CAPILANO UNIVERSITY

SENATE CURRICULUM COMMITTEE MEETING
Friday, March 17, 2017   12:00 pm
Capilano University – Room LB321

MINUTES

PRESENT: Deb Jamison (Chair), Deanna Baxter, Kim Bothen, Julia Denholm, Greg Gjerdalen, Marnie Findlater, Michelle Gunness, Karin Hall, Darcie Hillebrand, Nanci Lucas, Aurelea Mahood, Seanna McPherson, Karen McCredie, Pascal Milelli, Derek Murray, Caroline Soo, Recording Secretary: Mary Jukich

REGRETS: Karmen Blackwood, Chris Bottrill, Annabella Cant, Rick Gale, Ashley Kenney, Jeff Ross, Carmina Tioseco, Halia Valladares

GUESTS: Sue Dritmanis, Jerome Genz, Caroline Depatie, Blake Rowsell, Michael Thoma, Doreen Manuel, Kirsten McIlveen, Jennifer Moore, Hammond Tarry

1.   **Acknowledgement**
We respectfully acknowledge the Lil'wat, Musqueam, Squamish, Sechelt and Tsleil-Waututh people on whose territories our campuses are located.

2.   **Welcome**

Members discussed the possibility of changing the April 21st meeting start time to 11:30 am to accommodate a final exam schedule. Although no vote was taken, consent was indicated to change the start time to 11:30 am.

3.   **Approval of the Agenda**

   Darcie Hillebrand moved and Michelle Gunness seconded:
   To adopt the agenda.   **CARRIED**

4.   **Approval of the Minutes**

   Deanna Baxter moved and Aurelea Mahood seconded:
   To adopt the February 17th, 2017 minutes.   **CARRIED**

5.   **PSYCHOLOGY**
PSYC 101 – Introduction to Psychology II
PSYC 200 – Social Psychology
PSYC 203 – History of Psychology
PSYC 204 – Child Development
PSYC 215 – The Psychology of Human Sexuality
PSYC 220 – Theories of Personality
PSYC 213 – Statistical Methods in Psychology
Presented by: Hammond Tarry

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PSYC 101 – Introduction to Psychology II is being revised to remove PSYC 100 as a pre-requisite.

PSYC 200 – Social Psychology, PSYC 203 – History of Psychology, PSYC 204 – Child Development, PSYC 215 – The Psychology of Human Sexuality, PSYC 220 – Theories of Personality are being revised to indicate either PSYC 100 or 101 as prerequisites and these changes will be reflected in the course notes.

PSYC 213 – Statistical Methods in Psychology is being revised to add MATH 123 as a pre-requisite option, along with PSYC 100 and 101.

The revisions will enable students to begin their studies in psychology with either PSYC 100 or 101. This will better align with Provincial trends and improve student access to both introductory and upper level psychology classes.

It was noted that the proposed changes will not affect the program profile for the Associate of Arts – Psychology degree as both PSYC 100 and 101 will remain requirements for the completion of the credential.

Pascal Milelli moved and Deanna Baxter seconded:

17/19   The revisions to the prerequisites and course notes for PSYC 101 – Introduction to Psychology II, PSYC 200 – Social Psychology, PSYC 203 – History of Psychology, PSYC 204 – Child Development, PSYC 215 – The Psychology of Human Sexuality, PSYC 220 – Theories of Personality and PSYC 213 – Statistical Methods in Psychology be recommended to Senate for approval.   **CARRIED**

6.   **SCHOOL OF COMMUNICATION**
CMNS 305 – Advanced International Interactions I
Presented by: Sue Dritmanis

CMNS 105 and CMNS 205 are being removed as prerequisites for CMNS 305 – Advanced International Interactions I, as these two courses are no longer offered.

The presenter requested that the following course note be added to the course outline, "This course is restricted to students in the following programs: This course is restricted to students in the following programs: NABU, NABU Applied,

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NAIM, Hotel and Resort Management Post Baccalaureate Diploma, and Tourism Marketing and Development Post Baccalaureate Diploma."

Darcie Hillebrand moved and Michelle Gunness seconded:

17/20   The revisions to the prerequisites and notes in the course outline for CMNS 305 – Advanced International Interactions I be recommended to Senate for approval.   **CARRIED**

7. **IDEA SCHOOL OF DESIGN / BACHELOR OF DESIGN**
DSGN 440 – Professional Development II
DSGN 441 – Professional Development II: Illustration Concentration
DSGN 442 – Professional Development II: Branding Concentration
DSGN 443 – Professional Development II: Interactive Concentration
Presented by: Pascal Milelli

SCC was requested to approve removal of the 90 hours of supervised studio work in DSGN 440 – Professional Development II, DSGN 441 – Professional Development II: Illustration Concentration, DSGN 442 – Professional Development II: Branding Concentration and DSGN 443 – Professional Development II: Interactive Concentration. Students will continue to have 180 hours of classroom instruction over 15 weeks. Removal of the supervised studio work will allow students more flexibility and provide them with the opportunity to work more independently.

