



SENATE MEETING

Tuesday, May 11, 2021 4:00 pm
VIA ZOOM

MINUTES

Present: Paul Dangerfield (Chair), Emily Bridge, Pardis Daneshyar, Iana Dokuchaeva, Lara Duke, Ted Gervan, Kyle Guay, Bridget Stringer-Holden, Miranda Huron, Nazmi Kamal, Deb Jamison, Lesley Nelson, Pouyan Mahboubi, Anthea Mallinson, Brad Martin, Lauren Moffatt, Corey Muench, Alea Rzeplinski, Debbie Schachter, Dennis Silvestrone, Judy Snaydon, Laureen Styles, Michael Thoma, Robert Thomson, Diana Twiss, Mark Vaughan, Kyle Vuorinen, Stephanie Wells, David Weston, Stephen Williams, Sonny Wong, Recorder: Mary Jukich

Regrets: Joel Cardinal

Acknowledgement

We respectfully acknowledge the unceded lands of Lil'wat, Musqueam, Squamish, Sechelt and Tsleil-Waututh people on whose territories our campuses are located.

1. Welcome

The Chair called the meeting to order at 4:00 pm.

As a result of the vacant seat, Robert Thomson assumed voting rights for the Faculty of Business and Professional Studies.

2. Approval of the Agenda

*Paul Dangerfield moved and Bridget Stringer-Holden seconded:
To adopt the agenda.*

CARRIED

3. Approval of the Minutes

*Paul Dangerfield moved and Alea Rzeplinski seconded:
To adopt the April 6, 2021 minutes.*

CARRIED

4. Correspondence Received

No correspondence was presented.

5. Business Arising

5.1 Academic Continuity

Laureen Styles, VP Academic and Provost, provided an update on academic continuity, which included the following highlight:



SENATE MEETING

Tuesday, May 11, 2021 4:00 pm
VIA ZOOM

MINUTES

- There will be approximately 1,000 sections over the two terms of summer primarily remote adapted delivery and about 2% to 3% in-person practicum and offsite courses based on the information to date. Occupational Health and Safety have been working with programs and course faculty for safety plans with their activities for summer term courses.

5.2 Senate Election Update

Presented by: Kyle Vuorinen

The Registrar provided an update on the Senate election and indicated that most of the seats on Senate have been filled. However, there are four vacant positions remaining, two faculty voting and two faculty alternate positions. The Registrar's Office will be reaching out to those individual Faculties to encourage faculty to step forward and fill the remaining positions.

5.3 Senate Vice Chair Nominating Committee

Presented by: Bridget Stringer-Holden

Senate was informed that a call for nominations for the position of Senate Vice Chair was previously sent out, as well as a reminder, and one nomination was received for Stephen Williams.

A further three calls were made and no additional nominations were received. Accordingly, Stephen Williams was acclaimed for Senate Vice Chair for a one year term, August 2021 to June 2022.

5.4 Senate Self Evaluation Committee

Presented by: Robert Thomson

The Senate survey closed on Friday, May 12th and 20 responses were received which is down from last year. A report will be brought to the June Senate meeting.

6. New Business

6.1 Program Discontinuance – Request from the Board for Senate Advice



SENATE MEETING

Tuesday, May 11, 2021 4:00 pm
VIA ZOOM

MINUTES

At the March 30th, 2021 meeting of the Board of Governors, an item was brought forward by the Vice President Academic & Provost for the proposed discontinuance of the Associate of Arts Degree: Global Stewardship, and the Board passed a motion to refer the recommendation to Senate for advice.

Senate was informed that over the past five years there have been two program intake suspensions due to low enrolment and several small intakes; a number of factors have been considered aligned with the policy and consultation also has been undertaken. The program underwent a program review, and based on the most recent five year program enrolment and the input from the four external reviewers, the recommendation was to discontinue the program.

Paul Dangerfield moved and Kyle Guay seconded:

21/22 Senate recommends to the Board of Governors the discontinuance of the Associate of Arts Degree: Global Stewardship.

CARRIED

6.2 Academic Planning 2021/22 Academic Year

Presented by: Laureen Styles

For information, the Vice President Academic & Provost provided an update on the academic planning, particularly for the Fall of the 2021/22 academic year.

For the Fall planning, the University has moved forward on the assumptions that there will be minimal or no Provincial Health Officer (PHO) restrictions and maximizing in-person capacity for teaching and learning. Based on Faculty-level Fall 2021 timetabling requests, the University anticipates approximately 75% of Fall term courses will have some or all in-person instruction.

Senate was also informed that there was a recent virtual town Hall with Dr. Bonnie Henry and several of her team that had invited participation from executive leadership, and labour union representatives. This was a Q+A format where the science and data was shared out. A key message was optimism (based on evidence) that the provincial vaccination program will have a significant positive impact on community immunity and that universities have done very well minimizing exposure through health and safety plans.



SENATE MEETING

Tuesday, May 11, 2021 4:00 pm
VIA ZOOM

MINUTES

Safe return to campus was discussed in terms of vaccinations. The Chair noted the University's commitment to continue to put the safety of students and employees first.

6.3 Graduates

Presented by: Kyle Vuorinen

Senate was presented with a list of 965 students from the five Faculties, as verified by the Registrar's Office to have met the graduation requirements of their program. It was noted that in comparison to last year, the number of students graduating had increased by approximately 25%.

