



SENATE MEETING

Tuesday, March 3rd, 2020 4:00 pm

Capilano University – Room LB 322

MINUTES

Present: Paul Dangerfield (Chair), Ash Amlani, Christopher Ballard, Oscar Blue, Brent Calvert, Pardis Daneshyar, Lara Duke, Marnie Findlater, David Fung, Ted Gervan, Kyle Guay, Bridget Stringer- Holden, Nazmi Kamal, Deb Jamison, Pouyan Mahboubi, Anthea Mallinson, Lauren Moffatt, John Molendyk, Corey Muench, Alea Rzeplinski, Nandini Sharda, Judy Snaydon, Laureen Styles, Michael Thoma, Robert Thomson, Mark Vaughan, Kyle Vuorinen, Stephanie Wells, Stephen Williams, Recorder: Mary Jukich

Regrets: Joel Cardinal, Miranda Huron, Brad Martin, Debbie Schachter

Acknowledgement

We respectfully acknowledge the unceded lands of Lil'wat, Musqueam, Squamish, Sechelt and Tsleil-Waututh people on whose territories our campuses are located.

The Chair called the meeting to order at 4:00 pm.

1. Welcome

Paul Dangerfield reported that he recently attended the Canoe Awakening Ceremony and he shared some of the important elements of the ceremony. At the ceremony, the cultural leaders went through the process of awakening the canoe and describing the importance of cedar and the canoe to the history and culture of the Coast Salish People. The ceremony was also led by a younger generation demonstrating the significance of traditions being handed down from one generation to another.

As a result of Sean Ashley's resignation from Senate, Mark Vaughan assumed voting rights for the Faculty of Arts and Sciences.

In the absence of Diana Twiss, Stephen Williams assumed voting rights for the Faculty of Education, Health and Human Development.

2. Approval of the Agenda

Paul Dangerfield moved and Anthea Mallinson seconded:
To adopt the agenda.

CARRIED



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3. Approval of the Minutes

Paul Dangerfield moved and Deb Jamison seconded:
 To adopt the February 4th, 2020 minutes.

CARRIED

4. Correspondence Received

No correspondence was received.

5. Business Arising

5.1 Envisioning 2030

Presented by: Paul Dangerfield

Envisioning 2030 was presented to Senate together with an overview of the Vision Statement, Purpose, Values and Framework. As the next steps, the document will go to the Board, and then taken on a road show across the University to ensure there is an understanding of the vision and purpose, and recognizing that decisions will be guided by the values.

Senators were requested to provide any further feedback or comments to Paul Dangerfield or Jorge Ocegüera.

6. New Business

6.1 By-election Timeline

Presented by: Kyle Vuorinen

Senate was presented with the by-election timeline for the faculty representative from Arts and Sciences and the support staff representative, with results being announced in late April.

6.2 Vice-Chair Nominating Committee

Presented by: Paul Dangerfield

As the Vice-Chair Nominating Committee will be requested to convene, the following members volunteered to fill the remaining vacancies:

- Bridget Stringer-Holden
- Alea Rzeplinski



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6.3 Self-Evaluation Committee

Presented by: Paul Dangerfield

As the Self-Evaluation Committee will be requested to convene, the following members volunteered to fill the remaining vacancies:

- Faculty – Robert Thomson
- Staff – will be determined once the election is completed for the second staff position
- Student – Oscar Blue

7. Committee Reports

7.1 Academic Planning and Program Review Committee

Presented by: Michael Thoma

The Committee met on February 11th and Aurelea Mahood, Director of Academic and Initiatives Planning provided a presentation on potential changes to program development administrative procedures for 2020/21. The changes primarily included a Program Working Group Approval Form, a Program Proposal Brief, an annual approval cycle for Concept Papers, a Senate-endorsed Planning and Priorities framework and changes to the Concept Paper Approval Flow. Several concerns were noted with the changes, including the nature of the Concept Paper, which was originally to try out an idea and see if it had potential, but has subsequently evolved into a more detailed and laborious process.

7.1.1. 1-Year Program Review Progress Report for the Bachelor of Music Therapy

The Program Review for the Bachelor of Music Therapy was approved as completed in February, 2019, which included an Action Plan, outlining the steps to be taken for implementation of the final recommendations. It was noted that many of the goals of the action plan were ambitious and that there were limits to faculty time to address and meet all of these goals. There have been conversations with the Dean around what resources could be available in order to complete the action plan. It was also noted that supplemental needs should be addressed through integrated planning and proposed budgets.



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Michael Thoma moved and Marnie Findlater seconded:

20/07 Senate accept for information that the 1-year Program Review Progress Report for the Bachelor of Music Therapy has been completed. **CARRIED**

7.1.2 1-Year Program Review Progress Report for the Bachelor of Arts in Interdisciplinary Studies (formerly Bachelor of Arts with a Major in Liberal Studies)

The second 1-Year Progress Report was for the Program Review for the Bachelor of Arts with a Major in Liberal Studies. One of the significant goals of the Program Review is the name change to the Bachelor of Arts with a Major in Interdisciplinary Studies pending approval from the Minister.

