



SENATE CURRICULUM COMMITTEE MEETING

Friday, December 10, 2021 12:00 pm

VIA MICROSOFT TEAMS

MINUTES

PRESENT: Deb Jamison (Chair), Mohna Baichoo, Fiacre M. O’Duinn, Lara Duke, Ferdos Jamali, Urmila Jangra, Keith Lam, Pouyan Mahboubi, Brad Martin Cass Picken, Alisha Samnani, Caroline Soo, Dominique Walker, Lydia Watson, Stephen Williams, Rachel Yu, Recorder Mary Jukich

REGRETS: Graham Cook, Shahnaz Darayan, Michelle Deines, David Geary, Annie Prud’homme-Generuex, Laureen Styles, Kyle Vuorinen, Goyal Tushar, Hoda Sedarati

GUESTS: Bill Dow, Tania Loken, Corey Muench, Cal Thiessen

Acknowledgement

We respectfully acknowledge the unceded lands of Lil’wat, Musqueam, Sechelt, Squamish, and Tsleil-Waututh people on whose territories our campuses are located.

1. Welcome

The Chair called the meeting to order at 12:03 p.m.

In the absence of Michelle Deines, Bill Dow served as the representative from Performing Arts.

2. Approval of the Agenda

*Rachel Yu moved and Urmila Jangra seconded:
To approve the agenda.*

CARRIED

3. Approval of the Minutes

*Caroline Soo moved and Urmila Jangra seconded:
To approve the November 19, 2021 minutes.*

CARRIED

4. LEGAL STUDIES

LAW 303 – Criminal Law II

LAW 461 – Private International Law

LAW 468 – International Climate Change Law

LAW 421 – Civil Litigation

LAW 460 – International Law

Bachelor of Legal Studies (Paralegal) Degree Program Profile

Paralegal Certificate Program Profile

Legal Administrative Assistant Certificate Program Profile



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LAW 303 – Criminal Law II
 LAW 461 – Private International Law
 LAW 468 – International Climate Change Law
 LAW 421 – Civil Litigation
 LAW 460 – International Law
Presented by: Cal Thiessen

SCC was requested to approve three new 3-credit courses, LAW 303 – Criminal Law II, LAW 461 – Private International Law and LAW 468 – International Climate Change Law, as well as Cap Core designation under the heading of *Self and Society* for LAW 461 – Private International Law and LAW 468 – International Climate Change Law.

During the discussion, it was suggested that it may be beneficial to review the wording and choice of verbs used for the student learning outcomes.

Stephen Williams moved and Rachel Yu seconded:

21/78 The three new courses, LAW 303 – Criminal Law II, LAW 461 – Private International Law and LAW 468 – International Climate Change Law, as well as Cap Core designation under the heading *Self and Society* for LAW 461 – Private International Law and LAW 468 – International Climate Change Law, be recommended to Senate for approval.

CARRIED

The current prerequisites for LAW 421 – Civil Litigation include LAW 300 – Contracts I. Because LAW 300 does not provide students with the background required to successfully complete the course, SCC was requested to approve removing LAW 300 as a prerequisite for LAW 421.

As information, the course title of LAW 460 – International Law is being revised to “Public International Law” to differentiate between it and the new course, LAW 461 – Private International Law.

Mohna Baichoo moved and Keith Lam seconded:

21/79 The prerequisite revisions to LAW 421 – Civil Litigation and the course title (for information) revision to LAW 460 – International Law be recommended to Senate for approval.

CARRIED



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Bachelor of Legal Studies (Paralegal) Degree Program Profile

Paralegal Certificate Program Profile

Legal Administrative Assistant Certificate Program Profile

Presented by: Deb Jamison

SCC was requested to approve the following revisions:

- Bachelor of Legal Studies (Paralegal) Degree Program Profile:
 - In order to ensure clarity that applicants' top five academic courses in Grade 11 and 12, including English 12 or equivalent, will be considered as part of the admission requirements, the admission requirements are being revised to include "Grade 11 or 12" academic courses.
- Paralegal Certificate Program Profile
 - The School of Legal Studies requires that Paralegal Certificate applicants be employed full-time in a legal office setting in order to be eligible to enroll and continue to be enrolled in the Certificate program. This is because the Certificate students are not required to complete a six-month practicum and they are expected to receive procedural training during their full-time employment. However, for unknown reasons, this language was not included in either the admission, continuation, or graduation requirements and, as such, the wording is being revised to include "full-time" employment.
- Legal Administrative Assistant Certificate Program Profile
 - As the current admission requirements for the Legal Administrative Assistance Certificate (LAA) limit the number of students who apply to the program and are not in line with other competitors, SCC was requested to approve removing the LGST English Diagnostic Test and the Keyboarding test from the LAA admission requirements.
 - The School of Legal Studies requests approval of revisions to the LAA program profile so that students who complete LGST 127 and LGST 128 in the LAA program and who are later accepted into one of the three paralegal programs be given credit for LAW 115 – Legal Document Processing (3.0 credits). This will eliminate duplicative content and will make our various paralegal programs more attractive to LAA graduates.



