIS 410 Museums and Collecting: The Rhetorics and Rituals of Display, CHIN 300 Advanced Chinese I, ECON 342 Fertility, Family and Human Migration, ECON 390 Effects of Public Policy on Business and the Economy, MATH 300 Mathematics and Creative Arts, MATH 335 Discovering Mathematics, PSYC 341 Psychology of Religion and Spirituality, PSYC 342 History of Psychology: Conceptions of Imagination, PSYC 343 Psychology of Anomalous Experiences, SCI 300 Chemistry and Society, SPAN 300 Advanced Spanish I, ANTH 340 Stuff: The Anthropology of Material Culture, ENGL 300 Advanced Academic Writing: Research and Methods, ENGL 301 Studies in Rhetoric, ENGL 302 Studies in British Columbian Literature, ENGL 305 Studies

in Canadian Literature, ENGL 308 Studies in British Literature, ENGL 311 Studies in American Literature, ENGL 314 Studies in National Literatures, ENGL 317 Traditions in Western Literature, ENGL 320 World Literature in Translation, ENGL 323 Studies in Genre, ENGL 326 Traditions in Poetry, ENGL 329 Literature and Performance, ENGL 332 Literature and Society, ENGL 335 Electronic Literature, ENGL 338 Literature and Media, ENGL 341 Literature and Visual Culture, ENGL 390 Advanced Poetry and Poetics, ENGL 391 Advanced Narrative Forms, ENGL 395 Special Topics in Creative Writing, ENGL 400 Major Authors, ENGL 410 Topics in Twentieth Century Literature, ENGL 420 Topics in Literary Theory, ENGL 490 Directed Studies, ENGL 491 Directed Studies in Creative Writing, PHIL 302 Knowledge and Truth, POL 320 Global Ecopolitics, POL 330 The Political Economy of Globalization, PSYC 415 Psychology and the Internet, ENGL 344 Literature and the Environment, FREN 315 Studies in French Through Cinema, as presented, and with the exception of ENGL 493 Performance, Adaptation, Collaboration, ENGL 494 Electronic Publishing be recommended for approval to the Senate.

CARRIED

11. CONTINUING EDUCATION

GNLG 150 – Estate Administration – What Happens to My Estate When I Die

GNLG 151 – Real Estate for Women

GNLG 152 – Start Your Art Collection

BCMG 115 – Purposeful Social Media

WRTG 118 – Creative Techniques for Journaling

GNLG 149 – What is a Will and Five Benefits to Having One

BCMG 116 – Bookkeeping Basics

CAIG 126 – Photoshop Painting

PDVG 123 – Parents as Career Coaches

Presented by: Lynne Moran

Nine new Continuing Education courses were presented for approval. There was discussion regarding the course title for GNLG 151 Real Estate for Women and the implications of this title. It was suggested that the course title be changed to “Real Estate Essentials” thereby not limiting the course for women only. Also, members suggested some punctuation revisions be made to GNLG 149 What is a Will and Five Benefits to Having One to “What is a Will? Five Benefits to Having One.”

PDVG 123 Parents as Career Coaches is a new course as a result of an initiative by Marion Haythorne, Associate Manager, Enrollment Management which will encourage high school students to consider Capilano University.

Ghazal Tohidi moved and Violet Jessen seconded that:

10/51 The new Continuing Education courses, GNLG 150 Estate Administration – What Happens to My Estate When I Die, GNLG 151 Real Estate for Women, GNLG 152 Start Your Art Collection, BCMG 115 Purposeful Social Media, WRTG 118 Creative Techniques for Journaling, GNLG 149 What is a Will and Five Benefits to Having One, BCMG 116 Bookkeeping Basics, CAIG 126 Photoshop Painting, PDVG 123 Parents as Career Coaches with the title changes as noted be

recommended for approval to the Senate.

CARRIED

12. TOURISM AND OUTDOOR RECREATION

TOUR 307 – Tourism and Climate Change

TOUR 301 – Business Law in Tourism

TOUR 342 – Environmental Stewardship; Advanced Principles and Applications

REC 252 – Project for Change: Sustainability in Tourism and Outdoor Recreation

Diploma in the Tourism Management Co-op Program Profile – Spring 2010

Diploma in the Tourism Management Co-op Program Profile – Fall 2010

Diploma in the Outdoor Recreation Management Program Profile

Bachelor of Tourism Management Degree Program Profile – Fall 2009 Intake

Bachelor of Tourism Management Degree Program Profile – Fall 2010 Intake

Presented by: Susan Hogan

TOUR 307 Tourism and Climate Change is a new course which is being added to the Bachelor of Tourism Management Degree.

Sheila Ross moved and Milton Williams seconded that:

- 10/52** The new course, TOUR 307 Tourism and Climate Change be recommended for approval to the Senate.

CARRIED

The pre-requisites of TOUR 301 Business Law in Tourism are being revised to maintain consistency with other institutions, TOUR 342 Environmental Stewardship; Advanced Principles and Applications and REC 252 Project for Change: Sustainability in Tourism and Outdoor Recreation are being revised to indicate course name changes and pre-requisite changes. The program profiles of being revised to reflect the revisions to the pre-requisites as well as the course name changes.

Lynne Moran moved and Graham Fane seconded that:

- 10/53** The revisions to TOUR 301 Business Law in Tourism, TOUR 342 Environmental Stewardship; Advanced Principles and Applications and REC 252 Project for Change: Sustainability in Tourism and Outdoor Recreation be recommended for approval to the Senate.

CARRIED

Lynne Moran moved and Graham Fane seconded that:

- 10/54** The revisions to the Diploma in the Tourism Management Co-op Program Profile – Spring 2010, Diploma in the Tourism Management Co-op Program Profile – Fall 2010, Diploma in the Outdoor Recreation Management Program Profile, Bachelor of Tourism Management Degree Program Profile – Fall 2009 Intake and the Bachelor of Tourism Management Degree Program Profile – Fall 2010 Intake be recommended for approval to the Senate.

CARRIED

13. COURSE LEVEL AND NUMBERING DOCUMENT

As some members of SCC had not reviewed this document, it was suggested that this item be brought forward to the June SCC meeting.

FOLLOW-UP ITEMS

Jackie announced that as no nominations for a new Chair of SCC had been received, she would continue as Chair for a further term.

With regard to the issue on the consistency of the grading profile among faculties, it was suggested the representatives to SCC go back to the areas the issue has arisen for discussion in order to move towards more consistency at either a faculty or institutional level. This item will be brought back to the June SCC meeting.

The sub-committee reviewing the criteria requirements for courses to be listed on the Quantitative/Analytical courses list reported that they were not ready to present their suggestions to SCC and will therefore report at a later date.

INFORMATION ONLY

INFORMATION ITEMS

Information Item #1

Name Change

LAW 400 – Insurance Law to LAW 400 – Insurance Law I

LAW 401 – Advanced Insurance Law to LAW 401 – Insurance Law II

Information Item #2

Course Short Title Changes

HCA 100

HCA 101

HCA 102

HCA 103

HCA 104

HCA 105

HCA 106

HCA 110

HCA 111

HCA 112

Information Item #3

Name Change

TOUR 133 – Tourism Career Prep to TOUR 133 – Tourism Career Management

There being no further business, the meeting concluded at 2:30pm.

Next Meeting: June 11, 2010.