

CAPILANO UNIVERSITY COURSE OUTLINES		
TERM:	FALL 2017	COURSE NO: ABA 410
INSTRUCTOR:	COURSE NAME: PRACTICUM II – ASSISTANT BEHAVIOR ANALYST®	
OFFICE: E-MAIL:	SECTION NO(S):	CREDITS: 12

COURSE FORMAT:

A minimum of 10 and a maximum of 25 hours per week for 15 weeks; 10% directly supervised each week; at least 2 contacts per week with BCBA supervisor(s).

* To maintain time-line, aim for 25 hrs/week including 2.5 hrs supervision – any less and you risk failing to obtain all the required hours during the term.

* Practicum is unpaid – covered by Capilano U Workers Compensation

COURSE PREREQUISITES:

ABA 312, 343, and 342

LEARNING OUTCOMES:

Students will have obtained **350** hours of the **500** hours required towards certification eligibility as a Board Certified Assistant Behavior Analyst (BCaBA)®.

With successful completion of the course, the student will be able to:

- 1) Follow all conduct codes and procedures regarding volunteering or working at the agency.
- 2) Describe ethical codes and standards for behaviour analysts.
- 3) Obtain informed consent and maintain confidentiality rules as defined by supervisor/agency and professional codes of conduct.
- 4) Describe the individual and behaviour to be changed within the context of the family, team approach, person-centered planning, and the individual treatment program.
- 5) Review and utilize research related to the behaviour to be changed.
- 6) When possible, assist with operationally defined target behaviours.
- 7) When possible, assist with a functional assessment.
- 8) When possible, assist with the development and use of several data recording procedures and select the most efficient, reliable, and valid procedure.
- 9) When possible, assist with the collection of inter-observer reliability data during baseline and treatment phases.
- 10) When possible, assist with the development and implementation of a behavioural intervention procedure that is consistent with behavioural research and principles of behaviour.

Learning outcomes – continued

- 11) When possible, assist with the selection of the best data display to effectively communicate progress.
- 12) When possible, assist with monitoring of the effectiveness of the behavioural intervention and make changes in the procedures as needed based on data.
- 13) When possible, assist with the behaviour change procedures that will promote stimulus and response generalization and maintenance. Assess change and revise programs to maximize generalization and maintenance.
- 14) Provide project updates and summaries to the individual, parents/guardian, agency, and the instructor.

REQUIRED READINGS:

<http://bacb.com>

Behavior Analysis Board Certification® Guidelines for Responsible Conduct.

<http://www.apa.org/ethics/code.html>

* Journal articles related to individual project (available in library)

* Materials as assigned by practicum supervisor(s)

COURSE CONTENT:

- Orientation
- Read Syllabus and all forms and requirements for Practicum
- Read BACB® Conduct Guidelines
- Agency Orientation – if applicable
- Submit Practicum Contract - MANDATORY
- Conduct article reviews on behaviour change project
- When possible, write operational definitions
- When possible, do functional assessments
- When possible, revise operational definitions
- When possible, develop measurement procedure worksheets
- When possible, obtain baseline data and graph on appropriate data form
- When possible, obtain Inter-observer reliability for baseline
- When possible, develop draft of Behavioural Intervention Plans
- When possible, implement Behavioural Intervention Plans
- When possible, collect and graph data
- When possible, evaluate Behavioural Intervention Effectiveness
- When possible, revise intervention as necessary
- When possible, write up Behavioural Intervention Plan summary

- Submit project summary to Agency and parents

Distribution of Hours

Student should seek to achieve the following in order to successfully meet the course and BACB requirements:

- 25 hrs per week - total practicum hours (cannot count any hours in excess of 25 in a given week) for 15 weeks
- Each week is one supervisory period and each supervisory period is broken down as follows:
- 10% or 2.5 hrs supervised (over at least 2 contact points)
 - o The course Instructor will offer on-campus 1 hr group supervision per week
- Maximum 50% of the remaining (22.5) hours may be in “direct service work” (e.g., BI work) = 11.25 hrs per week MAXIMUM in direct service work
- Minimum of 50% of the remaining (22.5) hours must be in “higher level work” appropriate to the role of a student preparing for BCaBA eligibility = 11.25 hrs per week MINIMUM in higher level work
- One BCBA supervision form must be completed per supervisory period (per week)
- *** 50-100% of experience may be higher level activities; 0-50% may be direct BI work

Appropriate Activities and Assignments for the Supervisee

* Activities appropriate for practicum include, but are not limited to:

