



SENATE CURRICULUM COMMITTEE MEETING
Friday, October 16, 2015 12:00 Room – LB321

MINUTES

PRESENT: Jean Bennett, (Chair), Kim Bothen, Chris Bottrill, Annabella Cant, Caroline Depatie, Julia Denholm, Marnie Findlater, Karin Hall, Michelle Gunness, Debbie Jamison, Darcie Hillebrand, Nanci Lucas, Aurelea Mahood, Seanna McPherson, Karen McCredie, Pascal Milelli, Derek Murray, Natahsha Prakash, Recording Secretary: Mary Jukich

REGRETS: Deanna Baxter, Karmen Blackwood, Sacha Fabry, Rick Gale, Jerome Genz, Jeff Ross

GUESTS: Jared Burrows, Leighan Crowe

The Chair called the meeting to order at 12:00

1. APPROVAL OF AGENDA

Aurelea Mahood moved and Darcie Hillebrand seconded:

The agenda be approved.

CARRIED

2. MINUTES

Pascal Milelli moved and Caroline Depatie seconded:

The Minutes of the September 18, 2015 meeting be approved.

CARRIED

3. JAZZ STUDIES

JAZZ 274 – Studies in Music History 1

Presented by: Jared Burrows

JAZZ 274 – Studies in Music History 1 is being revised to indicate the correct pre-requisite as a result of a previous typographical error in the course approval form.

Nanci Lucas moved and Michelle Gunness seconded:

15/72 The revision to JAZZ 274 – Studies in Music History 1 be recommended for approval to the Senate.

CARRIED

4. English Language Requirement: TOEFL CBT

Presented by: Karen McCredie

SCC was informed that, in order to reflect current University practice, the Computer Based Test Score (CBT) was being removed from the Capilano English Language requirements.



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6. BUSINESS ARISING

5.1 S2015-05 Credential and Course Criteria Policy

Presented by: Jean Bennett

Members were requested to communicate back to their program areas that the new policy, S2015-05 Credential and Course Criteria Policy has been approved and is now the criteria required to be met when items go through for approval.

5.2 Q-Course Meeting

Presented by: Jean Bennett

SCC was informed that, as additional information was received, the ad hoc committee met on October 6th to review a previously submitted course requesting quantitative/analytical status.

Natahsha Prakash moved and Julia Denholm seconded:

15/73 BIOL 214 – Cell Biology be recommended to Senate for quantitative/analytical status.

CARRIED

The ad hoc committee recommended that future courses requesting Q-status require adequate evidence in the course outlines, learning outcomes, evaluation and assignments that there is substantive amount of quantitative analytical material in the course.

Courses will maintain Q&A status as long as substantive changes are not made to the course, and normally will not lose Q-course status. It is up to the areas to indicate whether changes to courses going to SCC will affect Q-course status.

There was a discussion, and concern was raised, on the timelines for course submissions to the Quantitative/Analytical ad hoc committee and the process for granting Q-status. In order to streamline the process, SCC recommended that new courses now presented at SCC which request Q-status consideration, be reviewed, and determination made, at the SCC meeting whether or not the course qualifies for Q-status.

Courses previously approved and later request Q-status will be collected and the ad hoc committee will review those courses.

5.3 SCC Chair

Presented by: Jean Bennett

Members were informed that the November SCC will be the last meeting for Jean before retirement. A new Chair will be selected at the



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November meeting, and members were requested to consider serving in this role. The SCC Chair is required to be a member of Senate.

7. INFORMATION ITEMS

None.

There being no further business, the meeting adjourned at 12:30 pm.

Next Meeting: November 20, 2015
