

CAPILANO UNIVERSITY COURSE OUTLINE

MOPA 410 – MOPA PROJECT #5

Spring 2017

Division	School of Motion Picture Arts	
Course Name	MOPA 410 – MOPA Project #5	Credits: 6
Instructor		604.986.1911 ext. xxx
Office		

VISION STATEMENT

The School of Motion Picture Arts is dedicated to inspiring a new generation of independent Canadian filmmakers through the fostering and mentoring of emerging talent utilizing progressive learning environments and authentic production experiences, such that graduates make valued contributions to

Course Format
A minimum scheduled eight hours per student of mentored production meetings, studio instruction and supervised editing lab work over a fifteen-week period. Students are advised that an increased schedule of production hours outside of class time (beyond the above-listed minimum) is recommended to help ensure a high degree of quality in the completed projects.
Course Prerequisites
8.5 credits of 400 level MOPA.

COURSE OBJECTIVES
General This course explores the art and practice of filmed dramatic entertainment. It is designed to provide mentored hands-on experience in the artistic disciplines as well as the industrial practices of film and video production.
Instructional Each student produces a short, episode, presentation piece, teaser or further written materials in support of their Development Project. This project is intended to be produced to industry standard and is supported by a marketing plan, budget and package as developed in Development Project Courses I-IV. Although there is faculty supervision on all four-hundred level projects, students are expected to develop and produce work independently. Depending on the nature of the project, students may work independently or in creative teams. Length and format of productions are to be determined by the needs of each project.
In addition, faculty will provide: Project supervision, project meetings, feedback screenings, supervision of final compilation and year-end screening.

REQUIRED TEXTS

Required texts will be provided by the instructor

WEEKS 1-15
WEEK 1:
Schedule created and set
WEEK 2:
Concept meetings, location scouting, initial casting, prep, production, post-production
WEEKS 3-11:
Concept meetings, location scouting, initial casting, prep, production, post-production cont'd...
WEEKS 12-15:
Delivery, private and public screenings, project review and critique, artist's roundtable

EVALUATION PROFILE	
Individual technical competence and control	20%
Aesthetics, quality and effectiveness of content	20%
Peer support and roles on other students' projects	20%
Individual professionalism	20%
Artist talk	20%
Total	100%

Evaluation Criteria

Evaluation will be based on the practice and mastery of approved project work including:

- **Understanding and effectively performing in a creative role;**
- **Adhering to and meeting the production schedule;**
- **Being aware of all technical and creative responsibilities;**
- **Effectively managing their individual and group workflow and/or critical path;**
- **Creative problem solving;**
- **Meeting established deadlines, including delivery;**
- **Artist's roundtable;**
- **Working with and supporting other students' projects**
- **Maintaining a professional standard of conduct;**
- **Develop and produce content to professional standards.**

Individual Technical Competence and Control

Students will complete specific project tasks approved by the instructor. Those tasks will vary according to the job students have been assigned for the project. The assignment will be evaluated on students' individual technical competence given the specific parameters of the craft as described in the job description manual. (See MOPA Crew Responsibilities manual on Moodle, or refer to the hard copy.)

Aesthetics, Quality and Effectiveness of Content

Projects are being expected to adhere to current industry standards in their project milieu.

Management of Production Schedule and/or Critical Path

Students will be evaluated on their ability to manage individual and group workflow, production schedules, delivery lists and/or critical paths. This includes the ability to establish, manage and meet deadlines.

Individual Professionalism

Evaluation of individual professionalism is based on attitude as reflected in working relationships with

peers and mentors. Evaluation of professional behavior will also take into consideration students' participation in key and minor development or production roles on other MOPA 410 students' projects.

Semester Journal

Students are required to deliver a semester journal to their mentor(s) that account for, and reflect on personal projects work, and work on other projects.

Feedback

The faculty supervisors confer with the students individually during the term as requested. Written evaluation and feedback based on the evaluation criteria is given to each student at the end of the term.

Grading Profile

A+ = 90-100%	B+ = 77-79%	C+ = 67-69%	D = 50-59%
A = 85-89%	B = 73-76%	C = 63-66%	F = 00-49%
A- = 80-84%	B- = 70-72%	C- = 60-62%	

OPERATIONAL DETAILS:

Capilano University has policies on Academic Appeals (including appeal of final grade), Student Conduct, Cheating and Plagiarism, Academic Probation and other educational issues. These and other policies are available on the University website.

ATTENDANCE:

Attendance will be taken daily and will form part of the final grade (See Evaluation Profile). When students are absent from class, they are still responsible for the material covered during their absence, including announcements, assigned readings and hand-outs.

PUNCTUALITY:

Punctuality is essential and forms part of the participation grade.

LATE ASSIGNMENTS:

All assignments must be delivered at the place and time specified by the instructor. Late assignments will only be accepted if prior approval for a late submission date has been given by the instructor.

MISSED EXAMS AND QUIZZES:

Missed exams and quizzes will be assigned a grade of zero. Students will be allowed to make up exams and quizzes only under the following conditions: if a doctor's certificate of illness is provided; if, in the case of the death of a close family member, a death certificate is provided; if prior approval of the instructor has been obtained.

CHEATING/PLAGIARISM:

Plagiarism is the presentation of another person's work or ideas as if they were one's own. Plagiarism is both dishonest and a rejection of the principles of scholarship. All students should familiarize themselves with the University Policy on Cheating and Plagiarism (See the University website) as such behaviour can result in suspension from the University.