Kim Bothen moved and Aurelea seconded:

17/21   The revisions to DSGN 440 – Professional Development II, DSGN 441 – Professional Development II: Illustration Concentration, DSGN 442 – Professional Development II: Branding Concentration and DSGN 443 – Professional Development II: Interactive Concentration be recommended to Senate for approval.   **CARRIED**

8. **HUMAN KINETICS**
HKIN 212 – Nutrition in the Prevention of Disease
Presented by: Jerome Genz

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HKIN 212 – Nutrition in the Prevention of Disease is a new course which will give students an introduction on how nutrients or additives impact health (and will build on HKIN 112).

Julia Denholm moved and Marnie Findlater seconded:

17/22   The new course HKIN 212 – Nutrition in the Prevention of Disease be recommended to Senate for approval.   **CARRIED**

9.   **WOMEN & GENDER STUDIES**
WGST 345 – Gender, Slums and Urbanization in the Global South
Presented by: Kirsten McIlveen

On presentation of the proposed new course, some concerns were raised with respect to the similarity of this course to an existing course and this item was therefore withdrawn from the agenda.

10.   **SCHOOL OF BUSINESS**
BFIN 193 – Accelerated Financial Accounting
BFIN 142 – Financial Accounting I
BFIN 141 – Accounting
BFIN 244 – Managerial Accounting
BFIN 341 – Cost Accounting I
Bachelor of Business Administration Program Profile
Business Administration Diploma Program Profile
Business Administration Certificate Program Profile
BFIN 351 – Taxation I
BFIN 451 – Taxation II
Presented by: Darcie Hillebrand

SCC was requested to approve a series of revisions to the Bachelor of Business Administration Program Profile, Business Administration Diploma Program Profile and Business Administration Certificate Program Profile.

BFIN 193 – Accelerated Financial Accounting is a new course and a combination of BFIN 141 and BFIN 142. SCC was also requested to approve the course for quantitative/analytical status

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Nanci Lucas moved and Aurelea Mahood seconded:

17/23	The new course, BFIN 193 – Accelerated Financial Accounting and the designation as a quantitative/analytical course be recommended to Senate for approval.	**CARRIED**

BFIN 142 – Financial Accounting I is being approved for equivalency to the new course, BFIN 193.

Deanna Baxter moved and Michelle Gunness seconded:

17/24	The revisions to BFIN 142 – Financial Accounting I be recommended to Senate for approval.	**CARRIED**

BFIN 141 – Accounting and BFIN 244 – Managerial Accounting were presented only for reference.

BFIN 341 – Cost Accounting I is being revised to add BFIN 193 as a prerequisite.

Julia Denholm moved and Caroline Soo seconded:

17/25	The revisions to BFIN 341 – Cost Accounting I be recommended to Senate for approval.	**CARRIED**

Julia Denholm moved and Caroline Soo seconded:

17/26	The revisions to the Bachelor of Business Administration Program Profile, Business Administration Diploma Program Profile, and the Business Administration Certificate Program Profile to take into account the change so that credit can be obtained for BFIN 244 or BFIN 341, but not both, be recommended to Senate for approval.	**CARRIED** **1 opposed** **1 abstention**

Darcie Hillebrand moved and Deanna Baxter seconded:

17/27	In the BBA with a concentration in International Business and Logistics, that IBUS 341 become a required course, that IBUS 340 become an elective, and IBUS 356 not be included, be recommended to Senate for approval.	**CARRIED**

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Deb Jamison moved and Aurelea Mahood seconded:

17/28 The revisions and updates to the program profiles as noted in the Memorandum on pages 91 and 92 of the March 17, 2017 agenda package be recommended to Senate for approval.

CARRIED
1 opposed
5 abstentions

BFIN 351 – Taxation I is being revised to add "I" to the course title and to remove the corporate topic. BFIN 451 – Taxation II is a new course for which BFIN 351 will become a pre-requisite.

Nanci Lucas moved and Aurelea Mahood seconded:

17/29 The revisions to BFIN 351 – Taxation I and the new course BFIN 451 – Taxation II be recommended to Senate for approval.

CARRIED

11. **TOURISM AND OUTDOOR RECREATION**
REC 110 – Fundamentals of Recreation in the Outdoor Environment
REC 115 – Connecting Outdoor Recreation to the Natural World
REC 222 – Leadership and Experiential Education
REC 111 – Introduction to Commercial Outdoor Recreation
TOUR 111 – Tourism Introduction: Theory and Practice
TOUR 160 – Introduction to Resort Management
Outdoor Recreation Management Diploma Program Profile
Presented by: Blake Rowsell and Caroline Depatie

REC 110 – Fundamentals of Recreation in the Outdoor Environment, REC 115 – Connecting Outdoor Recreation to the Natural World, and REC 222 – Leadership and Experiential Education are new courses.