Michael Thoma moved and Lara Duke seconded:

20/08 That Senate accept for information that the 1-year Program Review Progress Report Bachelor of Arts with a Major in Liberal Studies (Bachelor of Arts with a Major in Interdisciplinary Studies) has been completed. **CARRIED**

7.1.3 Concept Paper for Lil'wat Language and Culture Diploma

The Committee reviewed a Concept Paper for the Lil'wat Nation Language and Culture Diploma, which is designed to support the University's Indigenous partners of the Statyemc territories in revitalizing their traditional language and culture.

Michael Thoma moved and Kyle Guay seconded:

20/09 Senate approve that the Concept Paper for the Lil'wat Language and Culture Diploma be forwarded to the Vice President, Academic and Provost. **CARRIED 1 abstention**



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7.2 Bylaw, Policy and Procedure Committee

Presented by: Marnie Findlater

At the February 4th Senate meeting, Senate requested that there be broader consultation, and feedback requested, from the University community with respect to the Admissions Policy and Admissions Procedure documents. The documents were posted for review with feedback requested by February 24th. The Committee met on February 25th to review and consider the feedback, and make any further revisions as required.

7.2.1 S2019-01 Admission Policy

On review of the Policy, a concern was raised that although the issue between CIE and the Registrar's Office was addressed, the policy did not provide clarity around the tactical level on language requirements for international students. It was however noted that the tactical level is normally not embedded in policy, but would be managed program by program.

Marnie Findlater moved and Deb Jamison seconded:

20/10 Senate approve the revisions to the S2019-01 Admissions Policy. **CARRIED**

7.2.2 S2019-01-1 Admissions Procedures

The Procedures were presented to Senate, and no comments were raised.

Marnie Findlater moved and Laureen Styles seconded:

20/11 Senate approve the revisions to the S2019-01-01 Admissions Procedures. **CARRIED**

Marnie Findlater moved and Deb Jamison seconded:

20/12 To adopt the S2019-01-01 Admissions Procedures. **CARRIED**



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7.2.3 S2011-02 Posthumous Credential Policy

Senate was requested to approve revisions to the S2011-02 Posthumous Credential Policy. On discussion, two housekeeping revisions were requested; placing the “Scope” section before “Definitions” and to insert the word “who” in section #5, the first sentence “.... to a student who ...”

CARRIED

Marnie Findlater moved and Stephen Williams seconded:

20/13 To approve the revisions to S2011-02 Posthumous Credential Policy.

7.3 Curriculum Committee

Presented by: Deb Jamison

7.3.1 Resolution Memo

The resolutions brought forward from the February 14th, 2020 Senate Curriculum Committee meeting were presented to Senate for approval.

Deb Jamison moved and seconded by Marnie Findlater

20/14 SCC resolutions, 20/05 to 20/11, be adopted by Senate.

CARRIED

7.4 Instructional Technologies Advisory Committee

Presented by: Stephen Williams

A report was not provided as the creation of a replacement committee has not been finalized.

7.5 Budget Advisory Committee

Presented by: Oscar Blue

The Committee is expected to meet sometime in April.

8. Other Reports

8.1 Chair of Senate



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Paul Dangerfield, Chair of Senate, reported that the mandate letter was received from the Ministry, and will be part of the correspondence at the next Board meeting. Senate will be made aware of the expectations as there are some initiatives that will make their way into programming and the academic side.

8.2 Vice-Chair Senate

Stephen Williams, Vice-Chair, did not provide a report.

8.3 VP Academic and Provost

Laureen Styles, VP Academic and Provost provided the following report:

- Further to the President's information sharing about the University mandate letter, three other activities are underway that align with the expectations in the mandate letter:
 - (a) developing enhanced options and opportunities for work-integrated learning (WIL) across the region with additional focus on learners in the Faculty of Arts and Sciences, Indigenous learners, and rural opportunities,
 - (b) further discussions and plans with SD #48 (Sea-to-Sky) for dual credit offerings,
 - (c) expanding prior-learning assessment (PLA) focused on career changers and career-enhancers with a community partner
- The University hosted the external reviewers for the proposed Bachelor of Human Kinetics. This was a productive and well organized site visit and the collective efforts of faculty, dean, and the Academic Initiative and Planning Office were very much valued and appreciated.
- Two Faculties are in active discussions about their Faculty Terms of Reference and requests for revisions may be coming forward to Senate in the next several months.
- The University is still waiting on word from the Universities Canada site visit team in terms of their draft report.



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- Work is underway with the Regional Director to evolve a high level advisory group for planning engagement in the Sunshine Coast.
- Miranda Huron, Director, Indigenous Education & Affairs is actively engaged with the Sechelt Nation and the Aboriginal Service Plan which is an annual planning process with the five Nations. This is more of raising awareness across the University as work continues in integrating indigenization throughout the faculties and University with the First Nations. There have been some conversations about next steps with indigenous pedagogies and it is anticipated that a recommendation will be brought to the April Senate meeting.

8.4 Board Report

The next Board meeting is scheduled for March 24th, at the Sunshine Coast Campus.

9. Discussion Items

No discussion items were presented.

10. Other Business

No other business was presented.

11. Information Items

No information items were presented.

12. In Camera Session – Chancellor Search

The meeting moved to in camera at 5:15 pm.

*Paul Dangerfield moved and Kyle Guay seconded:
 To move in camera.*

CARRIED

The meeting was adjourned at 5:45 pm.

Next Meeting: Tuesday, April 7th, 2020
