

	<b>CAPILANO UNIVERSITY</b>		
	<b>COURSE OUTLINE</b>		
	<b>Course Title</b>	<i>Practicum: Fieldwork 1</i>	
<b>Course Number</b>	<i>RADP 190</i>	<b>Credits</b>	6.0
<b>Instructor</b>		<b>Email</b>	
<b>Term</b>	Spring 2014	<b>Office</b>	
<b>Phone</b>		<b>Local</b>	

**COURSE FORMAT:**

34 hours per week x 5 weeks = 170 hours

**COURSE PREREQUISITES:**

None

**COREQUISITE:**

RADP 101, 113, 114, 122, 140, and 141

**VISION STATEMENT**

The Rehabilitation Assistant Diploma Program prepares students to work under the general supervision of occupational therapists, physiotherapists and speech-language pathologists along the continuum of health care - from facility to community and from public to private practice. Rehabilitation Assistants deliver services by assisting clients in managing impairments and developing, maintaining or restoring skills to achieve optimal levels of activity and participation. Equally important are the operational services which support the safe delivery and measurement of efficient and effective rehabilitation services.

**COURSE DESCRIPTION**

The student will have practical clinical experience necessary to work effectively as a Rehabilitation Assistant supporting occupational therapists, physiotherapists and/or speech-language pathologists in public or private practice with paediatric, adult or geriatric populations

**LEARNING OUTCOMES:**

Students who successfully complete this course should be able to:

Demonstrate professional behavior including:

- Accurate presentation of role responsibilities and scope of function.
- Identification and minimization of risk to self and others.
- Effective communications with clients/family/significant others, clinicians, interdisciplinary team members.
- Respect and empathy for clients/family and all other contacts while maintaining professional boundaries.
- Maintain confidentiality of all client information.
- Identify a minimum of one area of competence to be improved.
- Asking for assistance as needed.
- Attend educational opportunities as available.

Provide operational support by:

- Carrying out a typical daily department routine independently.
- Observe and Report according to clinician's instructions.
- Apply strategies and interventions with clients according to intervention.
- Provide safe intervention training to clients according to intervention plan.

Apply the principles and practices of Rehabilitation Assistance in carrying out the intervention plans

**COURSE CONTENT:*****Pre-practicum intake:***

The student will attend an intake session with the university fieldwork coordinator prior to beginning clinical placement in order to prepare for the practicum by completing a personal learning plan and reviewing learning objectives for the practicum.

***Practicum:***

The student will participate in a 170 hour practicum period that provides opportunities to integrate and consolidate theory and skills developed during the RA Diploma Program. Under the guidance of the supervising clinician and university fieldwork coordinator, the student will function as a Rehabilitation Assistant and take part in regular facility/community duties typically expected of a Rehabilitation Assistant. Students are also expected to attend individual consultations with the supervising clinician regarding mid-point evaluation and observations.

**LEARNING ACTIVITIES**

As part of pre-practicum intake, students will learn how to set measurable goals for their practicum. Students will also learn how to put together a resume and cover letter for the purpose of informing the practicum supervisor of their skill sets.

**REQUIRED TEXTS**

None

**RECOMMENDED TEXTS**

Use references and course notes from classes from year one. Ask supervisors on placement if there are any additional readings required for specific practicum areas of practice.

**EVALUATION PROFILE**

Evaluation of skills and specific professional competencies in order to meet professional standards/guidelines are included in the practicum fieldwork manual.

**RA DIPLOMA:**

To receive an RA Diploma, students must pass all courses and practica, achieving a B or better average.

A student who fails any course may not be allowed to continue in the program.

**GRADING PROFILE:**

This is a credit/non credit course.

