

COURSE OUTLINE		
TERM: Fall 2023	COURSE NO: EAP 100	
INSTRUCTOR:	COURSE TITLE: English for Academic Purposes 4A	
OFFICE: LOCAL: E-MAIL: @capilanou.ca	SECTION NO(S):	CREDITS: 6.0
OFFICE HOURS:		
COURSE WEBSITE:		

Capilano University acknowledges with respect the Liłwat7úl (Lil'wat), x^wməθk^wəyəm (Musqueam), shíshálh (Sechelt), Sḵw̓xwú7mesh (Squamish), and Səlílwətaʔ/Selilwitulh (Tseil-Wautuh) people on whose territories our campuses are located.

COURSE FORMAT

6 hours of classroom contact per week for 13 weeks, plus a 2-week final exam period for a 15-week semester. 2 additional hours per week may include direct classroom instruction, workshops, individual or small group meetings, tutorials, and online activities.

COURSE PREREQUISITES/CO-REQUISITES

EAP 090 with a minimum grade of B, or the Capilano EAP Placement Test at the EAP 100+101 level, or Test of English as a Foreign Language (TOEFL) paper=530, internet=71, or English Language Assessment (ELA)=128, or International English Language Testing System (IELTS)=6.0 overall, and no one score less than 5.5, or Canadian Academic English Language Assessment (CAEL)=60, or Pearson Test of English (PTE Academic)=53

The corequisite is EAP 101.

CALENDAR DESCRIPTION

This intensive course provides students with advanced academic writing, grammar, and listening skills integrated with academic content to the EAP 4A-B level. This course will honour Indigenous ways of Learning and Knowing, the differences between knowledge-based understandings and experience-based understandings.

COURSE NOTE

EAP 100 is an approved Self and Society course for Cap Core requirements.

REQUIRED TEXTS AND/OR RESOURCES

Specific texts, resources and technology will vary depending on the instructor. The instructor may make use of an assigned textbook and/or instructor-prepared materials made available in class or on eLearn.

COURSE STUDENT LEARNING OUTCOMES

On successful completion of this course, students will be able to do the following:

Grammar/Editing:

- Produce grammatically accurate and appropriate sentences of all types.
- Identify and self-correct individual grammar problems and common errors.

Writing:

- Demonstrate use of appropriate academic and content-specific vocabulary.
- Engage in the writing process (outlining, drafting, revising, editing).
- Compose reports, summaries, critiques, and annotated bibliographies.
- Write a research paper utilizing argumentation and synthesis.
- Accurately paraphrase and summarize passages from sources.
- Effectively integrate paraphrases, quotations, and summaries as support in academic writing.
- Use an appropriate citation and reference style.

Listening:

- Demonstrate ability to take organized notes while listening to extended authentic lectures, documentaries, and news reports.
- Utilize these notes to paraphrase and summarize content.
- Develop listening skills by engaging with the community through Experiential Learning (EL) activities.

Academic Literacy:

- Develop critical thinking skills through critical analysis work required for class discussions, writing assignments and exams.
- Use effective classroom interaction skills appropriate to this level.
- Generate various types of questions and responses: content, inference, criticism, and evaluation.
- Source and evaluate materials for reliability and validity.
- Construct evidence-based argumentation in academic assignments.
- Identify learning approaches and academic expectations in North American colleges and universities.
- Develop an awareness of the types of assignments common at a university level.
- Identify what constitutes cheating and plagiarism in a North American academic learning environment.

Experiential Learning (EL):

- Describe the services and programs offered by one or more local social organizations and explain their contributions to the community and Capilano University.
- Reflect on how volunteer experience has contributed to academic and personal growth.
- Evaluate how volunteer work contributes to an understanding of the values of equity, diversity, and inclusiveness.

Honouring Indigenous Ways of Learning and Knowing:

- Demonstrate awareness of colonization and its impact on Indigenous Peoples in Canada and Indigenous Peoples in other countries.
- Recognize the differences between knowledge-based understandings and experience-based understandings.
- Understand the importance of land acknowledgements.
- Attend and report on special events, ceremonies, or a location important to Indigenous peoples.

