

# Capilano University

## SENATE CURRICULUM COMMITTEE (SCC) MEETING Friday, October 17, 2008 1:00 pm Cedar 122

### MINUTES

- PRESENT:** Jackie Snodgrass (Chair), Robert Campbell, Margaret Dulat, Meike Wernicke-Heinrichs, Karin Hall, Peter Holden, Karin Jager, Dorothy Jantzen, Violet Jesson, Doug Johnstone, Grace McNab, Itidal Sadek, Milton Williams, Mahak Yaseri, Recording Secretary: Mary Jukich
- REGRETS:** Anna Lee Boulton, Paul Dangerfield, Wendy Dansie, Marion Haythorne, Lynn Jest, Lynne Moran
- GUESTS:** Chris Bottrill, Joanne Charley, Alex Mazariegos, Jennifer Moore, George Roberts, Jane Still, Marja de Jong-Westman

#### 1. APPROVAL OF AGENDA

Addition of item #9 – Membership and Term of Membership  
Item #8 was moved to #3

*On the motion of Peter Holden and seconded by Robert Campbell,  
the Agenda was approved with the noted revisions.*

**CARRIED**

#### 2. MINUTES

*On the motion of Milton Williams and seconded by Peter Holden,  
the Minutes of September 19, 2008 were approved.*

**CARRIED**

The Chair introduced and welcomed guests Chris Bottrill, Joanne Charley, Jennifer Moore, George Roberts, Jane Still and Marja de Jong-Westman to the meeting, as well as Alex Mazariegos who would be sitting in for Anna Lee Boulton.

#### 3. BACHELOR OF MUSIC TRANSFER

Conducting in Music Certificate Program Profile  
*Presented by: George Roberts*

The Conducting in Music Certificate Program Profile is being revised through the addition of Spanish as a language elective.

*Mahak Yaseri moved and Karin Jager seconded that:*

**08/84** The revision to the Conducting in Music Certificate Program Profile be recommended for approval to the Senate.

**CARRIED**

**4. DOCUMENTARY PROGRAM**

DOCS 141 – Documentary Lighting and Camera  
 DOCS 142 – Sound for Documentary  
 DOCS 147 – Documentary Audio and Video Post-Production: Advanced  
 DOCS 151 – Documentary Development Level II  
 DOCS 161 – Documentary Story Level III  
 DOCS 171 – Documentary Financing and Producing  
 DOCS 177 – Documentary Studies II  
 DOCS 187 – Documentary Project II  
 Documentary Program Profile  
*Presented by: Jennifer Moore*

These are new courses for the second semester of the Documentary program. The program profile had been previously approved without the details of the second semester courses.

*Robert Campbell moved and Karin Jager seconded that:*

**08/85** DOCS 141 Documentary Lighting and Camera, DOCS 142 Sound for Documentary, DOCS 147 Documentary Audio and Video Post-Production: Advanced, DOCS 151 Documentary Development Level II, DOCS 161 Documentary Story Level III, DOCS 171 Documentary Financing and Producing, DOCS 177 Documentary Studies II, DOCS 187 Documentary Project II and the revisions to the Documentary Program Profile be recommended for approval to the Senate.

**CARRIED****5. MCRAE INTERNATIONAL MANAGEMENT GRADUATE PROGRAM**

New Certificate Credential  
*Presented by: Joanne Charley*

As the diploma program has been suspended, the Committee was requested to approve issuance of a Certificate credential for those students who have successfully completed one year (36 credits) of the two year International Management Graduate Diploma program. In order to qualify, students must have been enrolled in this program in any of the academic years from the Fall semester of 2002 to 2006.

*Grace McNab moved and Doug Johnstone seconded that:*

**08/86** Senate approve a new Certificate credential be awarded to those students who have successfully completed one year (36 credits) of the McRae International Management Graduate Program.

**CARRIED****6. CHINA PARTNERSHIP PROGRAM**

BADM 203 – Introduction to Strategic Management Concepts  
 International Business Administration Program Profile  
*Presented by: Joanne Charley*

BADM 203 is a new credit course which is geared towards international students. This course will be offered in China with our partner institutions and will focus mainly on internationally specific/relevant content and be delivered from a non-North American perspective. The program profile has been revised to reflect the addition of BADM 203 in the fourth term. The Committee

requested various amendments to the course outline form. A revised course outline form will be forwarded to the Committee's Clerk.

