



SENATE MEETING

Tuesday, August 20th, 2019 4:00 – 6:00 pm
Capilano University – LB 322

AGENDA

Acknowledgement

We respectfully acknowledge the unceded lands of Lil'wat, Musqueam, Squamish, Sechelt and Tsleil-Waututh people on whose territories our campuses are located.

1. **Welcome**
2. **Approval of the Agenda - Decision** Senate Members
3. **Approval of the June 5th, 2019 Minutes – Decision** Senate Members
Schedule 3
4. **Correspondence Received**
5. **Business Arising**
 - 5.1 Senate Faculty By-Election – *Information* Toran Savjord
Schedule 5.1
6. **New Business**
 - 6.1 Graduates – *Decision* Toran Savjord
 - 6.2 Convocations – 2019 – 2020 – *Decision* Toran Savjord
Schedule 6.2
 - 6.2 Volunteers for Senate Orientation - *Information* Paul Dangerfield
7. **Committee Reports**
 - 7.1 Academic Planning and Program Review Committee – *Information* Michael Thoma
 - 7.2 Bylaw, Policy and Procedure Committee Stephen Williams
 - 7.2.1 S1999-06 Faculty Emeritus Policy – *Decision* Schedule 7.2.1
 - 7.3 Curriculum Committee Deb Jamison
 - 7.3.1 Resolution Memorandum – *Decision* Schedule 7.3.1
 - 7.4 Instructional Technologies Advisory Committee - *Information* Debbie Schachter
 - 7.5 Budget Advisory Committee – *Information* Marnie Findlater



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8. Other Reports

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|--|------------------|
| 8.1 Chair of Senate – <i>Information</i> | Paul Dangerfield |
| 8.2 Vice Chair of Senate – <i>Information</i> | Stephen Williams |
| 8.3 VP Academic and Provost – <i>Information</i> | Laureen Styles |
| 8.4 Board Report – <i>Information</i> | Duncan Brown |

9. Discussion Items

10. Other Business

11. Information Items



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Present: Paul Dangerfield (Chair), Sean Ashley, Duncan Brown, Brent Calvert, Caroline Depatie, David Fung, Kyle Guay, Michelle Gervais, Ted Gervan, Deb Jamison, Brad Martin, Pouyan Mahboubi, Joshua Millard, Lauren Moffatt, Corey Muench, Majid Raja, Toran Savjord, Debbie Schachter, Graeme Sleep, Judy Snaydon, Laureen Styles, Michael Thoma, Diana Twiss, Halia Valladares, Mark Vaughan, Stephanie Wells, Stephen Williams, Recording Secretary: Mary Jukich

Regrets: Cyndi Banks, Joel Cardinal, Marnie Findlater, Aisha Lakhdhir, Ekaterina Sergeeva, Jaswinder Singh, Michaela Volpe

Acknowledgement

We respectfully acknowledge the unceded lands of Lil'wat, Musqueam, Squamish, Sechelt and Tsleil-Waututh people on whose territories our campuses are located.

The Chair called the meeting to order at 4:00 pm.

1. Welcome

Outgoing student Senators, Joshua Millard, Ekaterina Sergeeva, Graeme Sleep and Aisha Lakhdhir were acknowledged and thanked for their contributions to Senate.

Senate was informed that Robin Furby has resigned from Senate.

In the absence of Robin Furby, Majid Raja assumed voting rights for the Faculty of business and Professional Studies.

2. Approval of the Agenda

Caroline Depatie moved and Brad Martin seconded:

To adopt the agenda.

CARRIED

3. Approval of the Minutes

Joshua Millard moved and Halia Valladares seconded:

To adopt the May 14, 2019 minutes with minor typographical revisions.

CARRIED



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4. Correspondence Received

No correspondence was received.

