COURSE OUTLINE		
TERM: Fall 2018	**COURSE NO**: EDUC 277	
INSTRUCTOR:	**COURSE TITLE:** Applied Theory – Practicum II	
OFFICE: LOCAL: **E-MAIL:**	**SECTION NO(S):**	**CREDITS: 3.5**
OFFICE HOURS:		
COURSE WEBSITE:		

Capilano University acknowledges with respect the Lil'wat, Musqueam, Squamish, Sechelt, and Tsleil-Waututh people on whose territories our campuses are located.

COURSE FORMAT
This course runs over a 15-week term consisting of 25 days off-campus practicum; there will be on-campus practicum seminars prior to the start of practicum and during practicum. All seminars are mandatory unless otherwise posted. Please note that failure to attend the first practicum seminar will result in a forfeiting of the practicum.

COURSE PREREQUISITE
EDUC 276

CALENDAR DESCRIPTION
The ECCE program includes three applied theory practicum courses. In each successive course, students extend their knowledge and skills developed in the previous practicum. This course is the third course in the sequence. Students will continue to develop skills in observing, documenting and understanding children and their play and develop programming that honours individual differences, family and cultural practices. During this practicum, the student will be expected to participate as a member of the teaching team.

COURSE NOTES
EDUC 277 is an approved Experiential course for the Cap Core requirements.
Prior to practicum placement, students must submit the following documentation in accordance with the Child Care Regulations: a resume, three references, criminal record check, medical report and TB test.
It is recommended but not required that students have some experience working with children (birth to 5 years of age) as an employee or volunteer.

REQUIRED TEXTS AND/OR RESOURCES
1. Curtis, D. & Carter, M. (2007). *Learning together with young children: A curriculum framework for reflective teachers*. St. Paul, MN: Redleaf Press.

2. Coupe, R., Halvorson, B., Hurdles, C., Klobucar, A., Read, J., Stone, A., Pendygrasse, J. (2016). *The Capilano guide to writing assignments.* North Vancouver, BC: Capilano University.
3. Early Childhood Educators of British Columbia (2008). *Code of ethics: early childhood educators of British Columbia.* Vancouver, BC.
4. Government of British Columbia (2008). *British Columbia early learning framework.* Victoria, BC: Ministry of Education, Ministry of Health, Ministry of Children and Family Development, & British Columbia Early Learning Advisory
Group. https://www2.gov.bc.ca/gov/content/education-training/early-learning/teach/early-learning-framework
5. Government of British Columbia (2008). *British Columbia early learning framework: From theory to practice.* Victoria, BC: Ministry of Education, Ministry of Health, Ministry of Children and Family Development, & British Columbia Early Learning Advisory
Group. https://www2.gov.bc.ca/gov/content/education-training/early-learning/teach/early-learning-framework

Any transportation costs will be incurred by the student.

Students are required to use digital or film cameras. Expect processing costs of up to $25.00. All cameras must have the internet and GPS capabilities turned off while being used in this course.

COURSE STUDENT LEARNING OUTCOMES
On successful completion of this course, students will be able to do the following:
1. Implement daily play-based, inclusive experiences which promote the development of the whole child;
2. Conduct small and large group experiences plan and implement the practicum centre's program for two days;
3. Use a variety of guidance techniques in accordance with the needs of the individual child and the situation;
4. Support and extend children's play, learning, and development by:
   a) Using a variety of teaching strategies such as observing, recording, questioning, provoking, negotiating, and facilitating
   b) Planning across the curriculum
   c) Arranging the environment
   d) Defining limits and behavioural expectations
   e) Maintaining appropriate routines and encouraging self-help skills
   f) Providing materials and resources; and
5. Demonstrate interpersonal skills by:
   a) Communicating effectively with mentor teacher, staff, and instructors;
   b) Relating to parents, as appropriate to the role of student assistant in a particular centre.
6. Demonstrate an understanding of a reflective practice as understood in the BC Early Learning Framework in work with children, teachers, and instructors.

