



SENATE CURRICULUM COMMITTEE MEETING

Friday, December 15, 2017 12:00 pm

Capilano University – Room LB321

MINUTES

PRESENT: Deb Jamison (Chair), Deanna Baxter, Sean Ashley, Kim Bothen, Chris Bottrill, Annabella Cant, Julia Denholm, Caroline Depatie, Marnie Findlater, Michelle Gunness, Karin Hall, Darcie Hillebrand, Aurelea Mahood, Seanna McPherson, Karen McCredie, Sandra Seekins, Caroline Soo, Halia Valladares, Recording Secretary: Mary Jukich

REGRETS: Megan Jones, Samantha Loren, Pascal Milelli, Christina Schulz

GUESTS: Catherine Gloor, Derek Murray

Acknowledgement

We respectfully acknowledge the Lil'wat, Musqueam, Squamish, Sechelt and Tsleil-Waututh people on whose territories our campuses are located.

1. Welcome

The Chair called the meeting to order at 12:06 pm.

2. Approval of the Agenda

Item #9a Bachelor of Arts – New Program Framework was added to the agenda.

*Marnie Findlater moved and Darcie Hillebrand seconded:
To adopt the amended agenda.*

CARRIED

3. Approval of the Minutes

*Aurelea Mahood moved and Michelle Gunness seconded:
To adopt the November 17, 2017 minutes.*

CARRIED

4. HISTORY

HIST 110 – Canada Before Confederation
 HIST 111 – Canada Since Confederation
 HIST 130 – Twentieth Century World History
 HIST 209 – History of Aboriginal Peoples in Canada
 HIST 225 – History of the Second World War
Presented by: Derek Murray



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SCC was requested to approve Cap Core designation for HIST 110 – Canada Before Confederation, HIST 111 – Canada Since Confederation, HIST 130 – Twentieth Century World History, HIST 209 – History of Aboriginal Peoples in Canada, and HIST 225 – History of the Second World War.

On review, SCC requested the following revisions:

- In the HIST 110 and HIST 111 course outlines, that reference to Canadian studies be struck out;
- In the Calendar Description in the HIST 130 course outline, that “twentieth century world history” not be capitalized;
- In the Calendar Description in the HIST 209 course outline, that the handwritten “the” be removed;
- Under the Evaluation Profile in all of the above noted course outlines, that an * be added at the end with the following note:
 “Note: No single assignment will be worth more than 35% in the evaluation profile.”

Annabella Cant moved and Kim Bothen seconded:

17/72 HIST 110 – Canada Before Confederation, HIST 111 – Canada Since Confederation, HIST 130 – Twentieth Century World History, HIST 209 – History of Aboriginal Peoples in Canada, and HIST 225 – History of the Second World War be recommended to Senate for approval for Cap Core Designation.

CARRIED

5. BUSINESS

BMKT 370 – Social Media Marketing

BFIN 441 – Investment Strategies

Presented by: Darcie Hillebrand

BMKT 370 – Social Media Marketing is a new course that will be attractive to students in the NABU program and opens up electives for BBA students.



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The pre-requisites for BFIN 441 – Investment Strategies are being revised by removing BFIN 350 and BFIN 353 and adding BFIN 241 and NABU 340 (instead of 3 NABU credits) and changing the pre-requisite credits of 100-level or higher coursework from 84 to 75.

On review, the following further revisions were suggested to BFIN 441:

- “ENGL 100, and CMNS 152 or CMNS 220” be removed as pre-requisites as they are pre-requisites for BFIN 241 and therefore do not need to be repeated;
- The Note under Evaluation Profile be revised to read: “Students must achieve a passing grade on the combined mid-term and final exam marks in order to pass the course.”

Halia Valladares moved and Darcie Hillebrand seconded:

17/73 The new course, BMKT 370 – Social Media Marketing, and the revisions to BFIN 441 – Investment Strategies be recommended to Senate for approval.

CARRIED

6. **CRIMINOLOGY**

CRIM 305 – Minorities and Justice System

Presented by: Sean Ashley

CRIM 305 – Minorities and Justice System is a new course that will assist with program development and expand the offerings of upper level Criminology courses for students at Capilano. Cap Core designation was also requested for the course.

On review, the following revisions were suggested:

- The start date should be Fall 2018 (rather than Fall 2019);
- The Course Pre-Requisites in the course outline should read “42 credits of 100-level or higher coursework and 3 credits of 100-level or higher CRIM”;
- Under Evaluation Profile, the 5% Quiz should not be listed last.



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Sandra Seekins moved and Kim Bothen seconded:

17/74 The new course, CRIM 305 – Minorities and Justice System be recommended to Senate for approval and for Cap Core Designation.

CARRIED

7. TREC

REC 255 – Outdoor Recreation Practicum

Presented by: Caroline Depatie

REC 255 – Outdoor Recreation Practicum is being revised to remove the co-requisite of TOUR 151, change the course format to “400 hours work experience with an outdoor recreation business,” and add a course description to the course outline.

Marnie Findlater moved and Darcie Hillebrand seconded:

17/75 The revisions to REC 255 – Outdoor Recreation Practicum be recommended to Senate for approval.