5. Business Arising

5.1 Self-Evaluation Committee

Presented by: Michelle Gervais

Senate was provided with a summary of this year's Senate Self-Evaluation Survey. The response rate was 78% or 28/36, up significantly from a 56% response rate in 2018, and a 67% response rate in 2017. For this year, the Committee maintained the questions from previous years for comparison purposes. The only substantive change was to add a set of questions regarding the Senate agenda. Overall, the survey results indicate that Senate is clear about its role and obligations and that individual Senators are also clear about their roles and responsibilities. However, this year there was a slight reduction to 92.8% of Senators who agree that Senate is providing relevant advice to the Board compared to 100% of Senators in 2018. Senators also responded positively with respect to questions related to Senate meetings providing effective discussion of academic governance, but less effective at seeking input from constituents. The following recommendations were provided from the survey:

1. Improve orientation by focusing on the mandate and processes of the sub-committees, how to better prepare for Senate and sub-committee meetings, and training on agenda processes.
2. Develop a shared site for Senate and subcommittee templates, forms and procedures. Communicate Senate's mandate to the University community early in the academic year to encourage engagement. This could be done through Senators visiting Dean's Advisory Committees.
3. Investigate the concerns related to communicating Senate information more effectively to the University community.
4. Identify processes to improve the collection and sharing of information from constituencies to Senate and sub-committees

The feedback from the survey will be incorporated into the Senate orientation scheduled for September.



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5.2 Vice-Chair Nominating Committee

Presented by: Michelle Gervais

The Chair of the Senate Nominating Committee reported that one nomination, Stephen Williams, was received for the position of Senate Vice-Chair. The candidate was invited to address Senate with a brief nomination statement. The Chair then called three times for further nominations, and on hearing none, Stephen Williams was acclaimed as Vice-Chair of Senate for a one year term, August 2019 – June 2020.

5.3 Election of Senate Subcommittee Chairs

Presented by: Joshua

As background, at the May Senate meeting a proposal was brought forward to change the election date of subcommittee chairs from August to earlier in the year. The intent of the change was to resolve faculty issues around workload loading occurring in May. However, an issue was identified that the proposed change would prevent students from having an opportunity to serve as chairs since student terms on Senate and subcommittees begin in August. Accordingly, Senate was presented with a proposal to create co-chair positions for each subcommittee with varying election times and thus allowing students the opportunity to serve in the role.

On review and discussion of the proposal, concerns were raised with having co-chairs at the subcommittees with different election dates, and that consistency problems could arise with work sharing and responsibility. In this regard, an amendment was suggested to change the word “co-chairs” to “vice-chairs” in the proposed motion. However, on further discussion, additional concerns were raised with section release issues if two faculty were elected.

Joshua Millard moved and Michelle Gervais seconded:

That Senate direct each subcommittee to incorporate “vice-chairs” into their Mandate and Structure, bringing forward their proposed changes to the September 10th meeting for approval.

DEFEATED



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It was suggested that election of subcommittee chairs continue to take place in the fall when student terms begin, and that work be undertaken to explore ways of solving the faculty workload issue. As well, Senators were invited to send suggestions for possible solutions to Paul Dangerfield, Laureen Styles and the Chair of the Bylaw, Policy and Procedure Committee.

6. New Business

6.1 Graduates

Presented by: Toran Savjord

Senate was informed that at this time, there were no additional names to bring forward.

6.2 Cap Core Working Group Recommendation

Presented by: Laureen Styles

As background, the Cap Core working group has been reviewing the Cap Core requirements for transfer students and Certificate and Diploma students with the objective of better understanding the challenges associated with implementing the current requirements. The working group provided a memo to Senate putting forward next steps and draft recommendations. This was provided to Senate as an update on progress to date, as well as an opportunity to share the draft recommendations out more broadly for additional discussion and consultation with Faculties.

On review of the recommendations, the following comments were noted:

- Concern was noted that there was no integration for certificates.
- In the second recommendation clarification was requested with regard to programs that do not ladder into degrees and if they would be exempt from Cap Core if they were included in the curriculum.
- Further discussion was requested with respect to whether numeracy could be contained within the diploma.
- In recommendation 1 for degree requirements, half of the credits are outside of the credential and whether that is the same for the diploma level.



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- Clarification was requested on why new terms were being introduced and consideration be given to aligning the terminology.
- A comment was made with regard to implementation timelines and how this will be communicated to the University community.

