

CAPILANO UNIVERSITY COURSE OUTLINE	
TERM: SPRING 2017	COURSE NO: ASAS 302
INSTRUCTORS:	COURSE NAME: GRADUATION SHOWCASE
OFFICE: LOCAL:	SECTION:
E-MAIL:	CREDITS: 2

COURSE FORMAT: Four instructional hours per week for 15 weeks.

PREREQUISITES: ENGL 100, ACTR 304, ASAS 218, ASAS 219, ASAS 341, ASAS 370, FILM 250, PMTI 202.

THEATRE DEPARTMENT

MISSION STATEMENT: *The Theatre department and its production company are committed to inspire bold, passionate and dedicated exploration of the art of performance and entertainment technology. We embrace the values of collaboration, discovery and the pursuit of excellence through practical skills taught in a variety of professional environments. Our highest aim is to graduate dedicated and ethical artists who will contribute positively to the Canadian and global entertainment industries.*

COURSE OBJECTIVES:

General: This capstone course prepares students for the Graduation Showcase, which is a culmination of their training to date. The final performance will serve as an introduction to professional industry members and will provide students with an opportunity to start their careers.

Student Learning Outcomes: Upon successful completion of this course, students will be able to:

- Create a successful performance using a song, monologue and/or scene;
- Create promotional documentation of their work to date;
- Choose a brand and a theme for the Showcase;
- Collaborate with the ensemble to publicize the Showcase;
- Produce a self-assessment essay regarding personal growth.

REQUIRED TEXTS: The instructors will advise, direct and help organize students regarding the repertoire for the Graduation Showcase.

COURSE CONTENT:

Weeks	Course Content	Assignments
1	Confirm Showcase production script	Begin preparation of material
2 – 4	Rehearse and block Photo shoot and selection Discuss class theme for promotional postcards	Studio workshop Feedback and blocking notes
5 – 7	Rehearse Showcase production Mail out promotional materials	Studio workshop Feedback and blocking notes Create copy for the postcard Distribute post cards at Capilano U

Weeks	Course Content	Assignments
8 - 9	Film monologue inserts Discuss Personal Evaluation and Improvement Rehearse and perform Make RSVP lists	Studio performance Notes and adjustments Contact 2 nd years for staffing
10 – 12	Rehearse Showcase production RSVP list created and complete	
13	Preparation for Showcase performance	Check off RSVPs
14	Rehearsal and technical organization of Graduation Showcase Personal Evaluation due	Props, costumes, set pieces and technical requirements for scenes organized and crewed
15	Graduation Showcase	Capstone Theatre Performance

EVALUATION PROFILE:

1. Photo Shoot and Branding	5%
2. Mail-out, Publicity and RSVP list	5%
3. Postcard Copy	5%
4. Self-Assessment/Survey	20%
5. Capstone Showcase Production Performances	40%
6. Professional Behaviour	<u>25%</u>
TOTAL.....	100%

ASSIGNMENTS:

1. **Photo Shoot and Branding:** Students will collaborate to find a Brand for their cohort and will organize a photo shoot that fits the brand they have chosen. They will consult with the instructors for suitability, marketing and appropriateness of photograph and Brand.
2. **Mail-out Publicity and RSVP:** Students will collaborate and gather addresses of theatres, agents, casting agents and casting assistants. They will mail out the postcards and gather RSVP's for their Graduation Showcase.
3. **Postcard Copy:** Students will collaborate to create the marketing copy on their Graduation Showcase postcard.
4. **Self-Assessment and Survey:** Students will evaluate their individual progress in relation to the goals expressed in the Theatre department's Mission statement.
5. **Capstone Showcase Production Performance:** Students will create characters that are fully realized, adhere to blocking, film direction and acting suggestions from the instructor, and prepare the costumes, props and set pieces required for the performance at the Graduation Showcase.
6. **Professional Behaviour:** The attached *Standards for Professional Behaviour* outlines the Theatre departments' expectations for each student. Students will be evaluated twice per term to allow for improvement in this area. Students will receive verbal and written feedback on individual progress.

GRADING PROFILE:

A+ = 90-100%	B+ = 77-79%	C+ = 67-69%	D = 50-59%
A = 85-89%	B = 73-76%	C = 63-66%	F = 0-49%
A- = 80-84%	B- = 70-72%	C- = 60-62%	

OPERATIONAL DETAILS:

University Policies: Capilano University has policies on Academic Appeals (including appeal of final grade), Student Conduct, Cheating and Plagiarism, Academic Probation and other educational issues. These and other policies are available on the University website.

