



## SENATE CURRICULUM COMMITTEE MEETING

Friday, February 18, 2022 12:00 pm

VIA MICROSOFT TEAMS

### MINUTES

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**PRESENT:** Deb Jamison (Chair), Mohna Baichoo, Graham Cook, Shanaz Darayan, Fiacre O’Duinn, Lara Duke, David Geary, Annie Prud’homme-Generuex, Ferdos Jamali, Urmila Jangra, Pouyan Mahboubi, Brad Martin, Cass Picken, Alisha Samnani, Caroline Soo, Kyle Vuorinen, Dominique Walker, Lydia Watson, Recorder Mary Jukich

**REGRETS:** Keith Lam, Laureen Styles, Stephen Williams, Rachel Yu

**GUESTS:** Heather Chappells, Miriam Elfert, Charles Greenberg

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#### ***Acknowledgement***

*We respectfully acknowledge the unceded lands of Lil’wat, Musqueam, Sechelt, Squamish, and Tsleil-Waututh people on whose territories our campuses are located.*

#### **1. Welcome**

The Chair called the meeting to order at 12:00 p.m.

SCC was informed that although AHIS 140 was approved at the January SCC meeting, as a result of a typographical error on the resolution memorandum (AHIS 104), the item will be brought to the March Senate meeting for approval.

#### **2. Approval of the Agenda**

*Lara Duke moved and Cass Pickens seconded:*

To approve the agenda.

**CARRIED**

#### **3. Approval of the Minutes**

*Brad Martin moved and Kyle Vuorinen seconded:*

To approve the January 21, 2022 minutes.

**CARRIED**

#### **4. Residency Requirement for the Bachelor of Arts Degree (motion 21/01)**

*Presented by: Miriam Elfert*

As background, distance students who could not attend classes on campus to meet the requirement of 9 credits of upper-level courses were no longer able to meet the residency requirements at Capilano and were not eligible to graduate from the BA-ABA program. As such, at the January 24, 2020 SCC meeting, the SCC members approved decreasing the residency requirement from 50% to 25% for the BA-ABA as an interim solution, with the longer term



## SENATE CURRICULUM COMMITTEE MEETING

Friday, February 18, 2022 12:00 pm  
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### MINUTES

---

and broader goal of developing more upper-level online courses that could be taken by BA-ABA students (as well as other students) to meet the elective requirements.

Because of the pandemic and the shift to online learning, there are now more online options for upper level electives at Capilano for those students to remain at Capilano instead of taking courses with competitor institutions to fulfil their course requirements.

However, as there is still uncertainty as to whether the online options will continue, it was suggested that the exception continue, and that a further update be provided in another year.

*Kyle Vuorinen moved and Lara Duke seconded:*

**22/11** It be recommended to Senate for approval that the residency requirement for the Bachelor of Arts Degree – Applied Behaviour Analysis (Autism) continue to be reduced from 50% to 25% for distance students on a further interim basis, to be reviewed again in one year.

**CARRIED**

#### 5. GEOGRAPHY

GEOG 355 – Urban Ecology

*Presented by: Charles Greenberg*

GEOG 355 – Urban Ecology is a new course that will be offered as a required course in the Bachelor in Environment and Society under the Urban Sustainability module and will also complement existing upper level geography courses that are focused on human interactions with critical environmental resources and infrastructures.

On review and discussion, the following suggestions were made:

- Revision to Calendar Description: "...Students will learn how cities function as social-ecological systems and explore relevant theories and knowledge from natural science ecology, planning, geography, history, and Indigenous ways of being."



## SENATE CURRICULUM COMMITTEE MEETING

Friday, February 18, 2022 12:00 pm

VIA MICROSOFT TEAMS

### MINUTES

---

- Revision to Course Content: “Week 3. Population and species responses in cities. Indigenous impact and responses.”

*Brad Martin moved and Mohna Baichoo seconded:*

- 22/12** The new course, GEOG 355 – Urban Ecology, as well as Science designation and Cap Core designation under the headings *Science and Technology* and *Self and Society*, be recommended to Senate for approval.

**CARRIED**

GEOG 435 – Energy, Communities and Environmental Change

*Presented by: Heather Chappells*

GEOG 435 – Energy, Communities and Environmental Change is a new course that will complement social science courses that critically engage with intersecting issues of environment, technology, society, and sustainability and will be offered as a required course in the Bachelor in Environment and Society under the Climate Change: Adaptation & Mitigation module.

On review and discussion, the following suggestions were made:

- Revision to Calendar Description: “...Students will explore diverse energy landscapes at a global to local scale and will critically analyze how these are geopolitically shaped to produce uneven social, economic, and environmental outcomes, including the impact and responses from Indigenous communities.”
- Revision to Course Content: “Week 3. Energy cultures, communities, including Indigenous impacts and responses.”