7. Committee Reports

7.1 Academic Planning and Program Review Committee

Presented by: Michael Thoma

The Committee met on May 21st, and reviewed a Concept Paper for a Post-Baccalaureate Certificate and Diploma in Design for Social Innovation. The Concept Paper was proposed by the IDEA School of Design and is an interdisciplinary program structured around core methodologies of design thinking and systems thinking, within a robust interdisciplinary framework that provides cultural and social context. Committee discussion on the Concept Paper revolved around further clarity of the structure of the program, particularly in terms of interdisciplinary coursework and shared resources, as well as employment opportunities. The Committee also suggested to the program developers that they may wish to consider the potential for a Post-graduate diploma (rather than a Post-Baccalaureate).

The Concept Paper was approved by the Committee to be forwarded to the Vice-President Academic and Provost to move to the next stage of the development process.

7.2 Bylaw, Policy and Procedure Committee

Presented by: Stephen Williams

The Bylaw, Policy and Procedure Committee was previously tasked to examine the issue of staggered Senate elections. Part of the task was to look at not having the elected positions all roll over at three years, and having a mix of new and experienced members with staggered terms. On preliminary review, the Committee determined that the *University Act* is clear about three-year term appointments and accordingly work is underway in looking for viable solutions. Some options being considered that comply with the *University Act* include



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requesting the Minister for a one-time allowance to stagger appointments, or to speak to other institutions that are also limited by the constraints of the *University Act* and request that the *University Act* be opened.

7.3 Curriculum Committee

Presented by: Deb Jamison

7.3.1 Resolution Memorandum – May 17, 2019

The resolutions brought forward from the May 17, 2019 Senate Curriculum Committee meeting were presented to Senate for approval.

Deb Jamison moved and Stephanie Wells seconded:

19/29 SCC resolutions 19/33 to 19/40 be adopted by Senate.

CARRIED

7.3.2 Resolution Memorandum – May 24, 2019

The resolutions brought forward from the May 24, 2019 Senate Curriculum Committee meeting were presented to Senate for approval.

Deb Jamison moved and Stephanie Wells seconded:

19/30 SCC resolutions 19/41 to 19/45 be adopted by Senate.

CARRIED

7.3.3 Bachelor of Arts with a Major in English, Bachelor of Arts with a major in English (Hon), Minor in English, Minor in Creative Writing and Concentration in Creative Writing

The Major program will educate students in the fundamental areas of English literature and literary scholarship from its canonical English “centre” to its vibrant global and local reaches. Students will develop skills in literary history, genre analysis, cultural studies, creative writing, and other critical practices in a curriculum that is both traditional and forward-looking.

Senate was informed that this proposal has not yet had Stage 1 approval by DQAB; however, it was recommended to move the Stage 2 to the Board of Governors with a recommendation from Senate for approval.



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Pouyan Mahboubi moved and Halia Valladares seconded:

- 19/31** To put forward to the Board the Bachelor of Arts with a Major in English, Bachelor of Arts with a Major in English (Hon.), Minor in English, Minor in Creative Writing and Concentration in Creative Writing Stage 2 Proposal.

CARRIED

7.3.4 Bachelor of Science - General

The Bachelor of Science – General is an interdisciplinary program. The curriculum spans the fields of Biomedical Science, Environmental Science and Computing Science. The program emphasizes practical applications that are closely aligned with careers in some of the fastest growing sectors of the emerging high tech-orientated economy in BC and internationally. Within the degree, students will be able to choose concentrations in any of three areas; biomedical, computational or environmental sciences.

Senate was informed that the Bachelor of Science – General has had Ministry approval for Stage 1.

Pouyan Mahboubi moved and Lauren Moffatt seconded:

- 19/32** The Bachelor of Science – General be approved to move forward to the Board for Stage 2 approval.