Attendance: Students are expected to be on time for classes, and to attend all classes and rehearsals. Attendance is essential for successful completion of the course. Students who miss more than 10% of classes will fail the course. Students are responsible for all material covered in class, even if absent, including announcements and day-to-day assignments.

Class Participation: Students must come prepared to contribute to all activities in a positive focused manner.

Outside Productions: Involvement in outside productions during the term affects a student's level of commitment and the quality of program work. The quality and pedagogy of outside productions cannot be guaranteed and may be detrimental to the progress of the student. For these reasons, the Theatre Department will not permit students to be involved with productions, which are not officially part of the program. Students who engage in outside productions will receive 0 for Professional Behaviour and may be asked to leave the program.

Missed Assignments and Projects: Missed assignments and project presentations cannot be made up except in the case of serious illness or accident. An official letter from a doctor must accompany any request.

Late Assignments: Late assignments will be reduced half a letter grade (e.g., B+ to B: B- to C+) per day and will not be accepted after 10 days. Revisions are allowed at the instructor's discretion. Normally, late performance and class presentations will not be accepted.

Cheating/Plagiarism: Please see University calendar for policy, and Writing Centre for information on what plagiarism is and how to incorporate source materials into written assignments.

Incomplete Grades: An "I" grade will be given at the discretion of the instructor only if the student has a reasonable chance of completing the required assignments by the date agreed upon as an extension. Normally, performance and class presentations will not be considered for the "I" grade.

English Usage: Students are expected to write clear sentences, organized and developed paragraphs and essays (where assigned), which conform to the MLA

(Modern Language Association) style. Please see the Writing Centre for help with writing questions and problems.

Course Website:

When the instructor uses a course website, students are expected to write in a respectful manner online. Inappropriate online writing will result in being blocked from the website. Only registered students may participate on a course website. Students may not give their password to another person and no other person may represent the student online.

Audits:

Audit students must have the same prerequisites as other students and may be registered if there is space available. All of the participation work and all other assignments agreed upon by the student and the instructor must be completed to receive the audit grade.

Studio/Shop Discipline:

The behaviour that is expected by the department is described in the Theatre Department *Standards for Professional Behaviour* and forms part of the grade for this course. See the attached document. Students must arrive on time prepared to work. This means students must have assigned work prepared, have necessary materials, and must be dressed appropriately for studio/shop work. Students who are dressed incorrectly will be asked to change.

- *acting classes:* clothing that makes the body neutral; dark-coloured or grey stretchy pants, and dark or grey non-logo t-shirts or sweatshirts. Clothing must cover the entire body.
- *movement, voice, and dance classes:* dance wear
- *all studio classes:* footwear is dance or rehearsal shoes
- *not allowed in studio courses:* jeans, skirts, revealing clothing, outdoor footwear, and jewelry (unless part of a required costume)
- *tech classes:* work clothes that can be covered with dirt, dust or paint; sturdy shoes; work gloves.

Food and Beverages: Not allowed on stage, in the rehearsal hall or studio. Water bottles are permitted. Occasionally, with permission of a stage manager, other beverages in closed containers may be allowed in rehearsals. These spaces are not to be used as lunchrooms.

Disruptive students will be asked to leave the class.

Emergency Procedures:

In the event of an emergency, students must follow the emergency procedures posted in the classroom.

Theatre Department

Standards for Professional Behaviour

Professional behaviour is essential in employment situations in professional theatre, film, and television. Professional behaviour, combined with professional craft skills are the essential components that casting directors, directors, and producers consider when deciding to cast an actor. Acknowledging this, the Theatre Department fosters professional behaviour by evaluating each student according to these standards.

In classes where professional behaviour forms part of the mark, students will be given interim reports in order to adjust behaviour that needs improvement. Students should be aware that directors consider the

actor's professional behaviour reputation when casting. These standards indicate the behaviour that is expected in class, in rehearsal and performance situations, and in all interactions in the Theatre Department environment.

The desired behaviours are described below as "outcomes" which are followed by a list of criteria against which the student's behaviour will be measured.