*Jennifer Nesselroad moved and Caroline Soo seconded:*

- 22/13** The new course, GEOG 435 – Energy, Communities and Environmental Change, as well as Science designation and Cap Core designation under the headings *Science and Technology* and *Self and Society* be recommended to Senate for approval.

**CARRIED**



## SENATE CURRICULUM COMMITTEE MEETING

Friday, February 18, 2022 12:00 pm  
VIA MICROSOFT TEAMS

### MINUTES

---

#### 6. SCHOOL OF BUSINESS

BFIN 351 - Taxation I

*Presented by: Lydia Watson*

As background, BFIN 351 – Taxation I was approved in 2017, and the course number change (BFIN 286 to BFIN 306) was approved in 2021. The revision to the language in the prerequisites of BFIN 351 was inadvertently missed when the level change for BFIN 286 to 306 was approved in May 2021. Accordingly, SCC was requested to approve the revision to the prerequisites for BFIN 351 as follows:

- BFIN 246; or [BFIN 142 or BFIN 193] and [BFIN 286 or BFIN 306]

*Lara Duke moved and Jennifer Nesselroad seconded:*

**22/14** The prerequisite revisions to BFIN 351 – Taxation I be recommended to Senate for approval.

**CARRIED**

#### 7. PHILOSOPHY

PHIL 306 – Family Ethics

*Presented by: Cass Pickens*

In order to remove the philosophy specific requisites, SCC was requested to approve the revision to the prerequisites of PHIL 306 – Family Ethics from “45 credits of 100-level or higher coursework including 6 credits of 100- or 200-level PHIL” to “45 credits of 100-level or higher coursework.”

For information, the title of the course will also change to Philosophy of Sex and Gender.

*Urmila Jangra moved and Caroline Soo seconded:*

**22/15** The prerequisite revisions to PHIL 306 – Family Ethics be recommended to Senate for approval.

**CARRIED**

#### 8. INFORMATION ITEMS

- (a) CECP 021 – Community Education and Career Planning Fundamental  
CECP 031 – Community Education and Career Planning Intermediate  
CECP 041 – Community Education and Career Planning Advanced



## SENATE CURRICULUM COMMITTEE MEETING

Friday, February 18, 2022 12:00 pm

VIA MICROSOFT TEAMS

### MINUTES

---

CECP 051 – Community Education and Career Planning Provincial

- Summer 2022: Revisions to course outlines as requested at the January 21, 2022 SCC meeting

(b) PHIL 306 – Family Ethics

- Summer 2022: Course Revisions (title, calendar description, learning outcomes).

(c) Continuing Studies

### 13. BUSINESS ITEMS

(a) **Unassigned Credits Memo**

*Presented by: Kyle Vuorinen*

As background, students transferring credits from another post-secondary receive credits in two formats on their transcripts: direct course-to-course transfer or unassigned transfer credits are provided when Capilano University does not have a direct course equivalent. When students receive unassigned transfer credits for courses completed elsewhere, it is challenging to determine appropriate Cap Core categories for “unassigned” courses.

Rather than requiring transfer students to take additional courses thereby increasing degree costs and hindering timely credential completion, the Registrar’s Office proposed that the University adopt a learned-centered approach to maximizing the opportunities for transfer students to use unassigned transfer credits towards their Cap Core requirements.

Based on a review of the most commonly assigned Cap Core categories by subject code, the Registrar’s Office proposed the adoption of a Cap Core Course Registry establishing how unassigned transfer credit by subject code can be used towards Cap Core requirements.



## SENATE CURRICULUM COMMITTEE MEETING

Friday, February 18, 2022 12:00 pm

VIA MICROSOFT TEAMS

### MINUTES

---

*Kyle Vuorinen moved and Dominique Walker seconded:*

**22/16** The Senate Curriculum Committee recommends to Senate the operationalization for Cap Core requirements set out in the memo from the Registrar's Office dated November 16, 2021.

**CARRIED**

**(b) 2023 Meeting Schedule**

*Presented by: Deb Jamison*

SCC was presented with the proposed 2023 meeting schedule. It was noted that in preparing the schedule, research was undertaken to ensure that there were no conflicts with religious dates.

On review of the schedule, members requested that the meeting room location be removed from the schedule as the format for meetings (online v in-person) would continue to be voted on on a term-by-term basis.

*David Geary moved and Caroline Soo seconded:*

**22/17** The 2023 Senate Curriculum Committee meeting schedule be approved as presented.

**CARRIED**

**(c) Membership Terms Ending as of August 15, 2022**

The following members, whose terms will expire as of August 15, 2022, were requested to indicate whether they wished to continue for a further term or to provide the name of a new representative:

Deb Jamison – Applied Business, Legal Studies, Communications  
 Mohna Baichoo – Tourism and Outdoor Recreation Management  
 Rachel Yu – Health and Education  
 Fiacre O'Duinn – Library  
 Keith Lam – Student Services

The meeting was adjourned at 12:58 pm.

**Next Meeting: Friday, March 18, 2022 12:00 pm**

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