CARRIED

8. ART HISTORY

AHIS 103 – First Nations Art of the Northwest Coast

AHIS 105 – Visual Culture: Exploring Themes (former title: Introduction to Visual Culture II)

AHIS 260 – Fabric and Society

Presented by: Sandra Seekins

SCC was requested to approve AHIS 103 – First Nations Art of the Northwest Coast, AHIS 105 – Visual Culture: Exploring Themes (former title: Introduction to Visual Culture II), and AHIS 260 – Fabric and Society for Cap Core Designation (for both Culture & Creative Expression and Self & Society), as well as a revision to the title for AHIS 105.

On review, it was suggested that “think pieces” be changed to “reflections” under Evaluation Profile on the AHIS 260 course outline.



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Halia Valladares moved and Kim Bothen seconded:

17/76 AHIS 103 – First Nations Art of the Northwest Coast, AHIS 105 – Visual Culture: Exploring Themes (former title: Introduction to Visual Culture II), and AHIS 260 – Fabric and Society be recommended to Senate for approval for Cap Core Designation, as well as approval for the revision to AHIS 105.

CARRIED

9. FRENCH

FREN 100 – Beginning French 1

FREN 101 – Beginning French II

FREN 150 – Progression in French

FREN 204 – Intermediate French I

Presented by: Catherine Gloor

SCC was requested to approve Cap Core Designation for FREN 100 – Beginning French 1, FREN 101 – Beginning French II, FREN 150 – Progression in French, and FREN 204 – Intermediate French I. Also, approval was requested to revise the long and short titles in FREN 100 and FREN 101 and the long title in FREN 150 and FREN 204, and to update the calendar descriptions for FREN 101 and FREN 204.

On review, the following was suggested:

- The use of italics on French words in the FREN 100 and FREN 101 course outlines;
- The reordering of the Course Pre-Requisites and Course Format sections on page 1 as per the most recent (December 5) template;

Sean Ashley moved and Michelle Gunness seconded:

17/77 The revisions to and Cap Core Designation for FREN 100 – Beginning French 1, FREN 101 – Beginning French II, FREN 150 – Progression in French and FREN 204 – Intermediate French I be recommended to Senate for approval.

CARRIED



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9a. Bachelor of Arts – New Program Framework

Presented by: Julia Denholm

SCC was requested to approve the new Bachelor of Arts program framework, to be implemented in Fall 2018.

Karen McCredie moved and Chris Bottrill seconded:

17/78 The new program framework for the Bachelor of Arts be recommend to Senate for approval.

CARRIED

Deb Jamison moved and Kim Bothen seconded:

To extend the meeting to 2:30 pm.

CARRIED

10. INFORMATION ITEMS

(a) USSD 090 to EEA 007 – Course revision (subject and number change)

(b) Continuing Studies & Executive Education

- LERN is a new program code that will need to come through the next SCC meeting.

(c) **Calendar Deadline**

Effective for the 2018/2019 University Calendar, only items approved by the April Senate will be published in the annual calendar.

11. BUSINESS ITEMS

(a) **Consultation and Curriculum**

Presented by: Julia Denholm

With regard to consultation and curriculum, a suggestion was presented that further discussion take place at the next SCC meeting with respect to the following items:

- The consultation process for curriculum development, including what a signature represents;
- Education provided to areas seeking consultation and being consulted.



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(b) Science Course Ad Hoc Committee

Presented by: Julia Denholm

The Science Course Ad Hoc Committee has determined that the distinction between “Laboratory Science” and “Science” is useful and valuable for students but that the distinction between “Science” and “Science for non-majors” is best addressed through advising and/or communication regarding registration planning for Science students.

The Committee recommends that Capilano University continue to distinguish between “Science” and “Laboratory Science” courses but that the designation “Science for non-majors” should not be added.

(c) Election of Chair / Vice Chair

Presented by: Deb Jamison

Members were informed that Brad Martin, Dean of Education, Health & Human Development indicated that he was willing to put his name forward to serve as Chair of SCC. On discussion, several concerns were raised with regard to nominating, and voting for, someone who is not a member of the Committee and who has not attended any previous Committee meetings. Members also indicated that possessing background with SCC processes and previous discussions may be beneficial to someone who may wish to serve in the role of Chair. As Brad is not a member of the Committee and would require appointment, it was suggested that the President appoint Brad Martin as a member of SCC, and that Brad be invited to the January meeting.

Members were reminded that work is underway in determining release sections for faculty members who serve as chairs of some of the senate sub-committees.

As it is anticipated that numerous items will be arriving at the Registrar’s Office, and as a result of timing, members were requested to consider whether it may be beneficial to move the next SCC meeting date from January 19 to January 26.



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Deb Jamison moved and Halia Valladares seconded:

17/79 The next meeting date is moved from January 19, 2018, to **CARRIED**
January 26, 2018.

There being no further business, and on a motion duly made and seconded, the meeting was adjourned at 2:45 pm.

Next Meeting: Friday, January 26, 2018 12:00 – 2:00 pm