To achieve credit the student must:

1. Attend pre-practicum intake meetings.
2. Provide current evidence of first aid Basic level "C" CPR, Criminal Record check and TB test to the clinical fieldwork coordinator.
3. Complete personal learning plan/goals.
4. Complete weekly moodle entries or other tasks such as reports, research papers etc. as assigned by the university fieldwork coordinator.
5. Complete 170 hour practicum.
6. Demonstrate the level of skill mastery required by initial placement as identified in the Practicum Fieldwork Manual.
7. Achieve a credit grade on final evaluation by supervising therapist.

**Any student who, in the opinion of the university fieldwork coordinator or supervising clinician, demonstrates unsafe or inappropriate behavior while on practicum, may be asked to leave immediately. At the discretion of the university fieldwork coordinator or supervising clinician, the student may not be allowed to continue in the program.**

Students who fail one practicum will receive a non-credit course grade and will have their position in the program at risk. If the student receives a second non-credit in any RA practicum course he/she must withdraw from the program.

### **ASSIGNMENTS**

Students are expected to set personal learning goals at the start of the practicum.

Students are expected to write weekly moodle postings while on practicum.

Students are expected to attend and participate in small group seminars and individual consultations during practicum with the university fieldwork coordinator.

### **OPERATIONAL DETAILS:**

Capilano University has policies on Academic Appeals (including appeal of final grades), Student Conduct, Cheating and Plagiarism, Academic Probation and other educational issues. These and other policies are available on the University website.

- Attendance:*** Regular attendance is essential. If a student misses a class due to extenuating circumstances, they are still responsible for the material covered during their absence, including announcements, assigned readings and hand-outs. Make up work may be assigned by the instructor. It is the student's responsibility to arrange this with the instructor. Students who miss more than 10% of the course are at risk of failing the course.
- Participation:*** This mark is based on both the frequency and quality of the student's comments, questions, observations, and involvement, with the emphasis on quality. The quality is determined by, among other things, the relevance, insight and clarity of remarks. Reading the required readings in advance will support a student's ability to participate. Not attending, being late to class or being late returning from breaks, will impact the overall participation grade.
- Missed Quizzes*** Missed tests will be graded "o" unless prior arrangements are made with the instructor.
- Late Assignments:*** All assignments must be presented at the beginning of class on the due date.
- Late assignments will only be accepted if **prior** approval for a late submission date has been given by the instructor.
- Marks will be deducted for the late submission of assignments. The penalty for late submission of an assignment is 10% for each day the assignment is late.

<b>Mark Averaging:</b>	Students who miss assignments but have obtained <b>prior</b> approval of the instructor or have provided a doctor's certificate of illness or a death certificate for a close family member, will be given an averaged, estimated grade.
<b>Incomplete Grades</b>	"I" Grades will be given only when prior arrangement has been made in writing between the instructor and the student specifying the exact nature of the work to be done and the date it is to be received. If the completion date is not met, the "I" grade will automatically revert to the grade achieved when the "I" grade was given.
<b>English Usage:</b>	Correct spelling and grammar are expected in all written reports, assignments and examinations.
<b>Cheating/Plagiarism:</b>	<p>Cheating is an act of deceit, fraud, distortion of the truth, or improper use of another person's effort to obtain an academic advantage.</p> <p>Plagiarism is the presentation of another person's or source's words and/or ideas as if they were one's own. It ranges from an entire assignment which is not the student's own work to specific passages within an assignment taken from a source without appropriate acknowledgement.</p> <p>Students are responsible for ensuring that they understand and follow the principles of proper documentation and scholarship. If in doubt about these matters, students should consult their instructor, the Writing Centre, or the Library. Students are responsible for ensuring that they understand what constitutes cheating and plagiarism and that these violations of proper academic practice have serious consequences.</p> <p>The instructor has the right to assign a grade of "0" on the examination or assignment, or, at the instructor's discretion, a letter grade "F"/ No Credit on the course.</p> <p>Second incidents of cheating or plagiarism, or first incidents deemed by a department/instructor to be particularly serious, will be dealt with according to the University policy available on the University website.</p>
<b>Emergency Procedures</b>	Please read the emergency procedures posted on the wall of the classroom