Marnie Findlater moved and Deanna Baxter seconded:

17/30 The new courses, REC 110 – Fundamentals of Recreation in the Outdoor Environment, REC 115 – Connecting Outdoor Recreation to the Natural World and REC 222 – Leadership and Experiential Education be recommended to Senate for approval.

CARRIED

REC 111 – Introduction to Commercial Outdoor Recreation is being revised to be considered equivalent to REC 110, TOUR 111, and TOUR 160.

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TOUR 111 – Tourism Introduction: Theory and Practice is being revised to be considered equivalent to REC 110, REC 111, and TOUR 160.

TOUR 160 – Introduction to Resort Management is being revised to be considered equivalent to REC 110, REC 111, and TOUR 111.
The Outdoor Recreation Management Diploma Program Profile is being revised as follows:

- Addition of the three new courses: REC 110, REC 115, and REC 222

- Addition of ENGL 100, TOUR 255, TOUR 256, and CMNS 154 or CMNS 174

- Removal of REC 107, REC 111, REC 149, REC 157, TOUR 233, WLP 141, WLP 142, WLP 144 and WLP 171

- Removal of all elective course options

Marnie Findlater moved and Aurelea Mahood seconded:

17/31 The revisions to REC 111 – Introduction to Commercial Outdoor Recreation, TOUR 111 – Tourism Introduction: Theory and Practice, TOUR 160 – Introduction to Resort Management, and the Outdoor Recreation Management Diploma Program Profile be recommended to Senate for approval.

CARRIED

12. **MATHEMATICS AND STATISTICS**
STAT 301 – Data Analysis In Action
Presented by: Deanna Baxter

STAT 301 – Data Analysis in Action is a new 3-credit course that will serve as an applied data analysis course of interest to a wide range of students.

SCC was also requested to approve the course for quantitative/analytical status.

Kim Bothen moved and Darcie Hillebrand seconded:

17/32 The new course STAT 301 – Data Analysis in Action and the designation as a quantitative/analytical course be recommended to Senate for approval.

CARRIED

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13. **HISTORY**
   HIST 130 – Twentieth Century World History
   Presented by: Nanci Lucas

   HIST 130 – Twentieth Century World History is a new course developed to add to the current complement of offerings and will appeal to a wide array of students from an extensive variety of historical backgrounds.

   Derek Murray moved and Karin Hall seconded:

   17/33 The new course, HIST 130 – Twentieth Century World History be recommended to Senate for approval.   **CARRIED**

14. **ACTING FOR STAGE AND SCREEN**
   FILM 382 – Advanced Film Technique
   FILM 328 – Performance IV: Film Production
   Acting for Stage and Screen Diploma Program Profile
   Presented by: Michael Thoma

   FILM 382 – Advanced Film Technique is a new 3-credit course which will replace FILM 328 (2 credits) and will be considered equivalent to FILM 328. Note that FILM 328 will be discontinued.

   FILM 328 – Performance IV: Film Production was presented only for reference.

   The Acting for Stage and Screen Diploma Program Profile is being revised to indicate the addition of the new FILM 382 course, the subsequent change in credits from 100 to 101, and the addition of ENGL or CMNS 100-level or higher in the second term (instead of University Transferrable Elective).

   Seanna McPherson moved and Michelle Gunness seconded:

   17/34 The new course FILM 382 – Advanced Film Technique and the resulting revisions to the Acting for Stage and Screen Diploma Program Profile be recommended to Senate for approval.   **CARRIED**

15. **INDIGENOUS INDEPENDENT DIGITAL FILMMAKING**
   IDF 142 – Technical Directing
   MOPA 100 – Technical Directing

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IDF 207 – Technical Motion Picture Arts
MOPA 207 – Technical Motion Picture Arts

IDF 208 – Line Producing and Production Management
MOPA 220 – Line Producing and Production Management

IDF 209 – Advanced Digital Editing
MOPA 209 – Advanced Digital Editing

IDF 213 – Production Design II
MOPA 213 – Production Design II

IDF 243 – Production Development
IDF 250 – Advanced Production Project

IDF 103 – Production Design
MOPA 103 – Basics of Production Design

IDF 128 – Production Management
MOPA 104 – Introduction to Producing

MOPA 304 – Screenwriting III
MOPA 305 – Cinematography
MOPA 306 – Directing
MOPA 319 – The Independent Producer
MOPA 325 – Advanced Work Flow I
Indigenous Independent Digital Filmmaking Certificate Program Profile
Indigenous Independent Digital Filmmaking Diploma Program Profile
Presented by: Doreen Manuel (and Michael Thoma)

SCC was requested to approve several changes to the IIDF program profile consisting of new courses, revisions to prerequisites, equivalency changes in MOPA courses, and minor housekeeping revisions. The revisions will allow better integration of the IIDF students with BMPA students and improve technical skills, while at the same time maintaining the cultural integrity of the program. The proposed revisions to the IIDF program profile are consistent with both the University and provincial government Strategic Plans and are designed to promote student success.

