



## SENATE CURRICULUM COMMITTEE MEETING

Friday, February 20, 2009 1:00 pm LB321

### MINUTES

**PRESENT:** Robert Campbell (Acting Chair), Anna Lee Boulton, Margaret Dulat, Mary Giovannetti, Marion Haythorne, Meike Wernicke-Heinrichs, Peter Holden, Dorothy Jantzen, Violet Jessen, Grace McNab, Jennifer Moore, Itidal Sadek, Mahak Yaseri, Recording Secretary: Mary Jukich

**REGRETS:** Aaron Bergner, Karin Hall, Karin Jager, Lynn Jest, Doug Johnstone, Rorri McBlane, Jackie Snodgrass, Trevor Page, Milton Williams

**GUESTS:** Chris Bottrill, Michael Fleming, Keith Van, Jim Wallace

#### 1. APPROVAL OF AGENDA

*On the motion of Mary Giovannetti and seconded by Grace McNab the Agenda was approved.*

**CARRIED**

#### 2. MINUTES

Violet Jessen noted that her name had been misspelled. The correct spelling is "Jessen".

*On the motion of Marion Haythorne and seconded by Itidal Sadek, the amended Minutes of the meeting of December 19, 2008 were approved.*

**CARRIED**

The Acting Chair introduced and welcomed to the meeting Mary Giovannetti, Acting Dean of Business and Jennifer Moore new representative to SCC from the School of Motion Picture Arts. Also, the Acting Chair welcomed guests Jim Wallace, School of Motion Picture Arts, Chris Bottrill, Tourism and Outdoor Recreation and Michael Fleming, Department of Philosophy.

#### 3. EARLY CHILDHOOD CARE AND EDUCATION

Bachelor of ECCE – Admission Requirements  
*Presented by: Violet Jessen*

On a suggestion made by the Degree Quality Assessment Review Panel, the Committee was requested to approve a revision to the admission requirements of the Bachelor of Early Childhood Care and Education to include a letter of intent instead of a letter outlining career goals.

*Itidal Sadek moved and Marion Haythorne seconded that:*

- 09/01** Removing the line “a letter outlining career goals” and replacing with “Letter of Interest/Intent” in the admission requirements of the Bachelor of Early Childhood Care and Education be recommended for approval to the Senate.

**CARRIED**

The Senate Curriculum Committee members were advised that the Degree Quality Assessment Board had approved Capilano University’s ECCE Degree and was waiting for final approval by the Minister.

#### **4. TOURISM AND OUTDOOR RECREATION**

Certificate in the Mountain Bike Operations Program Profile  
Diploma in the Tourism Management Co-op Program Profile  
Diploma in the Tourism Management for International Students Program Profile

*Presented by: Chris Bottrill*

In order to reflect industry needs, Tourism and Outdoor Recreation requested revision to the Certificate in the Mountain Bike Operations Program Profile with an upgraded first aid course and the addition of a marketing course.

*Peter Holden moved and Grace McNab seconded that:*

- 09/02** REC 163 Wilderness First Aid be replaced with REC 263 Wilderness First Aid and adding TOUR 112 Tourism and Marketing to the second term of the Certificate in the Mountain Bike Operations Program Profile be recommended for approval to the Senate.

**CARRIED**

In order to improve the content of programming, Tourism and Outdoor Recreation requested revisions to the Diploma in the Tourism Management Co-op Program Profile and the Diploma in the Tourism Management for International Students Program Profile

*Anna Lee Boulton moved and Peter Holden seconded that:*

- 09/03** Deleting TOUR 125 and TOUR 131 and adding a second year course in Entrepreneurship in Tourism, TOUR 200 as a required course and ENGL 100 as an elective course to the Diploma in the Tourism Management for International Students Program Profile be recommended for approval to the Senate.

**CARRIED**

*Mahak Yaseri moved and Anna Lee Boulton seconded that:*

- 09/04** Deleting TOUR 125 and TOUR 131 and adding a second year course in Entrepreneurship in Tourism and ENGL 100 as a required course to the Diploma in the Tourism Management Co-op Program Profile be recommended for approval to the Senate.

