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|  | CAPILANO UNIVERSITY COURSE OUTLINE | | |
| | Course Title | FACILITATION FOR COMMUNITY DEVELOPMENT PRACTITIONERS | |
| Course Number | CLSC 102 | Credits | 3.0 |
| Section Number | | Instructor | |
| Term | Spring 2015 | Office | |
| Phone | | Local | |

COURSE FORMAT: Three hours of class time per week, plus a fourth hour delivered through experiential practice, on-line or other activities, for a 15-week semester, including two weeks for final exams.

PREREQUISITES/CO-REQUISITES:

Community Capacity Building 100 and
Community Capacity Building 105 as pre- or co-requisites

LEARNING OUTCOMES:

This course examines the creation and maintenance of relationships in community development work. In Western society, individual experience has received most focus. Collective skills have been lost, yet these communication traditions are essential for growing and maintaining healthy organizations and communities. This course is an opportunity to both study and practice skills for inclusive facilitation, nonviolent communication and dealing with conflict in community development work. Upon successful completion of this course, students will be able to:

- Describe how cultural values, community context and individual character affect participation and facilitation in community development;
- Identify and analyze how various forms of power affect participation in community development;
- Define what “inclusive facilitation” can mean in the day to day activities of community development workers;
- Demonstrate observation and reflection tools that will help cultivate greater knowledge of collective dynamics;
- Plan activities as a facilitator that support and strengthen community groups while working toward task completion;
- Describe the emergence of non-violent communication in community organizing and describe its principles;
- Describe common and alternative forms of decision-making used by organizations in Canadian society including consensus decision-making;

- Demonstrate an understanding of internal and external conflict as experienced by community development organizations;
- Prepare and facilitate an in-class “hot topic” discussion.

REQUIRED TEXTS: Selected readings and video.

RECOMMENDED TEXTS:

Eller, John. (2004). *Effective Group Facilitation in Education: How to Energize Meetings and Manage Difficult Groups*, Thousand Oaks, California: Corwin Press.

Kaner, Sam, Lind, Lenny, Toldi, Catherine, Fisk, Sarah & Berger, Duane. (1996). *Facilitator’s Guide to Participatory Decision-Making*. Gabriola Island, BC: New Society Publishers.

Rosenberg, Marshall. (2003). *Nonviolent Communication: A Language of Life*. Encinitas, California: PuddleDancer Press.

Larsen, Gail. (2004). *Transformational Speaking: If You Want to Change the World Tell a Better Story*. Berkley, California: Celestial Arts.

COURSE CONTENT:

Unit 1: Cross-cultural Perspectives on Participation

Unit 2: Us and Them, Naming and Embracing Power Relations

Unit 3: Inclusive Facilitation: what is possible?

Unit 4: Becoming a Reflective Practitioner: Tools, Awareness and Practice

Unit 5: Facilitating for the Long Run: Building Resilient Community Groups

Unit 6: Examining the Historical and Current Use of Non-violent Communication

Unit 7: Analyzing Conflict: Internal and External Conflict in Community Development (Case Studies)

Unit 8: Working with Conflict: Tools for Understanding and Engaging with Conflict (Current Issues in Personal Practice)

4th HOUR ACTIVITIES:

In addition to class-time learning, students will participate in on-line activities and work on group or individual research projects.

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| EVALUATION PROFILE: | Participation/Attendance | 10% |
| | Essay assignment | 20% |
| | Reflection short essay (2) | 30% |
| | Hot Topic Facilitation | 30% |
| | Group Project: Creative Representation of a Conflict Issue | <u>10%</u> |
| | TOTAL | 100% |

GRADING PROFILE:

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|----------------|---------------|---------------|--------------|
| A+ = 90 - 100% | B+ = 77 - 79% | C+ = 67 - 69% | D = 50 - 59% |
| A = 85 - 89% | B = 73 - 76% | C = 63 - 66% | F = 0 - 49% |
| A- = 80 - 84% | B- = 70 - 72% | C- = 60 - 62% | |

ASSIGNMENTS:

Assignments include an essay on course topics, two reflection short essays on each student's practical facilitation experiences during the course, the preparation and facilitation of a "hot topic" issue with class members and a group project that seeks to represent a conflict issue from an arts perspective.

OPERATIONAL DETAILS:***University Policies:***

Capilano University has policies on Academic Appeals (including appeal of final grades), Student Conduct, Cheating and Plagiarism, Academic Probation and other educational issues. These and other policies are available on the University website.

Emergency Procedures:

Please read the emergency procedures posted on the wall of the classroom.

Participation:

Participation means regular attendance and good preparation demonstrated in class discussions.

Attendance:

Regular attendance is required. If you must miss a class, make arrangements with a classmate to hand in any homework due and to explain work required for the following class. You are responsible for all materials and submission of work during your absence.

Call or email your instructor if you cannot come to class.

Missed Exams:

All missed exams and quizzes will be graded "0" unless special arrangements are made with the instructor **prior** to the date of the exam or quiz.

Late Assignments:

Late assignments will not be accepted without special approval in advance. Late assignments will not be accepted after answers have been given out and explained in class.

Cheating/Plagiarism:

All forms of cheating, including plagiarism, are serious offences. The instructor has a right to assign a "0" on the assignment or a letter grade of "F" on the course. A second offence in any course may result in expulsion from the program.

English Usage:

A university-level use of English is expected of all take home written work. All take-home work must be typed and be presented in a professional manner.

Incomplete Grades:

Incomplete grades will not be given without special permission.

Cell Phones:

Cell phones must be turned off **before** entering the classroom and may not be turned on again until **after** you have left the classroom, except in emergency situations by prior arrangement with the instructor.