1. Outcome: Creative Integrity

Measurement Criteria: The student demonstrates

- exploration by showing a willingness to do exercises or take direction designed to increase the boundaries of known skills.
- commitment by participating in rigorous rehearsal and performance activities without sacrificing class and studio work.
- self-motivation by integrating and applying knowledge from all disciplines studied to the tasks at hand (e.g., skills learned in Acting class are applied to show rehearsal, skills learned in Movement and Voice classes are applied to Acting class)
- inspiration by bringing new ideas personal work and to the ensemble

2. Outcome: Good Work habits

Measurement Criteria: The student demonstrates

- punctuality
- regular attendance
- proper attire
 - **acting classes:** clothing that makes the body neutral: dark-coloured or grey stretchy pants, and dark or grey non-logo t-shirts or sweatshirts. Clothing must cover the entire body.
 - **movement, voice, and dance classes:** dance wear
 - **all studio classes:** footwear is dance or rehearsal shoes
 - **not allowed in studio courses:** jeans, skirts, revealing clothing, outdoor footwear, and jewelry (unless part of a required costume)
 - **tech classes:** work clothes that can be covered with dirt, dust or paint; sturdy shoes; work gloves.
- good personal hygiene
- preparation for the task by arriving with expected equipment/material
- effective listening skills
- effective note taking and rehearsal notation

3. Outcome: The Ability to work in hierarchal situations

Students must work in both hierarchal and collaborative situations and must develop the discretion to know the difference.

Measurement Criteria: The student demonstrates

- respect for authority
- appropriate response to direction
- respect for the work of others in supporting positions
- appropriate contribution to the work
- knowledge and use of the proper chain of authority

4. Outcome: Ability to Work in ensemble groups

Measurement Criteria: The student demonstrates

- reinforcement of others by verbally or nonverbally encouraging and supporting others and giving recognition for contribution
- openness and acceptance of others' ideas
- team work by using constructive means to overcome differences of opinion by searching for common ideas and compromising one's own opinion to complete the task
- active participation by contributing to group work
- peer development by reflecting on the work of others and offering sensitive, constructive observation and challenges when called upon
- leadership by proposing goals and tasks, initiating discussion and keeping the group focussed and also leadership by example
- sensitivity to stigmas, multiculturalism, gender
- positive contribution to the energy of the ensemble

The student does not demonstrate:

- aggression, verbal or nonverbal, to behaviour perceived to be hostile or derogatory
- dominating behaviour, by assuming status speaking loudest and most frequently and interrupting
- distracting behaviour which draws attention from the task
- withdrawing behaviour
- defensiveness by overreacting to another member's challenge

5. Outcome: Successful Time Management

Measurement Criteria: The student

- reads and follows schedules
- meets rehearsal deadlines such as line memorization
- has an organized approach to accomplishing tasks
- accomplishes tasks, assignments and projects on time
- respects the time of others by attending scheduled appointments, meetings, and rehearsals
- responds positively under high pressure demands

6. Outcome: Self-awareness, Self-care, Self-learning

Measurement Criteria: The student demonstrates

- a reflective practice which allows the student to be aware of the student's own competence
- an awareness of internal and external factors in one's personal life and how they can affect professional performance
- responsibility toward physical well being
- self motivation to identify gaps in one's own knowledge, skills and abilities, and to request assistance from the appropriate member of the department
- the ability to accept, evaluate and respond appropriately to professional criticism

7. Outcome: Ethical standards

Measurement Criteria: The student demonstrates

- honesty
- accountability
- integrity
- commitment
- respect for co-workers
- respect for privacy, confidentiality

8. Outcome: Compliance with Safety Regulations and Respect of Work Space, Equipment & Materials

This refers to technical equipment associated with theatre and film production as well as classroom materials, masks, costumes, set pieces and properties. It also refers to the Performing Arts Theatre, shop spaces and Rehearsal Hall, The Arbutus Studio, and their immediate environments.

Measurement Criteria: The student demonstrates

- compliance with all safety regulations in the workplace
- respect for equipment
 - by gaining permission to use restricted equipment
 - by learning the safe operation of equipment
 - by following directions when instructed on the use of equipment & materials
 - by respecting its value
 - by locking up appropriate equipment
 - by returning all borrowed materials
- respect for the work spaces
 - by helping to keep the workspace safe and clean
 - by following department policies on food and beverages
 - “Food and beverages are not allowed in the Performing Arts Theatre, in the rehearsal hall or Arbutus Studio. Water bottles are permitted. Occasionally, with permission of a stage manager, other beverages in closed containers may be allowed in rehearsals. These spaces are not to be used as lunchrooms.”