COURSE OUTLINE		
TERM: Spring 2021	**COURSE NO: JAZZ 423**	
INSTRUCTOR:	**COURSE TITLE:** Choral Pedagogy (Secondary)	
OFFICE: LOCAL: **E-MAIL:**	**SECTION NO(S):**	**CREDITS: 4**
OFFICE HOURS: TBA		

Capilano University acknowledges with respect the Lil'wat, Musqueam, Squamish, Sechelt, and Tsleil-Waututh people on whose territories our campuses are located.

COURSE FORMAT
4 lecture hours per week for 15 weeks.

COURSE PREREQUISITES
 JAZZ 321 with a grade of C+ or higher

The course provides an introduction to choral instructional methods, musical works, and materials suitable for teaching music to students in secondary school choirs and choral music classes. The course is designed to prepare the beginning choral teacher or conductor to use choral methods, literature, and materials for the optimal development of musical skills and musical literacy in young singers in an ensemble.

REQUIRED TEXTS AND/OR RESOURCES
None. Scores and other materials to be provided by instructor.

COURSE STUDENT LEARNING OUTCOMES
On successful completion of this course, students will be able to do the following:

- apply basic conducting skills learned in JAZZ 320 and 321 to the conducting of choirs;
- research appropriate repertoire for secondary school choirs;
- adapt and arrange basic choral repertoire to suit pedagogical needs and purposes;
- organize and plan lessons and rehearsals;
- teach basic vocal technique and musicianship;
- teach, lead, and rehearse secondary school choirs.

COURSE CONTENT
The course is designed to give students tools for success as choral teachers and leaders. Students will build competency as teachers and develop connections in the profession through observation of accomplished secondary school teachers and conductors. Students will learn to plan and run rehearsals

and to teach lessons in choral musicianship and technique. Students will become familiar with significant works in the choral repertoire and will learn how to adapt and arrange repertoire to suit a diverse pedagogical needs and purposes. Students will gain practical experience by teaching ensembles comprising class members and, where possible, by working with peers in Capilano University ensembles or with ensembles in local public and private schools.

Unit	Topics and Assignments: complete sentences
1	Conducting technique from JAZZ 320 and 321 applied to the secondary school choir. Conducting exam. (10%)
2	Lesson and curriculum planning for choirs and choral programs. Lesson plan assignment due. (20%)
3	Teaching vocal technique in a choral setting. Approaches to teaching rudiments of sight reading, improvisation, and musicianship.
4	Survey of significant choral repertoire of various styles and time periods. Observation reports due. (20%)
5	Adapting and arranging choral music to suit pedagogical needs. Choral arrangements assignment due. (20%)
	Practical teaching exams (30%) to be organized during exam weeks.

EVALUATION PROFILE

Conducting Exam	10%
Lesson Plans	20%
Observation Reports	20%
Choral arrangements	20%
Practical teaching exam	30%
TOTAL:	100%

GRADING PROFILE

A+ = 90-100	B+ = 77-79	C+ = 67-69	D = 50-59
A = 85-89	B = 73-76	C = 63-66	F = 0-49
A- = 80-84	B- = 70-72	C- = 60-62	

Incomplete Grades
Grades of Incomplete "I" are assigned only in exceptional circumstances when a student requests extra time to complete their coursework. Such agreements are made only at the request of the student, who is responsible to determine from the instructor the outstanding requirements of the course.

Late Assignments
Late assignments will not be accepted except by prior arrangement with the instructor.

Missed Exams/Quizzes/Labs etc.
Make-up exams are given at the discretion of the instructor. They are generally given only in medical emergencies or severe personal crises. Some missed lab activities may not be able to be accommodated. Please consult with your instructor.

Attendance
Students are expected to attend all classes and associated activities. Students who miss two or more classes will not receive credit for the course.

English Usage
Students are expected to proofread all written work for any grammatical, spelling and stylistic errors. Instructors may deduct marks for incorrect grammar and spelling in written assignments.

