



## SENATE CURRICULUM COMMITTEE MEETING

Friday, February 15, 2012 1:00 pm LB321

### MINUTES

**PRESENT:** Robert Campbell (Chair), Carol Aitken, Danna Baxter, Anna Lee Boulton, Graham Fane, Debbie Jamison, Meike Wernicke-Heinrichs, Vineet Johnson, Karen McCredie, Jennifer Moore, Heather Plume, Maggie Reagh, Cheryl Schreader, Jenna Theny, Michael Thoma, Ghazal Tohidi, Recording Secretary: Mary Jukich

**REGRETS:** Susan Bell, Kim Bothen, Annabella Cant, Bill Gibson, Karin Hall, Lynn Jest, Tammy Towill

**GUESTS:** Ted Hamilton, Cam Sylvester, Stuart Aikins, Trace Dignum, Jennifer Nesselroad, Susan Hogan, Sylvia Kind, Kathleen Kummen, Richard Brand

The Chair called the meeting to order at 1:00 p.m. and guests were introduced and welcomed.

Vineet Johnson was introduced as the new representative from Global Stewardship, Public Administration & Human Kinetics.

Kathleen Kummen was attending the meeting on behalf of Annabella Cant.

#### 1. APPROVAL OF AGENDA

At the presenter's request, item #11, Biology was removed from the agenda.

*On the motion of Ghazal Tohidi and seconded by Michael Thoma:  
the amended Agenda was approved.*

**CARRIED**

#### 2. MINUTES

*On the motion of Vineet Johnson and seconded by Graham Fane:  
the Minutes of the meeting of January 18, 2012 were approved.*

**CARRIED**

### 3. MEMBERSHIP RENEWAL

*Presented by: Robert Campbell*

SCC was reminded that some membership terms were ending and two areas, Social Sciences and Health and Education, had not yet responded with names of new or continuing representatives. New or continuing members will be officially appointed at the March Senate meeting.

SCC was informed that Milton Williams who was representing Student Services has resigned and a new representative will be appointed.

Changes to courses and programs to be implemented the 2013/2014 year need to be submitted by the March 15<sup>th</sup> SCC meeting for approval at the April 2<sup>nd</sup> Senate meeting. Members were encouraged to submit items early to as the Registrar's Office will be working under a tight deadline and items may not all make the agenda.

### 4. IDEA

IDEA 393 – Capstone and Portfolio Development

IDEA 343 – Graduation Show Design and Production

IDEA 341 – Production for Print and Digital Media

Illustration/Design: Elements and Applications Diploma Program Profile

*Presented by: Carol Aitken*

As a result of a housekeeping review of the program, and the movement of credits, SCC was requested to approve two new courses, IDEA 393 Capstone and Portfolio Development and IDEA 343 Graduation Show Design and Production. The two new courses will focus on portfolios and grad show development.

The revision to IDEA 341 Production for Print and Digital Media consisted of a title change only and therefore no motion was required.

The Illustration/Design: Elements and Applications Diploma program profile was revised to indicate the addition of the two new courses.

*Heather Plume moved and Vineet Johnson seconded that:*

**13/15** The two new courses, IDEA 393 Capstone and Portfolio Development and IDEA 343 Graduation Show Design and Production and the resulting revisions to the Illustration/Design: Elements and Applications Diploma Program Profile, be recommended to Senate for approval.

**CARRIED**

### 5. LANGUAGES AND LINGUISTICS

FNLG 106 – The Squamish Language III

(Skwxwu7mesh Snichim III)

FNLG 107 – The Squamish Language IV

(Skwxwu7mesh Snichim IV)

Squamish Nation Language and Culture Certificate Program Profile

*Presented by: Meike Wernicke-Heinrichs*

FNLG 106 The Squamish Language III (Skwxwu7mesh Snichim III) and FNLG 107 The Squamish Language IV (Skwxwu7mesh Snichim IV) are two new elective courses designed to increase the number of language contact hours to promote fluency.

The Squamish Nation Language and Culture Certificate program profile is being revised to indicate the addition of the two new electives, FNLG 106 and FNLG 107, and the addition of two existing courses, ANTH 202 and BIOL 104, to the list of electives.

*Cheryl Schreader moved and Anna Lee Boulton seconded that:*

- 13/16** The two new courses, FNLG 106 The Squamish Language III (Skwxwu7mesh Snichim III) and FNLG 107 The Squamish Language IV (Skwxwu7mesh Snichim IV) and the revisions to the Squamish Nation Language and Culture Certificate Program Profile, be recommended to Senate for approval.

**CARRIED**

## 6. COMMUNICATIONS

Communication Studies Diploma Admission Requirements  
Bachelor of Communication Studies Admission Requirements

*Presented by: Ted Hamilton*

Currently, the admission requirements structured in both internal and external documentation suggest that students obtaining permission to register in the University's ENGL 100 through writing the EDT have met the high school English admission requirement and this may provide a loophole to some applicants of the program. In this regard, SCC was requested to approve revisions to the admission requirements for both the degree and diploma.

