

CAPILANO UNIVERSITY COURSE OUTLINES		
Term: Fall 2015	Course No.: CHIN 100	
Instructor: Language Associate:	Course Name: Beginning Chinese I	
Office: Email:	Section:	Credits: 4
Office Hours:		

COURSE FORMAT

Three hours of class time, one hour delivered through on-line activities or other activities (on-line learning and language workshop), one hour of conversation with a Language Associate and a 45 minute drop-in session of self-study at the Language Resource Centre (LRC, AR 117) for a 15 week semester, which includes two weeks for final exams.

COURSE PREREQUISITES

None. Note: this is not a course for students with training or background in Chinese (Mandarin or other dialects, written or spoken).

COURSE DESCRIPTION

This course is designed to develop basic proficiency in all areas of communication (speaking, listening, reading and writing) in Chinese through the study of vocabulary, grammar, and culture. An emphasis is placed on understanding Chinese language through aspects of Chinese culture so that students will develop language skills appropriate to the socio-culturally context.

COURSE LEARNING OUTCOMES

Upon successful completion of this course, students will be able to:

- Demonstrate basic understanding of Mandarin Phonetics: tones and pronunciation;
- Write approximately 150 Chinese characters;
- Write and understand short Chinese sentences;
- Understand and conduct simple conversation in Mandarin : greetings, requests, numbers, dates, time, daily activities and school life, etc;
- Demonstrate knowledge of Chinese cultures, social values and customs;
- Compare social and cultural etiquette in Chinese and Canadian contexts.

COURSE WEBSITE

<http://moodle.capilanou.ca> Moodle enrolment key will be given in class.

REQUIRED TEXTS

Liu, Xun, et al. *New Practical Chinese Reader (Book 1)*. Beijing: Beijing Language and Culture University Press, 2002. Print.

Recommended text:

Oxford Beginner's Chinese Dictionary. New York: Oxford University Press, 2006. Print.

COURSE CONTENT

WEEK	CHAPTER	LRC	CONVERSATION
1	Phonetics Lessons 1 - 2	Lab Orientation Lessons 1 - 2	Oral 1
2	Lessons 3 - 4	Lessons 3 – 4	Oral 2
3	Lessons 5 - 6	Lessons 5 – 6	Oral 3
4	Lesson 6	Lesson 6	Oral 4
5	Lesson 7	Lesson 7	Oral 5
6	Lesson 8	Lesson 8	Oral 6
7	Lesson 9 Mid-Term Exam	Lesson 9 Mid-Term Exam	Oral 7
8	Lessons 9 – 10	Lessons 9 – 10	Oral 8
9	Lessons 10 - 11	Lessons 10 - 11	Oral 9
10	Lesson 11	Lesson 11	Oral 10
11	Lesson 12	Lesson 12	Oral 11
12	Lessons 13 - 14	Lessons 13 – 14	Oral 12
13	Lesson 14		
14 /15	Final exam period		

Please note that this schedule is subject to change and it is each student's responsibility to ensure they are aware of any changes announced in class.

COURSE ASSIGNMENTSClass work

Course work will include writing basic Chinese vocabulary and sentences in both Pinyin (Romanized Phonetics) and Chinese characters. There will be weekly assignments which require translation between English and Chinese characters marked to measure their language, grammar, and reading abilities. Assignments will also include exercises in Chinese cultural values and customs which will include participation in classroom role-plays.

Tests/Exams

There will be three written quizzes, a written Mid-term Exam and a Final Exam.

Lab (Language Resource Centre)

Language labs provide the opportunity to further develop listening and pronunciation skills. Students must attend the Language Resource Centre (LRC in Arbutus 117) to complete assigned material (typically 45 min per week). The LRC will be open on a drop-in basis. Mark will be based on completion of weekly assignments.

Conversation

During conversation classes you have the opportunity to practice speaking Chinese in small groups. Mistakes and risk-taking are a normal part of the learning process; you are therefore encouraged to participate to the best of your ability. Students will participate in a one hour conversation seminar on a weekly basis, during which oral exercises will be conducted based on lessons learned in the lecture.

Participation

Participation represents a significant part of the course, not just in the percentage of your grade but, more importantly, in the impact that it has on your learning and the environment in which we all work. Students are expected to come prepared to participate in all course activities by having done the assigned homework beforehand. During these activities, students should speak Chinese as much as possible. Students are also expected to follow the basic rules of courtesy (and the Capilano Student Code of Conduct).

EVALUATION PROFILE

Final grades for the course will be computed based on the following schedule.

Class work (written exercises, culture, role-play)	10%
Chapter Tests (3)	15%
Participation	5%
LRC	10%
Conversation	15%
Mid Term Exam	20%
Final Exam	25%
Total:	100%

GRADE PROFILE

Letter grades will be assigned according to the following guidelines:

A+ 90 - 100%	B+ 77 - 79%	C+ 67 - 69%	D 50 - 59%
A 85 - 89%	B 73 - 76%	C 63 - 66%	F 0 - 49%
A- 80 - 84%	B- 70 - 72%	C- 60 - 62%	

Students should refer to the University Calendar for the effect of the above grades on grade point average.

OPERATIONAL DETAILSUniversity Policies

Capilano University has policies on Academic Appeals (including appeal of final grade), Student Conduct, Cheating and Plagiarism, Academic Probation and other educational issues. These and other policies are available on the University website.

Attendance

Attendance in class, labs and conversation sessions are required. It is the student's responsibility to catch up on any material missed due to absence from class, including

announcements, assigned reading/homework and handouts. Students are expected to adhere to class times so as not to disrupt the activity of the class.

Missed Exams

If absent for an exam, the student will receive a grade of zero. Special arrangements can only be made in case of documented illness or severe personal crisis and **provided that the student contact the instructor on or before the due date**. In the case of illness proper medical documentation must be given. Make-up tests are given at the discretion of the instructor.

Final Exams

There will be a final written exam during the final exam period, **December DD to December DD** (*this includes Saturday, December DD*). Students can expect to write exams at any time during this period. Individual exam times will not be rescheduled because of holidays, work, or other commitments. In addition, a final Oral/Aural Exam will also be given in the LRC and is tentatively scheduled on the first Monday of the Examination period.

Incomplete Grades

Incomplete grades ("I") are given only when special arrangements have been agreed upon with the instructor **prior to the end of the semester**. Since "I" grades are granted only in exceptional circumstances (usually health problems), their occurrence is rare.

Electronic Devices

No personal electronic devices (cell phones, pagers, calculators, electronic dictionaries, etc...) may be used without prior approval from the instructor.

Cheating and Plagiarism

All forms of cheating, including plagiarism, (on examinations, quizzes, in-class work and/or assignments) will result in a mark of "0" at the instructor's discretion. A repeat of cheating/plagiarism in this course may result in an "F" letter grade for the course.

Emergency Procedures

Students are expected to familiarize themselves with the emergency procedures posted on the wall of the classroom.