CARRIED

7.3.5 Bachelor of Human Kinetics

The Bachelor of Human Kinetics is a four-year degree (120 credits) that can be taken on a full or part time basis. The curriculum enables students to gain comprehensive knowledge in key concepts, principles, and domains related to the field of human kinetics. The proposal has gone through engagement with the community, industry partners, current/past students and the curriculum reflects results of external consultation and best practices. In terms of demand, there is a lot of interest and demand is strong from the Provincial government. The proposal is significantly different from other institutions and will attract students.



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Senate was informed that the Stage 1 Bachelor of Human Kinetics proposal was on the DQAB agenda; however, there has not yet been approval. This proposal is parallel in process to the Bachelor of Arts with a Major in English moving through consideration from Senate to the Board of Governors in advance of approval of the Stage 1 from the Ministry.

Brad Martin moved and Stephanie Wells seconded:

19/33 The Stage 2 Proposal for the Bachelor of Human Kinetics move to the Board for approval.

CARRIED

7.4 Instructional Technologies Advisory Committee

Presented by: Debbie Schachter

Senate was presented with, and requested to approve revisions to the Senate Instructional Technologies Advisory Committee Mandate and Structure. The Bylaw, Policy and Procedure Committee previously reviewed the document and noted concerns with respect to the shift in the mandate to a broader scope.

On review of the document, an issue was raised with the proposed structure of the Committee and the alignment of the terms of reference with the *University Act*, and how the revisions would align with the mission and academic governance of Senate.

Paul Dangerfield moved and Anthea Mallinson seconded:

To extend the meeting to 6:30

CARRIED

Concern was also expressed with the proposed membership and representation on the committee. As well, an issue was raised with respect to the Committee advising on budget given that there is a Senate Budget Advisory Committee and that funding would come from the integrated plan and not through Senate.

On further discussion, it was suggested that in going forward, the focus be on addressing the teaching and learning aspect, and consideration be given to creating a new teaching and learning subcommittee.



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Debbie Schachter moved and Caroline Depatie seconded:

The draft terms of reference for the Senate Teaching, Learning and Technology Advisory Committee be approved as presented.

DEFEATED
1 abstention

It was suggested that since there has already been work done with respect to revisions of the terms of reference, a working group of Senate be struck to review and recommend to Senate new terms of reference for a teaching and learning subcommittee.

Debbie Schachter moved and Laureen Styles seconded:

19/34 To establish a working group of Senators to investigate the establishment of a teaching and learning subcommittee.

CARRIED

8. Other Reports

8.1 Chair of Senate

Paul Dangerfield, Chair of Senate acknowledged this year's remarkable convocation ceremonies on June 3rd and 4th, and the tremendous and positive feedback from both the campus community, and guests.

Paul reported that he will be attending a series of meetings with the Ministry to continue discussions on the University's work with housing and degree development.

8.2 Vice-Chair Senate

Upon completion of his term, Majid Raja expressed gratitude for the opportunity to serve as Vice Chair of the Senate for 2018-19. As part of the year-end report, Majid Raja presented the following recommendations and action items to the Senate:

1. A series of "road shows" should be organised on campus to explain what the Senate and its subcommittees can do for the university community.



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Different members of the Senate, including Chair have already expressed interest in participating in these road shows from as early as Fall 2019.

2. A new way of document management should be implemented to allow convenient access through all kinds of devices. This means moving from PDF uploads to handheld device-friendly HTML5 to store approved minute and agenda documents from the Senate and its subcommittees. Implementation of this recommendation is currently under discussion with the IT services.
3. The Senate meetings should be made more inclusive and accessible to remote participants (members, and Sechelt campus community) through teleconferencing. Capilano University already has sufficient infrastructure available to facilitate remote participation through WebEx, Skype for Business and MS Teams. These resources are frequently used for making multiple other campus activities more inclusive, such as President's Perspective, SITAC meetings etc. Whereas, the Board of Governors meetings are often accessible to members through speakerphone.
4. The current Senate agenda already allows for questions and requests for information to be brought to the Senate through "Correspondence Received" and "Discussion Items". However, data reflects that there were no questions brought to the Senate through correspondence in last two years, and just one item included in the discussion items. Yet, it is felt through the Senate Self-Evaluation Survey as well as informal communication across campus that there is need for more communication between the Senate and the university community at large. Therefore, it is recommended that a new standing agenda item of "Question Time" should be introduced for at least one Senate meeting per year. This will support the Chair's vision of more engagement across the university community, and address many concerns identified through Senate Self-Evaluation Survey.
5. A few bite-sized "explainer" videos should be produced for an ongoing Senate orientation, and for stakeholders' information. These videos



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should ideally be produced professionally; however, in the interest of time, these could be quickly shot by conducting brief interviews of different current senators as well who have already shown interest/willingness to participate in such videos.