INCOMPLETE GRADES:

Grades of Incomplete "I" will be granted only if there is a valid reason for extending the evaluation deadline and if students have a reasonable chance of improving their grade to pass the course.

ENGLISH USAGE:

All written work submitted must use good academic English and follow the guidelines provided in the Capilano University Guide to Writing Assignments (available from the University Bookstore). It is the responsibility of students to proof-read all their writing for any grammatical, spelling & stylistic errors.

STUDIO/FILMING DISCIPLINE:

Students must be dressed appropriately. Wet and cold weather requires waterproof and warm clothing. Students are required to wear work clothes for technical and production sessions. Clothing may be subjected to dirt, paint and dust. Sturdy shoes are a must. No food or beverages are allowed on set during production activities and during technical classes. Disruptive students will be asked to leave.

COMPUTER COURSE REQUIREMENTS/RESPONSIBILITIES:

You are expected to abide by the Statement of Appropriate Use of Information Technology Facilities and Services in any use of computers at the University. This statement can be obtained from your department, the Library, Computer Services or on the University website.

ELECTRONIC DEVICES/LAPTOPS:

Use of electronic devices is not allowed during class time, except at the discretion of the instructor.

COMPUTER LAB USAGE:

No food or beverages are allowed in the University's computer labs at any time. At no time may students download any form of data from the Internet. Students must not abuse internet privileges by visiting inappropriate or illegal websites. Students are expected to abide by the Statement of Appropriate Use of Information Technology Facilities and Services in any use of computers at the University. This statement can be obtained from the department, the Library, Computer Services, or on the University website. Intentionally opening and/or altering other students' projects will not be tolerated. Respect for other students' work is of utmost importance. Offences regarding the above will result in the "0" mark in the participation grade, and restricted access to facilities.

PARTICIPATION/PROFESSIONAL BEHAVIOUR:

The grade for class participation is based on both the frequency and the quality of students' comments, questions and observations, with the emphasis on quality. The quality is determined by, among other things, the relevance, insight and clarity of remarks. Students are expected to demonstrate a professional attitude and behaviour towards their work, fellow-students, and their instructor. Students should demonstrate reliability, respect for and co-operation with colleagues. A willingness to work calmly and courteously under difficult conditions as well as a determination to achieve first-class work while meeting deadlines is necessary in this course. Students should have respect for equipment and systems, and a constructive response to criticism.

MOTION PICTURE ARTS STANDARDS FOR PROFESSIONAL BEHAVIOUR

Professional behaviour is essential in employment situations in the film and television industry. Professional behaviour, combined with professional technical and craft skills are the essential components that directors, producers, writers, actors, cinematographers, editors, agents, funders, broadcasters and distributors consider when deciding to build a team, hire, cast or green light a project. By acknowledging this, the Motion Picture Arts program fosters professional behaviour by evaluating each student according to these standards. In all student projects, professional behaviour forms part of the mark, students will be given interim reports in order to adjust behaviour that needs improvement. These standards reflect the values of professionalism in the film and television industry and represent the expected standard of behaviour required of employment in the field. The desired behaviours are described below as "outcomes" which are followed by a list of criteria against which the student's behaviour will be measured.

PROFESSIONAL BEHAVIOURAL OUTCOMES AND MEASUREMENT CRITERIA**1. Ability to work in peer groups**

Measurement criteria: The student demonstrates:

- * leadership by proposing goals and tasks, initiating discussion and keeping peers focused
- * reinforcement of others by, verbally or nonverbally, encouraging and supporting others and giving recognition for contribution
- * openness and acceptance of others' ideas
- * mediating by persuading members to analyze constructively differences of opinion, by searching for common ground and compromising one's own opinion to completion of the task
- * challenging by seeking information or elaboration from others to clarify their ideas
- * summarizing, evaluating and closing by restating major points, helping to assess group process and decisions and by defining completion

2. Self-awareness, self-care, self-learning (self-motivation)

Measurement criteria: The student demonstrates:

- * A reflective practice which allows the student to be aware of his/her own competence in his/her position in the crew.
- * an awareness of internal and external factors in one's personal life and how they can affect professional performance
- * the ability to identify and remediate one's own knowledge, skills and abilities gaps
- * the ability to accept, evaluate and respond appropriately to professional criticism

3. Ethical standards

Measurement criteria: The student demonstrates:

- *Honesty
- *Sense of duty
- *Accountability
- *Integrity
- *Commitment
- *Respect for colleagues' dignity
- *Respect for University property
- *Respect for the SMPA

4. Good work habits

Measurement criteria:

- *Shows up at call time or on time for meetings
- *Does not miss meetings or shoots
- *Dresses appropriately for shooting
- *Required notes or paperwork are effective and legible
- *Appropriate adherence to the hierarchy on the set

5. Time management

Measurement criteria:

- *Meets deadlines for prep
- *Is prepared for shoot
- *Completes tasks on time

6. Critical thinking

Measurement criteria:

- *Applies an appropriate model to assess problems facing the task at hand
- *Clearly (and collaboratively if necessary) recommends appropriate choice of action
- *Can clearly defend outcomes in a professional and ethical manner

7. Communication

Measurement criteria:

- *Displays appropriate oral communication skills within the group
- *Written communication skills are appropriate for the position *timely completion of paperwork