Students who complete this Self and Society course will be able to do the following:

- Identify potential root causes of local/global problems and how they affect local/global cultures, economies, politics, and policies.
- Assess and evaluate individual and collective responsibilities within a diverse and interconnected global society.
- Analyze the impact of colonialism and racism on Indigenous peoples.
- Explain how contexts (e.g. cultural, historical, colonial, economic, technological) shape identity formation and social structures.

COURSE CONTENT

This course will prepare students for study in various academic fields through the following class activities:

- grammar points and sentence types based on identified needs
- editing strategies
- independent research using academic resources
- guided research paper
- critical analysis and response to texts and digital resources
- papers which incorporate application of theories and original thinking
- summaries, paraphrases and syntheses of articles and digital resources
- using idioms and colloquial expressions, especially those related to academic contexts, in both speaking and writing
- note-taking strategies for summarizing and paraphrasing authentic lectures and other presentations

EVALUATION PROFILE

1. Participation/Experiential Learning	5%
2. Assignments	60%
3. Exams/Tests	<u>35%</u>
TOTAL	100%

Note: While the weighting of individual assignments, tests and exams is at the discretion of the instructor, no single assignment, test or exam will exceed 25% of the final total.

Participation

Participation grades are based on completion of homework tasks and class preparation, as well as the consistency, quality, and frequency of contributions to class discussions. Consistency means attending every class, maintaining a positive and respectful presence in the classroom, and actively contributing to discussions on a regular basis. Quality means demonstrating respect for peers and their contributions, listening attentively during lectures and when other students are speaking, and participating in all activities with an open and inquisitive mind.

Experiential Learning (EL)

Students are expected to participate in Experiential Learning activities over the term. Activities that provide experiential learning include attendance at workshops/lectures/special events, volunteer work, or a combination thereof. Alternatively, students may participate in a group project in partnership with a community organization over the term. Evaluation of EL is at the discretion of the instructor and may include individual presentations, reflective journals, e-portfolios, and written reports.

Assignments

Assignments include grammar exercises, writing assignments (reports, summaries, critiques, essays, research papers, and argument papers), listening assignments from a variety of sources, and contact work.

GRADING PROFILE

A+ = 90-100	B+ = 77-79	C+ = 67-69	D = 50-59
A = 85-89	B = 73-76	C = 63-66	F = 0-49
A- = 80-84	B- = 70-72	C- = 60-62	

Grading System explanation

- Final grades will be weighted 80% Grammar/Writing; 20% Listening.
- Students must achieve a B+ (77%) or higher in EAP 100 and EAP 101 to register in full-time Capilano University academic courses, satisfying the University's English language requirement.

Incomplete Grades

Grades of Incomplete "I" are assigned only in exceptional circumstances when a student requests extra time to complete their coursework. Such agreements are made only at the request of the student, who is responsible to determine from the instructor the outstanding requirements of the course.

Late Assignments

Assignments are due at the beginning of the class on the due date listed. If you anticipate handing in an assignment late, please consult with your instructor beforehand.

Missed Exams/Quizzes/Labs etc.

Make-up exams, quizzes and/or tests are given at the discretion of the instructor. They are generally given only in medical emergencies or severe personal crises. Some missed activities may not be able to be accommodated. Please consult with your instructor.

*** Accommodations can be made to honour community needs and traditional practices.

Attendance

Students are expected to attend all classes and associated activities. If a class is missed, students are expected to inform their instructor and make arrangements with a classmate to hand in any homework due and to explain work required for the following class. Students are responsible for all materials and submission of work during their absence.

English Usage

English language usage is essential at all times in class. Students are expected to proofread all written work for any grammatical, spelling and stylistic errors. Instructors may deduct marks for incorrect grammar and spelling in written assignments.