Students who complete this Experiential course will be able to do the following:
- Critically reflect on their progress and development in the context of the course and assess the utility of the acquired knowledge, skills, and values in the learner's personal, academic, or professional trajectory.
- Apply the skills and knowledge of a given discipline or professional context, including working collaboratively in both leadership and team roles.

COURSE CONTENT

Please refer to the ECCE Practicum Policies and Procedures Student manual for more details.

The student will spend 25 days in a licensed early childhood centre arranged/approved by Capilano University. The dates of the practicum will be individually arranged within the practicum course dates.

Please note that in an attempt to assist with a student's success in practicum, the ECCE instructor will share with the mentor teacher any information about the student's previous practicum or progress in ECCE courses to date.

Individual interviews will be held with each student following the instructor's visits to the practicum centre. Students will be assisted to evaluate their own progress and to set realistic goals for their ongoing development as Early Childhood Educators.

EVALUATION PROFILE

This is a credit/no credit course. The evaluation profile consists of practicum assignments and practice competencies. Students must achieve a pass on all practicum assignments and practice competencies in order to receive credit for the course.

Details of assignments will be provided by the instructor at the start of the course.

All assignments must be submitted in order to complete the course and receive credit.

1. Curriculum Assignment
2. Final Project
3. Practice Competencies
    i. Student Performance Evaluation Booklet
    ii. Instructor Evaluation

GRADING PROFILE
CREDIT/NO CREDIT

Incomplete Grades
Grades of Incomplete "I" are assigned only in exceptional circumstances when a student requests extra time to complete their coursework. Such agreements are made only at the request of the student, who is responsible to determine from the instructor the outstanding requirements of the course.

Late Assignments
All assignments are due at the times specified on the assignment document.

Missed Observations/Exams/Quizzes/Labs etc.
Make-up assignments, exams, quizzes and/or tests are given at the discretion of the instructor. They are generally given only in medical emergencies or severe personal crises. Some missed labs or other activities may not be able to be accommodated. Please consult with your instructor.

Attendance
Attendance is essential for the successful completion of this course and to meet the Licensing requirements of the BC Early Childhood Educator Registry. Punctuality is considered a part of attendance. If you are late or absent from more than 10% of classes you will not receive credit for this course. Please note that this pertains to all students taking this course, regardless of whether individual students are not seeking licensure.

 Any missed days (including for illness) must be made up by the student. The rescheduling of days will be decided in consultation with the host centre and the advising faculty.

Attendance at all practicum seminars is mandatory. If a student is absent from any practicum seminar, this will result in a forfeiture of practicum.

Students must remain available throughout the full exam period; either for final exams or assignments. Students who are in courses that do not have final exams scheduled will have classes until the last day of the exam period. In rare circumstances, exams may need to be rescheduled due to harsh weather conditions or other unforeseen factors. Travel plans must be made outside of the exam schedule.

Punctuality
If a student is late more than twice to class or practicum, a faculty review will occur. Program probation may be a result of the review.

English Usage
Students are expected to proofread all written work for any grammatical, spelling, and stylistic errors. Instructors may deduct marks for incorrect grammar and spelling in written assignments. It is expected that APA referencing conventions are used for all ECCE assignments. All assignments are expected to adhere to APA stylistic guidelines for avoiding bias in language use and are to be written in a manner that reflects the spirit and values inherent in the ECEBC Code of Ethics and the BC Early Learning Framework.

Electronic Devices
Students are required to use digital cameras for practicum assignments with GPS tracking disabled. No cell phones are to be used for photo taking.

On-line Communication
Outside of the classroom, instructors will (if necessary) communicate with students using either their official Capilano University email or Moodle; please check both regularly. Official communication

between Capilano University and students is delivered to students' Capilano University email addresses only. Instructors will attempt to answer emails within 48 hours, weekends excluded.