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Karen McCredie moved and Marnie Findlater seconded:

17/35 The new IDF courses and equivalency revisions to the MOPA courses: **CARRIED**

      IDF 142 – Technical Directing
      MOPA 100 – Technical Directing

      IDF 207 – Technical Motion Picture Arts
      MOPA 207 – Technical Motion Picture Arts

      IDF 208 – Line Producing and Production Management
      MOPA 220 – Line Producing and Production Management

      IDF 209 – Advanced Digital Editing
      MOPA 209 – Advanced Digital Editing

      IDF 213 – Production Design II
      MOPA 213 – Production Design II
be recommended to Senate for approval.

Kim Bothen moved and Aurelea Mahood seconded:

17/36 The two new courses, IDF 243 – Production Development and IDF 250 – Advanced Production Project be recommended to Senate for approval. **CARRIED**

On review of IDF 103 – Production Design and MOPA 103 – Basics of Production Design, it was suggested that for consistency, the titles of both courses be changed to "Production Design I."

Seanna McPherson moved and Michelle Gunness seconded:

17/37 The revisions with respect to equivalency of IDF 103 – Production Design and MOPA 103 – Basics of Production Design (no duplicate credit will be granted) and of IDF 128 – Production Management and MOPA 104 – Introduction to Producing (no duplicate credit will be granted), as well as the title change of IDF 103 and MOPA 103 to Production Design I, be recommended to Senate for approval. **CARRIED**

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The prerequisites for MOPA 304, 305, 306, 319, and 325 are bring revised to 28.5 MOPA credits or 27 IDF credits of 200-level or higher course work.

Seanna McPherson moved and Marnie Findlater seconded:

17/38 The revisions to the prerequisites for MOPA 304 – Screenwriting III, MOPA 305 – Cinematography , MOPA 306 – Directing, MOPA 319 – The Independent Producer, and MOPA 325 – Advanced Work Flow I be recommended to Senate for approval. | **CARRIED**

The Indigenous Independent Digital Filmmaking Certificate Program Profile and the Indigenous Independent Digital Filmmaking Diploma Program Profile are being revised to incorporate the new courses and the various prerequisite revisions.

Nanci Lucas moved and Deanna Baxter seconded:

17/39 The revisions to the Indigenous Independent Digital Filmmaking Certificate Program Profile and Indigenous Independent Digital Filmmaking Diploma Program Profile be recommended to Senate for approval. | **CARRIED**

14. **INFORMATION ITEMS**
    (a) Continuing Studies & Executive Education
        - Design Camp (15y+)
        - Future Engineers Camp: Lego Ev3 Robotics and 3-D Printing (13y+)

    (b) Hotel and Resort Management Post Baccalaureate Diploma Program Profile

        Tourism Marketing and Development Post Baccalaureate Diploma Program Profile

    (c) ENGL 100 – Course Revision (Title Change to English 100 – University Writing Strategies)

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(d)   English Diagnostic Test (EDT) (Revisions)

The Registrar informed SCC that the Department of English recently made revisions to the English Diagnostic Test (EDT) exemption list, including a final grade of 73% or higher in English 12, English 12 First Peoples, or English Literature 12 (instead of 75%).

14.   **BUSINESS ITEMS**
   (a)   Quantitative/Analytical Course Process
   Members indicated that the quantitative/analytical course process will continue as follows: Courses requesting quantitative/analytical designation will be brought to SCC with an accompanying rationale and a decision regarding Q/A designation will be made at the time the course is being reviewed.

   (b)   Final Exams Across Multi-Section Courses
   This item will be brought to the April meeting.

   (c)   Membership Terms
   The following members have indicated that they will be serving a further two year term on SCC:

   Aurelea Mahood – Humanities
   Deanna Baxter – Science, Technology, Engineering and Mathematics
   Seanna McPherson – Motion Picture Arts
   Darcie Hillebrand – Business, International Programs, Projects and Partnerships
   Michelle Gunness – Access and Academic Preparation
   Annabella Cant – Health and Education

   (d)   2018 Draft Meeting Schedule
   Members reviewed the 2018 draft meeting schedule and no issues were raised with respect to the proposed dates.

   (e)   Calendar Deadline
   Effective for the 2017/2018 University Calendar, only items approved by the April Senate will be published in the annual calendar.

There being no further business, the meeting adjourned at 2:50 pm.

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Next Meeting: Friday, April 21, 2017   11:30 – 1:30 pm