

# Envisioning 2030: Calendar of events

Stage	Week	Event	Who?
Launch	Jan 21	Launch @ President's Perspectives 1/24: 12:00-1:00pm, <i>BlueShore Theatre</i>	Staff, Faculty
	Jan 28	Kickoff (attend one) 1/29: 3:30-4:00pm, <i>LB322</i> 1/31: 9:00-9:30am, <i>LB322</i>	Staff, Faculty
Understanding the situation	Feb 4	World Cafés ( <i>LB 321</i> ) + Thoughtexchange <sup>2</sup> 2/4: 11:00-11:45am, 12:00-12:45pm 2/5: 1:30-2:15pm 2/7: 1:30-2:15pm	Students, Staff, Faculty
	Feb 11	World Cafés ( <i>LB 321</i> ) + Thoughtexchange <sup>2</sup> 2/11: 10:00-10:45am, 11:30-12:15Pm 2/14: 9:00-9:45am ( <i>LB321</i> ), 11:00-11:45 am ( <i>LB 309</i> )	Students, Staff, Faculty
	Feb 18	World Cafés ( <i>LB 322</i> ) + Thoughtexchange <sup>2</sup> 2/21: 11:00-12:00pm, 2:30-3:30pm	Students, Staff, Faculty
	Feb 25	--	
	Mar 4	World Café Findings 3/5: 2:30-3:30pm, <i>BR126</i>	Students, Staff, Faculty
Defining our preferred future: Vision, Purpose and Values	Mar 11	Forum #1: Vision (attend one) &/or Thoughtexchange <sup>2</sup> 3/11: 1:00-2:00pm, <i>LB322</i> 3/14: 10:30-11:30am, <i>LB322</i>	Students, Staff, Faculty
	Mar 18	Forum #2 – Purpose (attend one) &/or Thoughtexchange <sup>2</sup> 3/18: 11:00-12:00pm, <i>BR126</i> 3/20: 1:30-2:30pm, <i>BR126</i>	Students, Staff, Faculty
	Mar 25	Forum #3 – Values (attend one) &/or Thoughtexchange <sup>2</sup> 3/25: 11:30-12:30pm, <i>BR126</i> 3/27: 1:30-2:30pm, <i>BR126</i>	Students, Staff, Faculty
	Apr 1	Forum #4 – (attend one) &/or Thoughtexchange <sup>2</sup> 4/2: 1:30-2:30pm, <i>BR126</i> 4/4: 1030-11:00pm, <i>LB322</i>	Students, Staff, Faculty
	Apr 8	<i>Event.</i> Envisioning 2030: Shaping CapU's Future Together 4/9: 5:30-7:30pm, <i>Lower Birch Cafeteria</i>	Internal/External Community
	Apr 15	Final Forum – Synthesis + Website 4/16: 1:00-2:00pm, <i>BR126</i>	Students, Staff, Faculty

Reference:

1 <http://frontlines.capilanou.ca/Envisioning-2030/>

2 ThoughtExchange will be open 24/7 until the deadline of a particular question or exchange

3 Our partners include but not limited to: alumni, donors, sponsors, government partners, industry partners, parents, school districts

ThoughtExchange is an online engagement platform. Participants will receive a link to participate for each exchange / question.

# Engagement Process Overall Schedule Including Integrated Planning

2030 Envisioning & Planning + Integrated Planning	2018				2019												2020
	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan
<b>Sept 2018 - Executive</b> <ul style="list-style-type: none"> <li>Guidelines</li> <li>Terminology</li> <li>Key Considerations</li> <li>Process</li> </ul>																	
<b>Oct – Dec 2018 E&amp;P Team, Paul, Communications</b> <ul style="list-style-type: none"> <li>Environmental Scan &amp; Best Practices (both process and industry trends)</li> <li>Communicate terminology to executive</li> <li>Communications strategy, including “teasers” to get people engaged in activities</li> <li>Process input from relevant stakeholders</li> </ul>																	
<b>Jan 2019 E&amp;P Team, Paul, Directors, Managers</b> <ul style="list-style-type: none"> <li>Kick off during Presidents Perspective (January 24)</li> <li>Communicate terminology as part of the kick off event</li> <li>Draft Outline</li> <li>Communications strategy, including “teasers” to get people engaged in activities</li> </ul>																	
<b>Jan- Mar 2019 – E&amp;P Team, Executive</b> <ul style="list-style-type: none"> <li>Large forums to define Vision, Purpose &amp; Values</li> <li>Institutional goals (3, 6, 9 years)</li> <li>Identify long-term Institutional KPI’s and targets (3, 6 years)</li> </ul>																	
<b>Apr – May 2019 – E&amp;P Team</b> <ul style="list-style-type: none"> <li>Align departments’ Vision, Purpose &amp; Values (those that apply)</li> <li>Determine impact for next round of Integrated Planning</li> </ul>																	

# Engagement Process Overall Schedule Including Integrated Planning

<ul style="list-style-type: none"> <li>Feedback iterations for draft vision, mission values statements and goals</li> <li>VP Portfolio goals and objectives (3, 6, 9 years) are set at their level to create overall direction and scope for their respective areas</li> </ul>															
<b>Jun – Aug 2019 E&amp;P Team &amp; Executive</b> <ul style="list-style-type: none"> <li>Identify key strategies to achieve goals (3, 6 years) and enablers (resources and capabilities) for 9 year scope</li> <li>Identify institutional KPI’s</li> <li>Refine the draft</li> </ul>															
<b>May – Jul 2019 E&amp;P Team/Integrated Planning</b> <ul style="list-style-type: none"> <li>Reflection + targets</li> <li>Draft - Initiatives</li> </ul>															
<b>Aug – Oct Integrated Planning Team</b> <ul style="list-style-type: none"> <li>Phase 2 Initiatives final</li> <li>Phase 3 Budget</li> <li>Resource allocation</li> </ul>															
<b>Sept 2019 E&amp;P Team &amp; Executive</b> <ul style="list-style-type: none"> <li>Final draft input from Senate and Committees</li> <li>Approval by the Board</li> </ul>															
<b>Nov 2019 – Integrated Planning Team</b> <ul style="list-style-type: none"> <li>Final Draft</li> </ul>															
<b>Jan 2020 – E&amp;P Team and Paul Public Launch 2030 Plan</b>															

	2030 Envisioning and Planning
	Integrated Planning