Kyle Vuorinen moved and Dennis Silvestrone seconded:

21/23 Senate accept the 965 students as having completed the program requirements for their respective credentials.

CARRIED

7. Committee Reports

7.1 Academic Planning and Program Review Committee

Presented by: Lauren Moffatt

The Committee met on April 13th, and the 2019/2020 program review cycle was approved as complete for the following programs:

- Bachelor of Arts in Applied Behaviour Analysis (ABA) – Autism
- Post-Baccalaureate Diploma in ABA – Autism
- Post-Baccalaureate Certificate in ABA – Autism

7.2 Bylaw, Policy and Procedure Committee

Presented by: Corey Muench

7.2.1 S2002-03 Prior Learning Assessment Policy

The S2002-03 Prior Learning Assessment Policy was last reviewed in 2014 and the current revisions was mostly around streamlining and updating the policy based on the more current practices with regard to prior learning assessment.



SENATE MEETING

Tuesday, May 11, 2021 4:00 pm
VIA ZOOM

MINUTES

On review and discussion some minor wordsmithing revisions were requested. As well, in terms of process if there was a more efficient manner in which Senators and stakeholders could be notified of upcoming policies that are being reviewed prior to presentation at Senate for approval.

Corey Muench moved and Diana Twiss seconded:

21/24 The proposed revisions to S2002-03 Prior Learning Assessment Policy be recommended to Senate for approval. **CARRIED**

7.2.2 S2021-01 Credential Names and Parchment Policy

Senate was requested to approve the new policy, S2021-01 Credential Names and Parchment Policy.

Corey Muench moved and Stephanie Wells seconded:

21/25 The new policy, S2021-01 Credential Names and Parchment, be approved as presented. **CARRIED**

7.3 Curriculum Committee

Presented by: Deb Jamison

7.3.1 Resolution Memorandum

The resolutions brought forward from the April 16th Senate Curriculum Committee meeting were presented to Senate for approval.

Deb Jamison moved and Lara Duke seconded:

21/26 Senate approve SCC Resolutions 21/41 to 21/45. **CARRIED**

7.4 Teaching and Learning Committee

Presented by: Diana Twiss

The Committee met on April 20th but did not have quorum. However, members did have a conversation on possible ideas to improve teaching and learning and possible ways to generate information on items that may be of interest or concern.



SENATE MEETING

Tuesday, May 11, 2021 4:00 pm
VIA ZOOM

MINUTES

7.5 Budget Advisory Committee

Presented by: Michael Thoma

The Senate Budget Advisory Committee is scheduled to meet on Thursday May 20 to share the final fiscal 2020-21 year end actual results. This meeting was set for after May 18 after the auditors have completed the audit and the Finance and Audit Committee has met.

8. Other Reports

8.1 Senate Chair

Paul Dangerfield provided the Chair's report, including the following highlights

- An acknowledgment was provided for the work underway for the return to campus and for the fall planning and the good minds and hearts that have gone into considering the best learning model for the students.
- In terms of enrolment for this year, there has been an increase of approximately 25% in credential numbers of graduating students. The University is also seeing the highest enrolment for domestic students since 2011 and it is anticipated this will continue in the fall.
- Gratitude was also expressed for the work of the campus community for developing an exceptional model for students, and for delivery of programs to ensure the University has an effective way to improve retention and that students taking courses are provided with opportunities and supports to complete their credentials.

8.2 Senate Vice-Chair

Stephen Williams, Vice-Chair reported that the Senate committees continue to work effectively with strong leadership, and strong committee member dedication and participation. Senators were also acknowledged for their support for the Vice-Chair to continue in this role.



SENATE MEETING

Tuesday, May 11, 2021 4:00 pm
VIA ZOOM

MINUTES

8.3 VP Academic and Provost

Lauren Styles, VP Academic and Provost provided the following updates:

- Policy work is continuing and it is anticipated that additional policies will be brought to the June Senate meeting.
- The University will be undergoing a Quality Assurance Process Audit (QAPA) and at the June Senate meeting, there will be a brief presentation on the process, as well as a briefing at Senior Leadership Council, Senate Curriculum Committee and Senate Academic Planning and Program Review Committee.

8.4 Board Report

Sonny Wong, Board of Governors representative on Senate did not provide a report as the next Board meeting is scheduled for June 2nd.

9. Discussion Items

- A suggestion was presented that Senate consider having a different member do the acknowledgement at each meeting and to put their own personal statement. It was noted that this will be brought to the Self Evaluation Committee for their review.
- An acknowledgement was provided to the Centre of Teaching Excellence for planning and delivering a successful symposium on Zoom.

10. Other Business

No other business was presented.

11. Information Items

No information items were presented.

12. In Camera Session

The meeting moved to in camera at 5:22 pm.

Paul Dangerfield moved and Kyle Guay seconded:
To move in camera.

CARRIED



SENATE MEETING

Tuesday, May 11, 2021 4:00 pm
VIA ZOOM

MINUTES

Paul Dangerfield moved and Bridget Stringer-Holden seconded:
To move out of in camera.

CARRIED

Kyle Guay moved and Alea Rzeplinski seconded:

Senate approve two candidates as recipients of the 2021 Capilano University
honorary degrees.

CARRIED

The meeting was adjourned at 5:49 pm.

Next Meeting: Tuesday, June 1, 2021