Electronic Devices
Students may use electronic devices during class for note-taking only.

On-line Communication
Outside of the classroom, instructors will (if necessary) communicate with students using either their official Capilano University email or eLearn; please check both regularly. Official communication between Capilano University and students is delivered to students' Capilano University email addresses only.

UNIVERSITY OPERATIONAL DETAILS

Tools for Success
Many services are available to support student success for Capilano University students. A central navigation point for all services can be found at: https://www.capilanou.ca/student-life/

Capilano University Security: download the CapU Mobile Safety App

Policy Statement (S2009-06)
Capilano University has policies on Academic Appeals (including appeal of final grade), Student Conduct, Cheating and Plagiarism, Academic Probation and other educational issues. These and other policies are available on the University website.

Academic Integrity (S2017-05)
Any instance of academic dishonesty or breach of the standards of academic integrity is serious and students will be held accountable for their actions, whether acting alone or in a group. See policy and procedures S2017-05 Academic Integrity for more information: http://www.capilanou.ca/about-capu/governance/policies/

Violations of academic integrity, including dishonesty in assignments, examinations, or other academic performances, are prohibited and will be handled in accordance with the Student Academic Integrity Procedures.

Academic dishonesty is any act that breaches one or more of the principles of academic integrity. Acts of academic dishonesty may include but are not limited to the following types:

Cheating: Using or providing unauthorized aids, assistance or materials while preparing or completing assessments, or when completing practical work (in clinical, practicum, or lab settings), including but not limited to the following:
- Copying or attempting to copy the work of another during an assessment;
- Communicating work to another student during an examination;
- Using unauthorized aids, notes, or electronic devices or means during an examination;

- Unauthorized possession of an assessment or answer key; and/or,
- Submitting of a substantially similar assessment by two or more students, except in the case where such submission is specifically authorized by the instructor.

Fraud: Creation or use of falsified documents.

Misuse or misrepresentation of sources: Presenting source material in such a way as to distort its original purpose or implication(s); misattributing words, ideas, etc. to someone other than the original source; misrepresenting or manipulating research findings or data; and/or suppressing aspects of findings or data in order to present conclusions in a light other than the research, taken as a whole, would support.

Plagiarism: Presenting or submitting, as one's own work, the research, words, ideas, artistic imagery, arguments, calculations, illustrations, or diagrams of another person or persons without explicit or accurate citation or credit.

Self-Plagiarism: Submitting one's own work for credit in more than one course without the permission of the instructors, or re-submitting work, in whole or in part, for which credit has already been granted without permission of the instructors.

Prohibited Conduct: The following are examples of other conduct specifically prohibited:
- Taking unauthorized possession of the work of another student (for example, intercepting and removing such work from a photocopier or printer, or collecting the graded work of another student from a stack of papers);
- Falsifying one's own and/or other students' attendance in a course;
- Impersonating or allowing the impersonation of an individual;
- Modifying a graded assessment then submitting it for re-grading; or,
- Assisting or attempting to assist another person to commit any breach of academic integrity.

Sexual Violence and Misconduct

All Members of the University Community have the right to work, teach and study in an environment that is free from all forms of sexual violence and misconduct. Policy B401 defines sexual assault as follows:

> Sexual assault is any form of sexual contact that occurs without ongoing and freely given consent, including the threat of sexual contact without consent. Sexual assault can be committed by a stranger, someone known to the survivor or an intimate partner.

Safety and security at the University are a priority and any form of sexual violence and misconduct will not be tolerated or condoned. The University expects all Students and Members of the University Community to abide by all laws and University policies, including B.401 Sexual Violence and Misconduct Policy and B.401.1 Sexual Violence and Misconduct Procedure (found on Policy page https://www.capilanou.ca/about-capu/governance/policies/)

Emergencies: Students are expected to familiarise themselves with the emergency policies where appropriate and the emergency procedures posted on the wall of the classroom.