*Peter Holden moved and Robert Campbell seconded that:*

**08/87** BADM 203 Introduction to Strategic Management Concepts and the revision to the International Business Administration Program Profile be recommended for approval to the Senate.

**CARRIED**

**7. BIOLOGY**

BIOL 208 – Ecology

BIOL 222 – Microbiology

BIOL 350 – Natural History of BC

BIOL 351 – Global Biogeography

BIOL 352 – Evolution of Life

*Presented by Itidal Sadek/Marja de Jong-Westman*

BIOL 208 Ecology is a new course which will replace the two-semester sequence Biology 204 and 205. Biology 222 Microbiology will replace the two-semester sequence Biology 220 and 221. By reducing the courses to one semester each, it is expected that higher enrollment will be achieved in each class while offering a full program of second year courses. BIOL 350 Natural History of BC is also a new course presented at a previous ECCC meeting but had not received approval. The prerequisites of BIOL 351 Global Biogeography and BIOL 352 Evolution of Life are being revised.

*Peter Holden moved and Robert Campbell seconded that:*

**08/88** BIOL 208 Ecology, BIOL 222 Microbiology and BIOL 350 Natural History of BC, and the pre-requisite revisions to BIOL 351 Global Biogeography and BIOL 352 Evolution of Life be recommended for approval to the Senate.

**CARRIED**

**8. TOURISM AND OUTDOOR RECREATION**

SATO 301 – Study Abroad Tourism/Outdoor Rec

SATO 302 – Study Abroad Tourism/OREC

SATO 303 – Study Abroad Tourism/Outdoor Rec

SATO 304 – Study Abroad Tourism/Outdoor Rec

SATO 305 – Study Abroad Tourism/Outdoor Rec

Bachelor of Tourism Management Degree Program Profile

*Presented by: Chris Bottrill*

Tourism is now focusing international exchanges for students who are in their third year of the Bachelor of Tourism degree. New 300-Level Study Abroad (SATO) courses are required in order that students receive credits toward their degree for courses that are taken abroad. These courses are designed to be "holding" courses that students will register in before departing on a study abroad program. It was noted that the course approval forms indicated three credits for each course whereas the program profile indicated zero credits. Discussion ensued regarding the proper way of documenting credits when holding courses are offered. The Committee requested that consultation with the Registrar take place to determine the proper procedures for completing the forms and the proper procedures will be reported back to the Committee.

The program profile is being revised to reflect the addition of the new study abroad courses.

*Peter Holden moved and Robert Campbell seconded that:*

**08/89** SATO 301 Study Abroad Tourism/Outdoor Rec, SATO 302 Study Abroad Tourism/OREC, SATO 303 Study Abroad Tourism/Outdoor Rec, SATO 304 Study Abroad Tourism/Outdoor Rec, SATO 305 Study Abroad Tourism/Outdoor Rec and the revision to the Bachelor of Tourism Management Degree Program Profile be recommended for approval to the Senate subject to the Registrar's approval regarding the proper procedure of documenting credits for these courses.

**CARRIED**

## **9. MEMBERSHIP AND TERM OF MEMBERSHIP**

*Presented by: Jackie Snodgrass*

Jackie presented the current Senate Curriculum Committee membership list as posted on the website. It was noted that some areas of representation and structure of areas is not up to date on this list. There was a discussion on the appointment/reappointment of members as terms expire and it was suggested that this be taken to the next Senate meeting.

Jackie noted that at the previous Senate meeting, approval was given to formally change the name of Education Council Curriculum Committee (ECCC) to Senate Curriculum Committee (SCC).

Also at the previous Senate meeting, Senate Curriculum Committee voting rights had been granted to Margaret Dulat and Meike Wernicke-Heinrichs.

### **INFORMATION ONLY**

#### Method of Delivery Change

- New - Online Delivery  
Psyc 100 – Introduction to Psychology

#### Course Title Change

- New Course Name  
Geographical Approaches to the Global Economy
- Old Course Name  
Technology and Economic Environments

#### Course Title Change

- New Course Name  
USS 100 – Introduction to University Success Strategies
- Old Course Name  
CSS 100 – Academic and Personal Success Strategies

There being no further business, the meeting concluded at 2:15 pm.

**Next Meeting: November 21, 2008.**