

myCapU Account Registration Error Guide

Registration error messages prevent registration into the desired section and occur when course requirements are not met or when the student is missing the necessary pre-requisite or co-requisite.

Course requirements, pre-requisites, and co-requisites (if applicable) are listed in the **Registration Notes** area of the course in details in your [myCapU Account](#) by clicking on the course title.

Registration Error Messages must be resolved before you can register into the desired course

Errors: Including Descriptions and Solutions

Error	Description	Solution
Campus Restriction	The section is restricted to students located at another CapU campus. (i.e. North Van (NV) student trying to register in a Sechelt (SE) campus course).	Register into a different section or contact the department to request a “Campus Restriction” override. <i>Please note: requesting an override does not guarantee that one will be granted.</i> To stop this error from occurring: <ul style="list-style-type: none"> Check the <i>Registration Notes</i> before you register and do not select any courses that are <i>Restricted</i>. Or <ul style="list-style-type: none"> In your myCapU Account, under <i>Advanced Search</i>, enter your preferred campus options.
Closed-XX Waitlisted	The section is full and there are currently XX (number) students on the waitlist.	Put yourself on the waitlist for this course or register into a different section with an open seat. To stop this error from occurring: <ul style="list-style-type: none"> Check the seats available (<i>Seats: XX/XX</i>) in the <i>Generated Results</i> section. If the seats available says ‘Full’, select another section. Or <ul style="list-style-type: none"> Check the <i>Registration Notes</i> before you register and do not select any courses that are <i>Restricted</i>
Closed-Waitlist Full	The section is full and the waitlist is full; registration &/or waitlist are not available.	Select another section or course. <ul style="list-style-type: none"> To stop this error from occurring, check the <i>Registration Notes</i> before you register and do not select the sections that are ‘Full’.
Closed Section	This section is closed; registration &/or waitlisting are not available.	Select another section or course. <ul style="list-style-type: none"> To stop this error from occurring, check the <i>Registration Notes</i> before you register and do not select the sections that are ‘Full’ or that are not yet open for registration.
Closed Section-XX	This course is Cross-Listed . Both the seats assigned to this section are full and the waitlist is full; registration is not available.	Select another section or course. <ul style="list-style-type: none"> To stop this error from occurring, check the <i>Registration Notes</i> before you register and do not select the sections that are ‘Full’ or ‘Closed’

College Restriction	The section is restricted to students in a specific area or level of study.	Register into a different section or contact the department to request a “Campus Restriction” override. <i>Please note: requesting an override does not guarantee that one will be granted.</i> <ul style="list-style-type: none"> To stop this error from occurring, check the <i>Registration Notes</i> before you register and do not select the sections that are <i>Restricted</i>.
Corequisite XX (CRN XXXXX) required OR Corequisite XX required	The section requires that you register into the co-requisite course(s) at the same time you register into the desired section.	Register in the stated course (XXXXX) at the same time you register into the section this error occurred on. Co-requisites are listed in the Registration Notes area of the course in details in your myCapU Account by clicking on the course title. <ul style="list-style-type: none"> To stop this error from occurring, check if a co-requisite is required. If there is and you have not already taken the course, then register into it at the same time you register into the desired course. <ul style="list-style-type: none"> If you have already taken the co-requisite and you still received this error message, check to see if there is a minimum grade requirement that is needed. If you don’t meet the grade requirement, you can either take the course again or contact the department and request a “Co-requisite” override. <i>Please note, requesting an override does not guarantee that one will be granted.</i>
Duplicate Course with Section XXXXX OR Duplicate Equivalent with Section XXXXX	This error can occur when either: <ol style="list-style-type: none"> You try to register into a section that you are already registered in. You try to register into two different sections of the same course at the same time. The student drops a course during the Add/Drop Period, changes their mind, and then tries to re- 	To stop this error from occurring: <ul style="list-style-type: none"> Scenario A: If you no longer desire your initial section, you should drop the first section or the course and then register into the second section. Otherwise no action is needed. Scenario B: You need to choose which section you want to register into and only select that section to register in. <ul style="list-style-type: none"> Please note that this scenario does not apply with waitlisting. You can waitlist in multiple sections of the same course (to a maximum of 5 sections in total). Once you accept a <i>Registration Offer</i> for one of those sections, the system will automatically drop you from the other waitlists for that course.

	register back into the same course/section.	<ul style="list-style-type: none"> Scenario C: Contact the Registrar's Office at 604.984.4900 (option 5) for assistance.
Duplicate CRN	This error can occur when you are attempting to register into a course you are currently waitlisted in, after being given a <i>Capacity Override</i> by either the department or the instructor.	<p>To stop this error from occurring, if needed, first confirm with the department/instructor that you have been given a <i>Capacity Override</i> for that section, then drop yourself from the waitlist. You should now be able to register straight into the course.</p> <ul style="list-style-type: none"> If you are unable to get a hold of the department/instructor to confirm that the override is on your account, please contact the Registrar's Office for assistance at 604-984-4900 (option 5).
Field of Study Restriction - Major	The section is restricted to a specific program area and/or major.	<p>Register into a non-restricted section or contact the department and request a "Field of Study Restriction" override. <i>Please note, requesting an override does not guarantee that one will be granted.</i></p> <ul style="list-style-type: none"> To stop this error from occurring, check the <i>Registration Notes</i> before you register and do not select the sections that are <i>Restricted</i>.
<p>Linked course required () OR Linked course required (Lab/Lecture/Conversation) OR Linked course required (Lab/Lecture) – SYSD</p>	The section's lecture component has a lab or conversation component that is linked.	<p>Register into both the lecture component and the lab/conversation component at the same time.</p> <ul style="list-style-type: none"> To stop this error from occurring, check the <i>Linked Sections</i> area of the course in details in your myCapU Account by clicking on the course title. Select both the lecture section and the lab/conversation before you register.
Maximum hours exceeded	<p>You are attempting to register in more credit hours (credits) than you are allowed.</p> <p>The majority of programs allow students to register into a maximum of 19 credits per term.</p>	<ul style="list-style-type: none"> The number of credits each course has are listed in the <i>Class Details</i> area of the course in details in your myCapU Account by clicking on the course title. <p>To stop this error from occurring:</p> <ul style="list-style-type: none"> Adjust your course load so you are only taking the max number of credits for your program <p>OR</p>