**CARRIED**

**5. SCHOOL OF MOTION PICTURE ARTS**

Fundamental Lighting for Digital Imaging and Film Program  
 ELDF 100 – Fundamental Lighting for Digital Imaging and Film  
 Fundamental Grip Work for Digital Imaging and Film Program  
 GRDF 100 – Fundamental Grip Work for Digital Imaging and Film  
*Presented by: Jim Wallace*

Fundamental Lighting for Digital Imaging and Film Program and Fundamental Grip Work for Digital Imaging and Film are two new four-week programs designed to meet the particular and changing needs of the motion picture industry. Each program consists of one 3.0 credit course. The two programs will run concurrently as students in both programs will be working on the same film set up. The key elements being addressed in the program are new technologies and technical challenges in the lighting and motion picture production. Students completing these programs will be well qualified as entry level technicians in the Vancouver film service industry and in independent productions. It is anticipated that there will be a strong demand for the two new programs due to the upswing in the local film industry.

*Jennifer Moore moved and Peter Holden seconded that:*

**09/05** Final approval of Fundamental Lighting for Digital Imaging and Film Program and the associated course, ELDF 100 Fundamental Lighting for Digital Imaging and Film, be recommended for approval to the Senate.

**CARRIED**

*Peter Holden moved and Jennifer Moore seconded that:*

**09/06** Final approval of Fundamental Grip Work for Digital Imaging and Film Program and the associated course, GRDF100 Fundamental Grip Work for Digital Imaging and Film, be recommended for approval to the Senate.

**CARRIED**

Dorothy Jantzen announced that these two new programs will be housed within a new department of the School of Motion Picture Arts called the “Film Fundamentals Department”. As of yet, there are no faculty members.

**6. APPLIED BUSINESS TECHNOLOGY**

MOAO 120 – Medical Transcription  
 MOAO 130 – Medical Administrative Procedures  
 Medical Office Assistant Online Program Profile  
*Presented by: Marion Haythorne*

The credits of the two courses, MOAO 120 Medical Transcription and MOAO 130 Medical Administrative Procedures are each being increased to 3.0 credits.

*Meike Wernicke-Heinrichs moved and Mary Giovannetti seconded that:*

**09/07** The revisions to the credit values for MOAO 120 Medical Transcription and MOAO 130 Medical Administrative Procedures be recommended for approval to the Senate.

**CARRIED**

The Medical Office Assistant Online Program Profile has been revised to

reflect the revised credits. The total credits in the program have been increased from 20.25 credits to 23.25 credits.

*Itidal Sadek moved and Mahak Yaseri seconded that:*

**09/08** The revisions to the Medical Office Assistant Online Program Profile be recommended for approval to the Senate.

**CARRIED**

**7. ADDITION OF PHIL 120 TO THE APPROVED QUANTITATIVE/  
ANALYTICAL COURSES LIST**

*Presented by: Michael Fleming*

The Department of Philosophy requested that PHIL 120 be added to the Approved Quantitative/Analytical Courses list. This course meets the criteria for courses on this list, and it will give students another option when selecting courses to satisfy degree requirements.

*Itidal Sadek moved and Grace McNab seconded that:*

**09/09** The addition of PHIL 120 to the Approved Quantitative/Analytical Courses List be recommended for approval to the Senate.

**CARRIED**

The Registrar reminded Committee members of the upcoming Senate elections and encouraged everyone to vote.

**INFORMATION ONLY**

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Item #1 – Name Change

- Old Program Name – SART 300 – Art Institute 1 – Sculpture, Printmaking
- New Program Name – SART 300 – Art Institute 1 – Sculpture, Printmaking, and Media Art
- Old Program Name – SART 301 – Art Institute 2 – Sculpture, Printmaking
- New Program Name – SART 301 – Art Institute 2 – Sculpture, Printmaking, and Media Art

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There being no further business, the meeting concluded at 2:15 pm.

**Next Meeting: March 20, 2009.**