Electronic Devices

Students may use electronic devices during class for notetaking only. Cell phones must be turned off before entering the classroom and may not be turned on again until after you have left the classroom, except in emergency situations or by prior arrangement with the instructor.

On-line Communication

Outside of the classroom, instructors will (if necessary) communicate with students using either their official Capilano University email or eLearn; please check both regularly. Official communication between Capilano University and students is delivered to students' Capilano University email addresses only.

UNIVERSITY OPERATIONAL DETAILS**Tools for Success**

Many services are available to support student success for Capilano University students. A central navigation point for all services can be found at: <https://www.capilanou.ca/student-services/>

Capilano University Security: download the [CapU Mobile Safety App](#)

Policy Statement (S2009-06)

Capilano University has policies on Academic Appeals (including appeal of final grade), Student Conduct, Academic Integrity, Academic Probation and other educational issues. These and other policies are available on the University website.

Academic Integrity (S2017-05)

Any instance of academic dishonesty or breach of the standards of academic integrity is serious and students will be held accountable for their actions, whether acting alone or in a group. See policy and procedures S2017-05 Academic Integrity for more information:

<https://www.capilanou.ca/about-capu/governance/policies/>

Violations of academic integrity, including dishonesty in assignments, examinations, or other academic performances, are prohibited and will be handled in accordance with the Student Academic Integrity Procedures.

Academic dishonesty is any act that breaches one or more of the principles of academic integrity. Acts of academic dishonesty may include but are not limited to the following types:

Cheating: Using or providing unauthorized aids, assistance or materials while preparing or completing assessments, or when completing practical work (in clinical, practicum, or lab settings), including but not limited to the following:

- Copying or attempting to copy the work of another during an assessment;
- Communicating work to another student during an examination;
- Using unauthorized aids, notes, or electronic devices or means during an examination;
- Unauthorized possession of an assessment or answer key; and/or,
- Submitting of a substantially similar assessment by two or more students, except in the case where such submission is specifically authorized by the instructor.

Fraud: Creation or use of falsified documents.

Misuse or misrepresentation of sources: Presenting source material in such a way as to distort its original purpose or implication(s); misattributing words, ideas, etc. to someone other than the original source; misrepresenting or manipulating research findings or data; and/or suppressing aspects of findings or data in order to present conclusions in a light other than the research, taken as a whole, would support.

Plagiarism: Presenting or submitting, as one's own work, the research, words, ideas, artistic imagery, arguments, calculations, illustrations, or diagrams of another person or persons without explicit or accurate citation or credit.

Self-Plagiarism: Submitting one's own work for credit in more than one course without the permission of the instructors, or re-submitting work, in whole or in part, for which credit has already been granted without permission of the instructors.

Prohibited Conduct: The following are examples of other conduct specifically prohibited:

- Taking unauthorized possession of the work of another student (for example, intercepting and removing such work from a photocopier or printer, or collecting the graded work of another student from a stack of papers);
- Falsifying one's own and/or other students' attendance in a course;
- Impersonating or allowing the impersonation of an individual;

- Modifying a graded assessment then submitting it for re-grading; or,
- Assisting or attempting to assist another person to commit any breach of academic integrity.

Sexual Violence and Misconduct All Members of the University Community have the right to work, teach and study in an environment that is free from all forms of sexual violence and misconduct. Policy B401 defines sexual assault as follows:

Sexual assault is any form of sexual contact that occurs without ongoing and freely given consent, including the threat of sexual contact without consent. Sexual assault can be committed by a stranger, someone known to the survivor or an intimate partner.

Safety and security at the University are a priority and any form of sexual violence and misconduct will not be tolerated or condoned. The University expects all Students and Members of the University Community to abide by all laws and University policies, including B.401 Sexual Violence and Misconduct Policy and B.401.1 Sexual Violence and Misconduct Procedure (found on Policy page <https://www.capilanou.ca/about-capu/governance/policies/>)

Emergencies: Students are expected to familiarise themselves with the emergency policies where appropriate and the emergency procedures posted on the wall of the classroom.