*Graham Fane moved and Anna Lee Boulton seconded that:*

- 13/17** The revisions to the Communication Studies Diploma and Bachelor of Communication Studies admission requirements be recommended to Senate for approval.

**CARRIED**

## 7. SOCIAL SCIENCES

POL 299 – Regional Comparative Politics: Field School

*Presented by: Cam Sylvester*

POL 299 Regional Comparative Politics: Field School is a new course which will allow students to study comparative politics of a region in a specific lecture course and/or learn about that region in a field school. The new course will allow the University to offer a series of regional comparative politics field schools and further internationalizing Capilano's student body and faculty.

*Cheryl Schreader moved and Jennifer Moore seconded that:*

- 13/18** The new course, POL 299 Regional Comparative Politics: Field School, be recommended to Senate for approval.

**CARRIED**

## 8. THEATRE

PMTI 100 – Private Musical Theatre Instruction – Voice I

PMTI 101 – Private Musical Theatre Instruction – Voice II

PMTI 300 – Private Musical Theatre Instruction – Voice V  
 PMTI 301 – Private Musical Theatre Instruction – Voice VI  
*Presented by: Stuart Aikins*

As a result of a previous error on the Course Content Hours, SCC was requested to approve revisions to PMTI 100 Private Musical Theatre Instruction – Voice I, PMTI 101 Private Musical Theatre Instruction – Voice II, PMTI 300 Private Musical Theatre Instruction – Voice V and PMTI 301 Private Musical Theatre Instruction – Voice VI to clearly indicate that instructors and the students work 15 weeks.

*Jenna They moved and Jennifer Moore seconded that:*

**13/19** The revisions to PMTI 100 Private Musical Theatre Instruction – Voice I, PMTI 101 Private Musical Theatre Instruction – Voice II, PMTI 300 Private Musical Theatre Instruction – Voice V, and PMTI 301 Private Musical Theatre Instruction – Voice VI, be recommended to Senate for approval.

**CARRIED**

**9. REHABILITATION ASSISTANT DIPLOMA PROGRAM**

RADP 190 – Practicum: Fieldwork I  
 RADP 290 – Practicum: Fieldwork II  
 RADP 291 – Practicum: Fieldwork III  
*Presented by: Tracey Dignum*

In order to comply with a newly mandated National Accreditation Standard of 500 hours (minimum) for fieldwork/practicum experience in rehabilitation assistant type programs across Canada, SCC was requested to approve increasing the fieldwork hours for RADP 190 Practicum: Fieldwork I, RADP 290 Practicum: Fieldwork II and RADP 291 Practicum: Fieldwork III from 140 to 170 hours each. This will be completed in a 5 week timeframe per course, and the credits per course not being affected.

During the review of the course outlines, inconsistencies were noted in the wording under learning outcomes and this will be corrected.

*Anna Lee Boulton moved and Vineet Johnson seconded that:*

**13/20** The revisions to RADP 190 Practicum: Fieldwork I, RADP 290 Practicum: Fieldwork II and RADP 291 Practicum: Fieldwork III, subject to some minor typographical revisions, be recommended to Senate for approval.

**CARRIED**

**10. ARTS AND ENTERTAINMENT MANAGEMENT**

AEM 355 – Current Issues in Arts & Entertainment I  
 AEM 356 – Advanced Arts & Entertainment Management Practicum I  
 AEM 361 – Current Issues in Arts & Entertainment II  
 AEM 362 – Advanced Arts & Entertainment Management Practicum II  
 AEM 363 – Advanced Arts & Entertainment Management Graduation Projects  
 Advanced Arts & Entertainment Management Certificate Program Profile  
*Presented by: Jennifer Nesselroad*

SCC was requested to approve a series of new courses which will restructure

the program to separate academic and practicum activities. The separation into a course called “Practicum” and one called “Current Issues in Arts and Entertainment Management” recognizes that the learning outcomes and the assessment tools are different for each of the activities. The change will more clearly illustrate to employers that in addition to work experience the students have had exposure to many of the current issues and challenges facing the industry.

The Advanced Arts & Entertainment Management Certificate program profile is being revised to reflect the new courses.

*Vineet Johnson moved and Jennifer Moore seconded that:*

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|--------------|---|----------------|
| <b>13/21</b> | The new courses, AEM 355 Current Issues in Arts & Entertainment I, AEM 356 Advanced Arts & Entertainment Management Practicum I, AEM 361 Current Issues in Arts & Entertainment II, AEM 362 Advanced Arts & Entertainment Management Practicum II and AEM 363 Advanced Arts & Entertainment Management Graduation Projects, and the revisions to the Advanced Arts & Entertainment Management Certificate Program Profile, be recommended to Senate for approval. | <b>CARRIED</b> |
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**11. BIOLOGY**

BIOL 110 – General Biology I

At the presenter’s request, this item was not dealt with at the meeting.

**12. TOURISM**

Tourism Marketing Citation Program Profile

*Presented by: Susan Hogan*

The Tourism Marketing Citation program profile is being revised to indicate that it will be offered in the North Vancouver campus beginning in Fall of 2013 and that students taking this program at the North Vancouver campus will not be required to take the courses in the order that they are currently presented.