- Assisting at practicum site (as directed by supervisor)
 - Assessing client performance
 - Assessing own performance
 - Assessing the environment
 - Implementing particular teaching protocols towards pre-specified criteria
 - Interviewing
 - Observing others implementing behavioral strategies/treatment
 - Analysing results of observations
 - Reviewing records
 - Conducting on-line/library research
 - Participating in discussions with other students and supervisor(s)
 - Arranging instructional environments
 - Designing measurement systems (e.g., data sheets)
 - Collecting data
 - Graphing data
 - Analyzing data
 - Teaching skills to BIs/parents/consumers
 - Revising teaching practices based on data and/or observation
 - Shadowing BCBA
 - Other activities integral to effective practice of ABA in clinical settings
- **Appropriate “higher level” tasks are at the discretion of the BCBA supervisor(s).**

EVALUATION PROFILE:

Submit signed practicum contracts (2)	5%
BACB website familiarity assignment	5%
Description of Field Setting/Placement	5%
Practicum Activity Log (2 @ 10% each)	20%
Applied Article Reviews (2 @ 10% each)	20%
Supervisor Midterm Evaluation	20%
Supervisor Final Evaluation	20%
Submit 15-30+ signed supervision forms	<u>5%</u>
	100%

GRADING PROFILE:

A+ = 90 - 100%	B+ = 77 - 79%	C+ = 67 - 69%	D = 50 - 59%
A = 85 - 89	B = 73 - 76	C = 63 - 66	F = 0 - 49
A- = 80 - 84	B- = 70 - 72	C- = 60 - 62	

OPERATIONAL DETAILS:

Capilano University has policies on Academic Appeals (including appeal of final grades), Student Conduct, Cheating and Plagiarism, Academic Probation and other educational issues. These and other policies are available on the University website.

Cheating and Plagiarism:

The ABA-A department adheres to the definition of cheating and plagiarism found in the Study Policy Handbook which students are responsible for obtaining. Cheating and plagiarism may result in a grade of zero, either for the assignment or the entire course.

Late Assignments:

Due assignments are indicated in the course schedule below.

All assignments must be submitted directly to the Instructor at the beginning of the class period. Late assignments will be penalized 5% per day. No assignments will be accepted after one week, except under exceptional circumstances (e.g., death in the family, etc.).

Incomplete Grade:

An incomplete grade will be given only in exceptional circumstances, and require the approval of your Instructor.

English Usage:

University level writing skills are required in all assignments. American Psychology Association (APA) writing guidelines, including the use of non-sexist language, must be followed. All assignments must be original and must be used for this course only. Keep copies of all drafts, including copies on disk labelled "Draft1," "Draft2," etc. Hand in the original which must be typed. For written assignments, students may be required to go to the Writing Centre as part of a revision process.

Confidentiality: The ABA-A department adheres to professional standards of ethics and confidentiality. Personal information that students give to an instructor would not normally be shared with anyone outside the department without student's authorization. However, there are a few exceptional circumstances in which an instructor may be required by law to disclose information, e.g. if there is an indication that a minor (under the age of 19) is being abused sexually or physically, or neglected; or, disclosure of information is made necessary for legal proceedings; and certain other circumstances.

Electronic Devices: **During Exams:** No personal electronic devices (cell phones, tablets, laptops, pagers, calculators, electronic dictionaries, etc.) may be used during an examination without prior approval from the instructor. During an exam, turn off all cell phones and pagers and remove them from the desk.

During Class: No personal electronic devices (cell phones, tablets, laptops) may be used during class. Cell phones must be turned off and put away. Handout packages and assigned readings, purchased through the bookstore and/or provided electronically must be brought to class. Students observed using an electronic device during class will automatically lose their attendance/participation points for the class.

Emergency Procedures:

Please read the emergency procedures posted on the wall of the classroom.

Course Time Line

Week	Activity
1	25 hrs practicum placement *** Proof of BACB supervision module completion due prior to start of practicum *** CONTRACT DUE
2	25 hrs practicum placement DESCRIPTION OF PRACTICUM PLACEMENT DUE (electronically)
3	25 hrs practicum placement BACB WEBSITE ASSIGNMENT DUE (electronically)
4	25 hrs practicum placement
5	25 hrs practicum placement
6	25 hrs practicum placement
7	25 hrs practicum placement MIDTERM PRACTICUM ACTIVITY LOG DUE APPLIED ARTICLE REVIEW #1 DUE
8	25 hrs practicum placement SUPERVISOR MIDTERM EVALUATIONS DUE
9	25 hrs practicum placement
10	25 hrs practicum placement
11	25 hrs practicum placement
12	25 hrs practicum placement
13	25 hrs practicum placement
14	25 hrs practicum placement APPLIED ARTICLE REVIEW #2 DUE (electronically)
15	25 hrs practicum placement SUPERVISOR FINAL EVALUATIONS DUE FINAL PRACTICUM ACTIVITY LOG DUE Submit 1 file containing all 15 signed supervision forms to Instructor/Supervisor

** Note that practicum students are expected to remain available to their practicum placement during the break in order to ensure continuity of services to clients and a smooth transition to ABA 411 in the Spring term. Vacation time should only be taken if approved by your practicum supervisor.