		<ul style="list-style-type: none"> Contact Academic Advising at advising@capilano.ca to book an appointment to discuss increasing your maximum credit limit. <i>Please note, requesting a credit limit increase does not guarantee that one will be granted.</i>
Obtain Dept. Approval OR Obtain Dept. Approval - SYSD	The section requires approval from the department before you can register in the course.	<p>Register into a non-restricted section, or contact the department and request a “Department Approval” override. <i>Please note, requesting an override does not guarantee that one will be granted.</i></p> <ul style="list-style-type: none"> To stop this error from occurring, check the <i>Registration Notes</i> before you register and then deselect the sections that are <i>Restricted</i>, if possible. If not, contact the department with your request.
Open - XX Waitlisted	Either the lecture, lab, or conversation of this section is <i>Cross-Listed</i> and the seats assigned to it are full, but you can still waitlist.	<ul style="list-style-type: none"> Review any cross-listed courses connected to this section are listed in the <i>Cross Listed Courses</i> area of the course in details in your myCapU Account by clicking on the course title. <p>Put yourself on the waitlist for this section or register into a different section with an open seat.</p>
Prerequisite And Test Score Error OR Prerequisite And Test Score Error - SYSD	The section requires the completion of a course pre-requisite before you will be allowed to register.	<p>Pre-requisites (if applicable) are listed in the Registration Notes area of the course in details in your myCapU Account by clicking on the course title.</p> <p>Register in the required pre-requisite, take and/or submit an eligible EDT/MPT test (if applicable), or contact the Department to request a “Prerequisite and Test Score Error” override. <i>Please note, requesting an override does not guarantee that one will be granted.</i></p> <ul style="list-style-type: none"> To stop this error from occurring, check if you have already taken the required pre-requisite, have taken and passed the EDT/MPT test (if applicable), or that you are currently taking the pre-requisite before registering into the desired section. <ul style="list-style-type: none"> If you have none of the above requirements then register into the pre-requisite first, and then take the desired course in the following term.
Program Restriction	This section is restricted to students in a specific program.	<p>Register into a non-restricted section or contact the department and request a “Program Restriction” override. <i>Please note, requesting an override does not guarantee that one will be granted.</i></p>

		<ul style="list-style-type: none"> To stop this error from occurring, check the <i>Registration Notes</i> before you register and do not select the sections that are <i>Restricted</i>.
Repeat Hours Exceed XX	<p>You are trying to register into a course that you have repeated at least twice before.</p> <ul style="list-style-type: none"> Passing, Failing and/or withdrawing all are considered attempts. 	<p>Contact the instructor to request a “Repeat Hour” override. <i>Please note, requesting an override does not guarantee that one will be granted.</i></p> <ul style="list-style-type: none"> To stop this error from occurring, monitor the number of times you have taken a course previously, and contact the instructor ahead of time if needed. <p>Please note: You will be able to waitlist in a course that you are repeating for the third time; however you will not be able to accept a registration offer. While on the waitlist, you will need to contact the instructor for a “Repeat Hour” override before you can accept an offer.</p>
Time Conflict with CRN XXXXX	<p>The section you are attempting to register in scheduled day & time conflict with a currently registered course.</p>	<p>Please register into a different section or contact the Department and request a “Time Conflict” override. <i>Please note, requesting an override does not guarantee that one will be granted.</i></p> <ul style="list-style-type: none"> To stop this error from occurring, do not attempt to register in sections that conflict with courses you are currently registered in.
Wait. Max. Exceeded OR Wait. Max. Exceeded - SYSD OR Waitlist Maximum Exceeded	<p>You have attempted to waitlist into a 6th section.</p>	<p>Students are permitted to waitlist in a total of 5 courses, or sections, at a time. Monitor the number of sections you have already waitlisted in and manually drop yourself from a previously waitlisted course if you find another course you would prefer.</p> <ul style="list-style-type: none"> To stop this error from occurring, do not waitlist for more than 5 courses at a time.

Definitions

Co-requisites: Courses that should be completed either at the **same time** or **before** taking the desired section. Courses that are in-progress at the time of registration may be considered as co-requisites and will satisfy this requirement.

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Cross-listed: The total seat count is shared/split between two different lecture sections, labs, or conversations.

- **Eg:** There are 40 Lab seats shared between BIOL 106 and BIOL 107. In cross-listed sections, both Labs would show a total count of 40 seats on the myCap Schedule, but the shared seat count means that there are only 20 seats per Lab (20 for BIOL 106 and 20 for BIOL 107). If all 20 seats dedicated to the BIOL 106 Lab are full and the waitlist for that section is also full, the myCap Schedule would show there are still 20 seats available and that you can waitlist, but those seats in this scenario belong to students registering and/or waitlisting into the BIOL 107 Lab.

Pre-requisites: Courses that should be completed **before** taking the desired course. Courses that are in-progress at the time of registration may be considered as pre-requisites and will satisfy this requirement. Pre-requisites may have requirements for minimum grade or percentage received.