*Heather Plume moved and Ghazal Tohidi seconded that:*

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| <b>13/22</b> | The revisions to the Tourism Marketing Citation Program Profile be recommended to Senate for approval. | <b>CARRIED</b> |
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**13. EAP**

EAP 050 – English for Academic Purposes Foundations I  
 EAP 060 – English for Academic Purposes Foundations 2  
 EAP 070 – English for Academic Purposes I  
 EAP 080 – English for Academic Purposes 2  
 EAP 090 – English for Academic Purposes 3  
 EAP 099 – Reading and Writing Support for Academic Courses  
 EAP 100 – English for Academic Purposes 4A  
 EAP 101 – English for Academic Purposes 4B  
 English for Academic Purposes 3 Citation Program Profile  
*Presented by: Maggie Reagh*

SCC was requested to approve changing ESLF courses to EAP courses in terms of subject codes, numbers and names. These changes will ensure that all courses lead up to the capstone courses, EAP 100 and 101. The changes also affected the subject codes and numbers of the pre-requisites for each course, including EAP 100 and EAP 101.

SCC was also requested to change the prerequisite for the new EAP 099 to EAP 080 from the former ESLF 070. This will allow students at the new EAP 090-101 levels take this course as needed for additional reading and writing support. It is anticipated that instructors across the curriculum will recommend this course for at risk EAP students taking 100 level courses.

During the review of EAP 080 English for Academic Purposes 2 and EAP 090 English for Academic Purposes 3, concern was expressed on the necessity of both EAP 090 and EAP 099 listed for the recommended follow-up courses. It was determined that EAP 099 would act as a support course; however, after discussion, it was recommended to remove the reference to EAP 099 for both EAP 080 and EAP 090.

*Jennifer Moore moved and Debbie Jamison seconded that:*

**13/23** The subject codes, numbers, name revisions and prerequisite changes to EAP 050 English for Academic Purposes Foundations I, EAP 060 English for Academic Purposes Foundations 2, EAP 070 English for Academic Purposes I, EAP 080 English for Academic Purposes 2, EAP 090 English for Academic Purposes 3, EAP 099 Reading and Writing Support for Academic Courses, EAP 100 English for Academic Purposes 4A and EAP 101 English for Academic Purposes 4B, with some minor amendments, be recommended to Senate for approval.

**CARRIED**

*Heather Plume moved and Jennifer Moore seconded that:*

**13/24** The revisions to the English for Academic Purposes 3 Citation Program Profile be recommended to Senate for approval.

**CARRIED**

Reference was made to a discussion from the December 14, 2012 SCC meeting wherein the issue of programs deciding whether EAP 100 English for Academic Purposes 4A and EAP 101 English for Academic Purposes 4B could be used as elective credits towards certificates, diplomas and degrees. Members were reminded that the default is that EAP 100 and 101 will count as lower level academic electives.

#### **14. EARLY CHILDHOOD EDUCATION**

EDUC 476 – Studio Research in ECCE: The Practices of Artistic Inquiry  
Bachelor of Early Childhood Care and Education Program Profile

EDUC 476 Studio Research in ECCE: The Practices of Artistic Inquiry is a new course that will allow students more in-depth investigation of the practices and process of artistic inquiry in a pedagogical setting.

*Cheryl Schreder moved and Vineet Johnson seconded that:*

- 13/25** The new course, EDUC 476 Studio Research in ECCE: The practices of Artistic Inquiry, be recommended to Senate for approval. **CARRIED**

The Bachelor of Early Childhood Care and Education program profile is being revised to reflect the addition of the new 400 level course which will allow students to choose 15 credits from a total of 18 credits at the 400 level.

*Heather Plume moved and Karen McCredie seconded that:*

- 13/26** The revisions to the Bachelor of Early Childhood Care and Education Program Profile be recommended to Senate for approval. **CARRIED**

**15. ABE**

BMTH 047 – Advanced Foundations Mathematics I  
 BMTH 048 – Advanced Foundations Mathematics 2  
*Presented by: Richard Brand*

The two new courses, BMTH 047 Advanced Foundations Mathematics I and BMTH 048 Advanced Foundations Mathematics 2, will provide students applying to the University an opportunity to improve their Foundations Mathematics 11 grade as the new courses together are equivalent to Foundations Mathematics 11.

*Anna Lee Boulton moved and Vineet Johnson seconded that:*

- 13/27** The two new courses, BMTH 047 Advanced Foundations Mathematics I and BMTH 048 Advanced Foundations Mathematics 2, be recommended to Senate for approval. **CARRIED**

**DISCUSSION ITEMS**

None

**INFORMATION ITEMS**

**Information Item # 1 - Capilano University English Language Requirement Revision**

As a result of the recent Senate approvals of EAP 100 and EAP 101 and the discontinuation of ESLF 080 and the implementation of the new grading profile, the Registrar's Office has revised the list of ways to meet the Capilano University English Language Requirement and, as such, effective Fall 2013, the following option will be included:

Capilano University EAP 100 and 101 with minimum mark of B+ (77%) in each course.

There being no further business, the meeting concluded at 3:00 p.m.

**Next Meeting: March 15, 2013**