8.3 VP Academic and Provost

Laureen Styles, VP Academic and Provost reported that work continues with degree development.

8.4 Board Report

Duncan Brown, Board representative reported that the Board met on May 16, 2019 and the main focus of the meeting was Envisioning 2030 strategic planning. The Board was updated on the activities and findings so far, and also contributed their ideas for the future of the University.

Several Board members participated in the 2019 50th Anniversary Convocation on June 3 and 4, 2019.

The next Board meeting is June 18, 2019.

9. Discussion Items

No discussion items were presented.

10. Other Business

No other business was presented.

11. Information Items

No information items were presented.

There being no further business the meeting was adjourned at 6:30 pm.

Next Meeting: Tuesday, August 20, 2019

Memorandum

To: Mary Jukich

From: Toran Savjord

Date: June 24, 2019

Subject: Fall 2019 Senate By-Election timeline and seats up for election.

Fall 2019 Senate By-Election timeline:

Date	Action	Duration
Thursday, August 22	Call for nominations	Two weeks
Thursday, September 5, 4 pm	Call for nominations CLOSED	One week
Friday, September 6	Orientation (by request)	
Thursday, September 12, 12:01 am	Voting OPEN	One week
Wednesday, September 18: 11:59 pm	Voting CLOSED	
Friday, September 20	Election Results Announced	(Posted in two working days)

Summer 2019 Senate seat up for election:

Faculty of Business and Professional Studies	1 Voting Seat	Term ending in July 31, 2021
Faculty of Global and Community Studies	1 Voting Seat	Term ending in July 31, 2021

(Replacing Robin Furby for the term of August 2018 – July 2021)

(Replacing Caroline Depatie for the term of August 2018 – July 2021)

MEMORANDUM

To: Paul Dangerfield, Chair, Senate

From: Toran Savjord, Acting Registrar and Vice President, Strategic Planning and Institutional Effectiveness

Re: Schedule of dates – Convocations

Date: August 13, 2019

Background:

Historically, there had been two convocations at the university, and this was scaled back to one ceremony (June), as is our current practice. With increased desire for and attention to student connection with the university, there is anticipated and planned increases in the number of students participating in convocation. Therefore a university commitment has been made through integrated planning for two convocations per year, commencing in the 2019-2020 academic year.

Additional information:

Registration numbers for graduates in the 2018-19 academic year:

- September Graduates 58 24% of eligible students that register
- January Graduates 168 46% of eligible students that register
- May Graduates 503 53% of eligible students that register

Note: 40.5% of all graduates in the academic year registered for convocation

Our anticipated registration for the 2019-20 academic year is:

- September 30% of eligible students that register
- January 50% of eligible students that register
- May 53% of eligible students that register

Note: Goal is 44.0% of all graduates in the academic year register for convocation (February or June)

		Service Outcome	Measurable	Baseline	2019/20 Target
1	Convocation	Increase affinity of graduating CapU students	% of graduating students registered for a convocation ceremony	Baseline in 2018/19 is 40.5%	+3.5%

Proposed schedule:

February 21, 2020 (anticipated attendance 255)

Ceremony 1 – 10 AM

Faculty of Arts and Sciences, Faculty of Fine and Applied Arts, Faculty of Education Health and Human Development, Faculty of Global and Community Studies

Ceremony 2 – 3 PM

Faculty of Business and Professional Studies

June 1, 2020 (anticipated attendance 497)

Ceremony 1 – 8 AM

Faculty of Fine and Applied Arts

Ceremony 2 – 12 PM

Faculty of Arts and Sciences, Faculty of Education Health and Human Development, Faculty of Global and Community Studies

Ceremony 3 – 4 PM

Faculty of Business and Professional Studies

Recommendation:

That Senate approve the dates and times for the 2020 Convocation Ceremonies as February 21, 2020 and June 1, 2020 and add these to the academic schedule.