UNIVERSITY OPERATIONAL DETAILS

Tools for Success
Many services are available to support student success for Capilano University students. A central navigation point for all services can be found at: http://www.capilanou.ca/services/

Capilano University Security
Download the CapU Mobile Safety App

Policy Statement (S2009-06)
Capilano University has policies on Academic Appeals (including appeal of final grade), Student Conduct, Cheating and Plagiarism, Academic Probation and other educational issues. These and other policies are available on the University website.

Academic Integrity (S2017-05)
Any instance of academic dishonesty or breach of the standards of academic integrity is serious and students will be held accountable for their actions, whether acting alone or in a group. See policy S2017-05 for more information: http://www.capilanou.ca/about/governance/policies/Policies/

Violations of academic integrity, including dishonesty in assignments, examinations, or other academic performances, are prohibited and will be handled in accordance with the Student Academic Integrity Procedures.

Academic dishonesty is any act that breaches one or more of the principles of academic integrity. Acts of academic dishonesty may include but are not limited to the following types:

Cheating: Using or providing unauthorized aids, assistance or materials while preparing or completing assessments, or when completing practical work (in clinical, practicum, or lab settings), including but not limited to the following:
- Copying or attempting to copy the work of another during an assessment;
- Communicating work to another student during an examination;
- Using unauthorized aids, notes, or electronic devices or means during an examination;
- Unauthorized possession of an assessment or answer key; and/or,
- Submitting of a substantially similar assessment by two or more students, except in the case where such submission is specifically authorized by the instructor.

Fraud: Creation or use of falsified documents.

Misuse or misrepresentation of sources: Presenting source material in such a way as to distort its original purpose or implication(s); misattributing words, ideas, etc. to someone other than the original source; misrepresenting or manipulating research findings or data; and/or suppressing

aspects of findings or data in order to present conclusions in a light other than the research, taken as a whole, would support.

Plagiarism: Presenting or submitting, as one's own work, the research, words, ideas, artistic imagery, arguments, calculations, illustrations, or diagrams of another person or persons without explicit or accurate citation or credit.

Self-Plagiarism: Submitting one's own work for credit in more than one course without the permission of the instructors, or re-submitting work, in whole or in part, for which credit has already been granted without permission of the instructors.

Prohibited Conduct: The following are examples of other conduct specifically prohibited:
- Taking unauthorized possession of the work of another student (for example, intercepting and removing such work from a photocopier or printer, or collecting the graded work of another student from a stack of papers);
- Falsifying one's own and/or another students' attendance in a course;
- Impersonating or allowing the impersonation of an individual;
- Modifying a graded assessment then submitting it for re-grading; or,
- Assisting or attempting to assist another person to commit any breach of academic integrity.

Sexual Violence and Misconduct
All Members of the University Community have the right to work, teach and study in an environment that is free from all forms of sexual violence and misconduct. Policy B401 defines sexual assault as follows:

> Sexual assault is any form of sexual contact that occurs without ongoing and freely given consent, including the threat of sexual contact without consent. Sexual assault can be committed by a stranger, someone known to the survivor or an intimate partner.

Safety and security at the University are a priority and any form of sexual violence and misconduct will not be tolerated or condoned. The University expects all Students and Members of the University Community to abide by all laws and University policies, including B.401 Sexual Violence and Misconduct Policy and B.401.1 Sexual Violence and Misconduct Procedure.

Emergencies: Students are expected to familiarise themselves with the emergency policies where appropriate and the emergency procedures posted on the wall of the classroom.

DEPARTMENT OR PROGRAM OPERATIONAL DETAILS

Professionalism

All students are expected to maintain professional behaviour, as laid out in the ECEBC's Code of Ethics, while participating in this course. This pertains to all students, registered for this course/practicum.

For practicum, transportation costs may be incurred. Students are required to use digital cameras for this course. All cameras must have the internet and GPS capabilities turned off while being used in this course.