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Rachel Yu moved and Dominique Walker seconded:

- 21/80** The revisions to the Bachelor of Legal Studies (Paralegal) Degree Program Profile admission requirements, the Paralegal Certificate Program Profile, and the Legal Administrative Assistant Certificate Program Profile be recommended to Senate for approval.

CARRIED

- 5. EAP**
 Business Administration Pathway and
 Early Childhood Care and Education Pathway
Presented by: Corey Muench

The Business Administration Pathway and ECCE Pathway are EAP programs which admit students into the EAP 090 level each Fall term. However, the EAP Department 090 level lists CAEL 50 or PTE 50 as prerequisites. The inconsistency in CAEL and PTE scores for the Pathways is likely due to a simple transcription error that occurred when the programs were in the development stage. As a result of this inconsistency, SCC was requested to approve the revision of the minimum English language requirements for admission to both the Business Administration Pathway and the Early Childhood Care and Education Pathway to indicate a CAEL score of 50 (from 40) and a PTE score of 50 (from 47).

Dominique Walker moved and Lara Duke seconded:

- 21/81** The English language requirement revisions for admission to the Business Administration Pathway and the Early Childhood Care and Education (ECCAÉ) Pathway be recommended to Senate for approval.

CARRIED

- 6. TOURISM MANAGEMENT INTERNATIONAL**
 Diploma in Tourism Management International
Presented by: Tania Loken

The Diploma in Tourism Management International admits students with language proficiency at the level equal to the entry level for EAP 090. However, the EAP Department 090 level lists CAEL 50 or PTE 50 as prerequisites. The inconsistency in CAEL and PTE scores for the Diploma in Tourism Management International is likely due to a simple transcription error that occurred when the



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program was in the development stage. As a result of this inconsistency, SCC was requested to approve the revision of the minimum English language requirements for admission to the Diploma in Tourism Management International to indicate a CAEL score of 50 (from 40) and a PTE score of 50 (from 47).

Rachel Yu moved and Keith Lam seconded

21/82 The English language requirement revisions for admission to the Diploma in Tourism Management International be recommended to Senate for approval.

CARRIED

7. TOURISM MANAGEMENT INTERNATIONAL

Post-Baccalaureate Diploma in Global Hospitality and Tourism Management
Presented by: Tania Loken

The Post-Baccalaureate Diploma in Global Hospitality & Tourism Management admits students with language proficiency at the level equal to the entry level for EAP 100/101 level. However, the EAP Department 100 level lists PTE 53 as prerequisites. The inconsistency in PTE scores for the Post-Baccalaureate Diploma in Global Hospitality and Tourism Management is likely due to a simple transcription error that occurred when the program was in the development stage. As a result of this inconsistency, SCC was requested to approve the revision of the minimum English language requirements for admission to the Post-Baccalaureate Diploma in Global Hospitality and Tourism Management to indicate a PTE score of 53 (from 50) to match with the entry point of EAP 100/101 level.

Mohna Baichoo moved and Lara Duke seconded:

21/83 The English language requirement revisions for admission to the Post-Baccalaureate Diploma in Global Hospitality and Tourism Management be recommended to Senate for approval.

CARRIED

8. INFORMATION ITEMS

- (a) LGST 127 – Computer Applications for the Legal Office I
- LGST 128 – Computer Applications for the Legal Office II
- LAW 115 – Legal Document Processing



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- For reference – in support of program profile note for Legal Administrative Assistant Certificate (see item #1 above)
- (b) TOUR 374 – Hospitality Operations: International Context
 - Summer 2022: Course revisions (calendar description, required texts, learning outcomes, course content, evaluation profile)
- (c) Bachelor of Arts (Honours) with a Major in Psychology
 - Clarification of graduation requirements
- (d) Continuing Studies

9. BUSINESS ITEMS

(a) Meeting Format

Members were requested to indicate if they wished to continue meetings in the online format for the Spring 2022 term, or whether they would prefer to return to in-person meetings.

The results as posted on Chat indicated that the preference of members who responded was to continue in the online format.

A further vote on the meeting format will be taken in April.

The meeting was adjourned at 12:27 pm.

Next Meeting: Friday, January 21, 2022 12:00 pm