SENATE REPORT

AGENDA ITEM:	Faculty Emeritus Policy, S-1999-06
PURPOSE:	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Information <input type="checkbox"/> Discussion
MEETING DATE:	August 20, 2019
PRESENTER:	Stephen Williams

PURPOSE

To make a small, but important, revision to the Faculty Emeritus policy.

BACKGROUND

The current Faculty Emeritus policy identifies a minimum of a two year retirement period before a nominee can be considered for a faculty emeritus designation. The Senate Tributes Committee has suggested that the Senate increase this period to three years.


DISCUSSION

As you read the policy, you will notice that at Capilano University the emeritus designation recognizes service to one's discipline and the University before and after retirement. After careful consideration, the Tributes Committee suggests that a three-year period is the minimum to establish an ongoing record of service after retirement.

RECOMMENDATION

THAT the Senate approve the revision to the Faculty Emeritus Policy, S-1999-06.

Stephen Williams, Chair
 Senate Bylaw, Policy and Procedure Committee

 CAPILANO UNIVERSITY		POLICY	
Policy No.	Officer Responsible		
S1999-06	Vice-President Academic and Provost		
Policy Name			
Faculty Emeritus			
Approved by	Replaces	Category	Next Review
Senate	EC1999-06 / 9023	B	2020
Date Issued	Date Revised	Related Policies, Reference	
May 1999	May 2015		

1. OVERVIEW

This policy creates the Emeritus designation for faculty retirees and sets the criteria for its bestowal.

2. POLICY

The Faculty Emeritus designation is awarded to faculty retirees who have provided outstanding service to the University and their discipline, as per the criteria below. The designation honours exceptional faculty retirees and allows the University to continue its relationship with them. The University reserves the right to revoke the designation in exceptional circumstances, at the discretion of the Senate Tributes Committee.

3. CRITERIA

To be considered for Faculty Emeritus designation, a nominee must be retired for a minimum of three years (or at the discretion of the Tributes Committee), in addition to providing outstanding service to both the University and discipline as measured by the following, both before and through retirement:

- a. Excellence in faculty work;
- b. Contributions made to the discipline;
- c. Contributions made to the University;
- d. Contributions made to the community.

4. HONOURS

The Faculty Emeritus designation provides general access to University facilities and access to the resources of the retiree's department to the extent approved by the department's Coordinator in consultation with the department.

The specific honours of Faculty Emeritus designation are:

- a. Inclusion of name in University Calendar, accompanied by "Instructor Emeritus", "Librarian Emeritus", "Counsellor Emeritus", or other designation as appropriate.
- b. Provision of access to office space (subject to availability and the approval of the division) for periods of scholarly or professional activity by the Faculty Emeritus.
- c. A university library card and email address.
- d. Appropriate courtesies such as invitations to graduation and awards ceremonies and other University events.



SENATE CURRICULUM COMMITTEE RESOLUTION MEMO

DATE: June 17, 2019
TO: Paul Dangerfield, Chair, Senate
FROM: Deb Jamison, Chair, Senate Curriculum Committee

The following motions were carried by the Senate Curriculum Committee at its meeting on June 14th, 2019. Please acknowledge below that the Senate endorses its approval of the following motions:

- 19/46** The revisions to the amount of credits from 6 to 9 credits for VFX 215 – Visual Effects Production II and the resulting revisions to the Digital Visual Effects Diploma Program Profile be recommended to Senate for approval.
- 19/47** The pre-requisite revisions for IIDF 137 – Narrative Production from 14.5 to 13.5 credits of 100 level IDF courses be recommended to Senate for approval.
- 19/48** The revisions to the admission requirements of the Bachelor of Music in Jazz Studies – Performance and the Bachelor of Music in Jazz Studies – Education be recommended to Senate for approval.
- 19/49** The revisions to the contact hours for REC 156 – Natural History for Tourism and Outdoor Recreation be recommended to Senate for approval.
- 19/50** The revisions to the existing courses:
- REC 111 – Introduction to Commercial Outdoor Recreation
 - WLP 153 – Guiding Leadership
 - REC 225 – Entrepreneurship in Commercial Outdoor Recreation
 - REC 222 – Leadership and Experiential Education
 - WLP 124 – Winter Skills
 - WLP 126 – Backpacking
 - WLP 137 – Sea Kayaking I
 - WLP 138 – Sea Kayaking II
 - WLP 184 – Select Skills Course in Outdoor Recreation I
 - REC 157 – Wilderness Skills
 - TOUR 133 – Tourism Career Management
 - TOUR 140 – Tourism Co-op Work Experience
- be recommended to Senate for approval.



SENATE CURRICULUM COMMITTEE RESOLUTION MEMO

- 19/51** The new courses:
- REC 148 – Introduction to Wilderness Travel
 - REC 191 – Outdoor Recreation Career Management
 - REC 260 – Outdoor Recreation Co-op Work Experience
 - WLP 149 – Overnight Field Leader
 - WLP 164 – Winter Leadership
 - WLP 166 – Introduction to Alpine Travel
 - WLP 185 – Select Skills Course in Outdoor Recreation II
- be recommended to Senate for approval.
- 19/52** The revisions to the Outdoor Recreation Management Diploma program profile be recommended to Senate for approval.
- 19/53** The name change of the Local Government Administration Advanced Certificate to “Certificate in Local Government Administration (Advanced)” be recommended to Senate for approval.
- 19/54** The pre-requisite revisions to BADM 202 – People Management and the Cap Core designation to BADM 210 – Business Statistics under the heading *Science and Technology* be recommended to Senate for approval.
- 19/55** ENGL 290 – Creative Writing: Letter and Line, ENGL 291 – Creative Writing: Narrative Fictions, ENGL 292 – Creative Writing: Children’s Literature, ENGL 293 – Creative Writing: Creative Nonfiction and ENGL 296 – Creative Writing: Writing for the Stage be recommended to Senate for approval as Cap Core designated courses under the heading *Culture & Creative Expression*.
- 19/56** The program title of the Bachelor of Arts with a major (and minor) in Liberal Studies be revised to “Bachelor of Arts with a major (and minor) in Interdisciplinary Studies.”
- 19/57** The revisions to the course contact hours for:
- ACTR 100 – Acting I
 - ACTR 101 – Acting II
 - ACTR 200 – Acting III
 - ACTR 201 – Acting IV
 - ASAS 105 – Voice and Movement for the Actor I
 - ASAS 114 – The Screen Actors Process I
 - ASAS 115 – Voice for the Actor I



**SENATE CURRICULUM COMMITTEE
RESOLUTION MEMO**

- ASAS 116 – Movement for the Actor I
 - ASAS 161 – Ensemble Projects for the Stage I
 - ASAS 162 – Screen Projects I
 - ASAS 210 – Screen Acting II
 - ASAS 215 – Voice for the Actor II
 - ASAS 216 – Movement for the Actor II
 - ASAS 218 – Musical Theatre for Actors – Voice
 - ASAS 219 – Musical Theatre for Actors – Dance
 - ASAS 225 – Voice for the Actor III
 - ASAS 226 – Movement for the Actor III
 - ASAS 261 – Ensemble Projects for the Stage II
 - ASAS 262 – Screen Projects II
 - ASAS 340 – The Actor’s Kit
 - ASAS 362 – Screen Projects III
 - MUTH 116 – Musical Theatre I
 - MUTH 117 – Musical Theatre II
 - MUTH 211 – Acting for Film and Television II
- be recommended to Senate for approval.

Debbie Jamison

Deb Jamison, Chair
Senate Curriculum Committee

Date: *June 17, 2019*

Paul Dangerfield
Chair, Senate

Date: