

COURSE OUTLINE		
TERM: FALL 2018	COURSE NO: BFIN 412	
INSTRUCTOR:	COURSE TITLE: ASSURANCE AND AUDITING II	
OFFICE: LOCAL: E-MAIL: @capilanou.ca	SECTION NO(S):	CREDITS: 3
OFFICE HOURS:		
COURSE WEBSITE:		

Capilano University acknowledges with respect the Lil'wat, Musqueam, Squamish, Sechelt, and Tsleil-Waututh people on whose territories our campuses are located.

COURSE PREREQUISITES

75 credits of 100-level or higher coursework including BADM 201, a minimum grade of C- in BFIN 331, ENGL 100, and CMNS 152 or 220

COURSE FORMAT

Three hours of class time, plus an additional hour delivered through on-line or other activities for a 15-week semester, which includes two weeks for final exams.

CALENDAR DESCRIPTION

Upon successful completion of this course, students will be able to analyze and understand the environment surrounding an audit engagement including identification of the users of the financial statements and the potential legal exposure to the auditor. Students will gain a strong understanding of the control environment and the effect on audit risk. Other assurance engagements are also covered in this course. (CPA transferable with BFIN 331).

REQUIRED TEXTS AND/OR RESOURCES

- Course Case Package from bookstore. (Purchase voucher and bring it to the first class.)
- CPA Handbook (online access through the University Library)
- From BFIN 331: Moroney,R., Campbell,F, Hamilton,J, Warren,V. (2012). *Auditing, A Practical Approach (Canadian Edition) with Wiley Plus Access*. Mississauga: Wiley.

COURSE STUDENT LEARNING OUTCOMES

On successful completion of this course, students will be able to do the following:

- Prepare a wide variety of reports for specific purposes using clear, communicative, and professional language.
- Ensures that information is communicated to the appropriate people on a timely basis.
- Explain the objective and purpose of an audit of financial statements.
- Distinguish between audit, review, and compilation engagement.

- Draft a standard auditor’s report and describe its components. Explain when an auditor would issue an audit report containing an unqualified opinion, a qualified opinion, an adverse opinion, or a denial of opinion.
- Resolve ethical dilemmas using a case analysis approach.
- Describe the parties to which an auditor owes a duty of care, and the circumstances under which liability to third parties arise.
- Explain the various types of management assertions and their relationship to specific audit objectives.
- Explain how an auditor determines what and how much evidence is required.
- Explain materiality by highlighting its quantitative and qualitative aspects, and determine overall materiality for a particular audit. Understand how materiality is applied throughout the audit, and describe the types of misstatements and their impact on the audit report.
- Explain the components of audit risk.
- Identify the components of internal control and explain the nature of a control environment.
- Explain the various control frameworks (COSO, COCO, COBIT, ITGC)
- Explain the control components of an IT environment and how to give practical suggestions on improving weaknesses
- Identify specific account and assertion risks and draft audit procedures to mitigate these risks
- Explain the purpose various non-audit assurance engagements and understand when these engagements would be used.
- Explain issues facing the public accountant.
- Use a collaborative approach to problem-solving and situation analysis by working in pairs or teams in classroom activity
- Applies professional ethical standards.
- Protects the public interest
- Exercises consistently high level of professional judgement

COURSE CONTENT

Week	TOPIC	Assessments
1	Internal control - The internal control environment Introduction and How to Outline a CPA Case Control frameworks (COSO, COCO)	
2	Internal controls – Continued Designing controls for PPP, RRR and Payroll cycles Readings- As posted to course site	Case Study #1 EZ Gas
3	Internal controls – Continued IT Internal controls Control frameworks (COBIT, ITGC) Readings- As posted to course site	Case Study #1 EZ Gas continued
4	Control frameworks (COBIT, ITGC) Readings- As posted to course site	Case #2- North Medic Homework #1
5	Introduction- Review of auditing and key concepts Readings (from course note package): CAS 200, CAS 300, CAS 315, CAS 320, CAS 330 CAS 330, 500, 501, 505, 520 CAS 402	Case #2- North Medic- continued
6	Introduction - Review of auditing and key concepts Readings (from course note package): CAS 200, CAS 300, CAS 315, CAS 320, CAS 330	Individual case assignment #1 due

	CAS 330, 500, 501, 505, 520 CAS 402	(worth 5%) Case Study #3 Integrated Solutions Homework #2
7	Audit concepts & procedures Readings (from course note package): CAS 200, CAS 300, CAS 315, CAS 320, CAS 330 CAS 330, 500, 501, 505, 520 CAS 402 ** Note: groups for projects will be announced **	Case Study #3 Integrated Solutions continued
8	Mid-term (40%)- (Coverage – Week 1-5)	Individual case assignment #2 due (worth 10%)
9	Review and compilation engagements Readings (from course note package): CPA HB 8100, 8200, 9200	Case Study #4 (Maple Elm) Homework #3
10	Review and compilation engagements Readings (from course note package) CPA HB 8100, 8200, 9200	Case Study #4 Maple Elm continued
11	Other assurance engagements Readings (from course note package): CAS 800, 805, 810, AUG 16 CSAE 3416 CPA HB 5815, 5925, 7600, 8500, 8600, 9100, 9110,	Case #5- FSI Homework #4
12	Issues facing the profession Legal liability, Auditor independence, Quality control, SOX and CPAB Readings- As posted to course site	Case #5- FSI continued
13	Group presentations (this class will be longer than 1.5 hours)	
14/15	Final Exam Period	

EVALUATION PROFILE

Assessment	% of Final Grade
Homework	5%
Individual case assignments	15%
Midterm Exam	40%
Final Exam (cumulative)	40%
Total	100%

GRADING PROFILE

A+ = 90-100	B+ = 77-79	C+ = 67-69	D = 50-59
A = 85-89	B = 73-76	C = 63-66	F = 0-49
A- = 80-84	B- = 70-72	C- = 60-62	

Incomplete Grades

Grades of Incomplete "I" are assigned only in exceptional circumstances when a student requests extra time to complete their coursework. Such agreements are made only at the request of the student, who is responsible to determine from the instructor the outstanding requirements of the course.

Late Assignments

Assignments are due at the beginning of the class on the due date listed. If you anticipate handing in an assignment late, please consult with your instructor beforehand.

Missed Exams/Quizzes/Labs etc.

Make-up exams, quizzes and/or tests are given at the discretion of the instructor. They are generally given only in medical emergencies or severe personal crises. Some missed labs or other activities may not be able to be accommodated. Please consult with your instructor.

Attendance

Students are expected to attend all classes and associated activities.

English Usage

Students are expected to proofread all written work for any grammatical, spelling and stylistic errors. Instructors may deduct marks for incorrect grammar and spelling in written assignments.

Electronic Devices

Students may use electronic devices during class for note-taking only.

On-line Communication

Students must access Class Site and University email at least 3 times per week.

Outside of the classroom, instructors will (if necessary) communicate with students using either their official Capilano University email or Moodle; please check both regularly. Official communication between Capilano University and students is delivered to students' Capilano University email addresses only.

UNIVERSITY OPERATIONAL DETAILS**Tools for Success**

Many services are available to support student success for Capilano University students. A central navigation point for all services can be found at: <http://www.capilanou.ca/services/>

Capilano University Security: download the [CapU Mobile Safety App](#)

Policy Statement (S2009-06)

Capilano University has policies on Academic Appeals (including appeal of final grade), Student Conduct, Academic Integrity, Academic Probation and other educational issues. These and other policies are available on the University website.

Academic Integrity (S2017-05)

Any instance of academic dishonesty or breach of the standards of academic integrity is serious and students will be held accountable for their actions, whether acting alone or in a group. See policy S2017-05 for more information: <http://www.capilanou.ca/about/governance/policies/Policies/>

Violations of academic integrity, including dishonesty in assignments, examinations, or other academic performances, are prohibited and will be handled in accordance with the Student Academic Integrity Procedures.

Academic dishonesty is any act that breaches one or more of the principles of academic integrity. Acts of academic dishonesty may include but are not limited to the following types:

Cheating: Using or providing unauthorized aids, assistance or materials while preparing or completing assessments, or when completing practical work (in clinical, practicum, or lab settings), including but not limited to the following:

- Copying or attempting to copy the work of another during an assessment;
- Communicating work to another student during an examination;
- Using unauthorized aids, notes, or electronic devices or means during an examination;
- Unauthorized possession of an assessment or answer key; and/or,
- Submitting of a substantially similar assessment by two or more students, except in the case where such submission is specifically authorized by the instructor.

Fraud: Creation or use of falsified documents.

Misuse or misrepresentation of sources: Presenting source material in such a way as to distort its original purpose or implication(s); misattributing words, ideas, etc. to someone other than the original source; misrepresenting or manipulating research findings or data; and/or suppressing aspects of findings or data in order to present conclusions in a light other than the research, taken as a whole, would support.

Plagiarism: Presenting or submitting, as one's own work, the research, words, ideas, artistic imagery, arguments, calculations, illustrations, or diagrams of another person or persons without explicit or accurate citation or credit.

Self-Plagiarism: Submitting one's own work for credit in more than one course without the permission of the instructors, or re-submitting work, in whole or in part, for which credit has already been granted without permission of the instructors.

Prohibited Conduct: The following are examples of other conduct specifically prohibited:

- Taking unauthorized possession of the work of another student (for example, intercepting and removing such work from a photocopier or printer, or collecting the graded work of another student from a stack of papers);
- Falsifying one's own and/or other students' attendance in a course;
- Impersonating or allowing the impersonation of an individual;
- Modifying a graded assessment then submitting it for re-grading; or,

- Assisting or attempting to assist another person to commit any breach of academic integrity.

Sexual Violence and Misconduct

All Members of the University Community have the right to work, teach and study in an environment that is free from all forms of sexual violence and misconduct. Policy B401 defines sexual assault as follows:

Sexual assault is any form of sexual contact that occurs without ongoing and freely given consent, including the threat of sexual contact without consent. Sexual assault can be committed by a stranger, someone known to the survivor or an intimate partner.

Safety and security at the University are a priority and any form of sexual violence and misconduct will not be tolerated or condoned. The University expects all Students and Members of the University Community to abide by all laws and University policies, including B.401 Sexual Violence and Misconduct Policy and B.401.1 Sexual Violence and Misconduct Procedure.

Emergencies: Students are expected to familiarise themselves with the emergency policies where appropriate and the emergency procedures posted on the wall of the classroom.