SENATE CURRICULUM COMMITTEE MEETING

Friday, November 16, 2018   12:00 pm
Capilano University – Room LB 321

MINUTES

PRESENT: Deb Jamison (Chair), Sean Ashley, Deanna Baxter, Michael Fleming, David Geary, Michelle Gunness, Darcie Hillebrand, Aurelea Mahood, Pascal Milelli, Blake Rowsell, Caroline Soo, Laureen Styles, Halia Valladares, Rachel Yu, Recording Secretary, Mary Jukich

REGRETS: Shahnaz Darayan, Keith Lam, Brad Martin, Majid Raja, Graeme Sleep, Toran Savjord

GUESTS: Tamara Dakic, Wendy Grant, Jennifer Nesselroad, Mary Ross, Sandra Seekins

Acknowledgement
We respectfully acknowledge the unceded lands of Lil'wat, Musqueam, Squamish, Sechelt and Tsleil-Waututh people on whose territories our campuses are located.

1. **Welcome**

   The Chair called the meeting to order at 12:05 pm.

   Karin Hall will be replacing Jocelyn Hallman as the Library representative.

2. **Approval of the Agenda**

   Information item #8(b) NABU 470 should indicate learning outcomes and evaluation profile.

   > *Halia Valladares moved and Deanna Baxter seconded:*
   > To adopt the amended agenda.   **CARRIED**

3. **Approval of the Minutes**

   > *Laureen Styles moved and Sean Ashley seconded:*
   > To adopt the October 19, 2018 minutes.   **CARRIED**

4. **MUSIC DIPLOMA**
   ENSM 200 – Choir Ensemble III
   ENSM 250 – Choir Ensemble IV
   Presented by: Wendy Grant

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SCC was requested to approve Cap Core designation under the heading of *Experiential to* ENSM 200 – Choir Ensemble III and ENSM 250 – Choir Ensemble IV. During the review of the course outlines, the presenter was requested to remove the word "to" from the beginning of the learning outcomes and revise the third bullet point to "collaborate with the soloist for opportunities to work ….".

Pascal Milleli moved and Michelle Gunness seconded:

18/103 ENSM 200 – Choir Ensemble III and ENSM 250 – Choir Ensemble IV be recommended to Senate for approval as Cap Core courses under the heading *Experiential*.

CARRIED

5. **SCHOOL OF BUSINESS**
   BADM 302 – Human Resource Management
   BADM 323 – Current Issues in Business Administration II
   IBUS 368 – International Entrepreneurship
   Presented by: Darcie Hillebrand

The prerequisites of BADM 302 – Human Resource Management are being revised to indicate 45 credits of 100-level or higher coursework, including BADM 106.

Halia Valladares moved and Sean Ashley seconded:

18/104 The revisions to the perquisites of BADM 302 – Human Resource Management to read "45 credits of 100-level or higher coursework, including BADM 106" be recommended to Senate for approval.

CARRIED

SCC was requested to approve that the course equivalency of BADM 323 – Current Issues in Business Administration II and IBUS 368 – International Entrepreneurship be removed, and that the prerequisite for BADM 323 be revised to remove BADM 268.

Laureen Styles moved and Darcie Hillebrand seconded:

18/105   The revisions to BADM 323 – Current Issues in Business Administration II and IBUS 368 – International

CARRIED
1 abstention

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Entrepreneurship so that the equivalency of BADM 323 and IBUS are removed and that the prerequisite for BADM 323 be revised to remove BADM 268 be recommended to Senate for approval.

6. **ART HISTORY**
AHIS 320 – Art, Activism, and Citizenship
AHIS 430 – Drawn! The Art of Graphic Novels, Memoirs, Histories
Presented by: Sandra Seekins

The prerequisites of AHIS 320 – Art, Activism, and Citizenship are being revised to remove discipline specific courses.

Both courses were also seeking Cap Core designation under the heading of *Culture and Creative Expression* and *Self and Society* to AHIS 320 – Art, Activism, and Citizenship and AHIS 430 – Drawn! The Art of Graphic Novels, Memoirs, Histories.

Laureen Styles moved and Sean Ashley seconded:

18/106 The revisions to the prerequisites of AHIS 320 – Art, Activism, and Citizenship, as well as Cap Core designation under the headings *Culture and Creative Expression and Self and Society* to   AHIS 320 – Art, Activism, and Citizenship and AHIS 430 – Drawn! The Art of Graphic Novels, Memoirs, Histories be recommended to Senate for approval.   **CARRIED**

7. **COMPUTING AND DATA SCIENCE**
COMP 106 – Programming with Robots
COMP 115 – Writing SOLID Code: Fundamentals
COMP 120 – Computer Science for Engineers
Presented by: Tamara Dakic

SCC was requested to approve Cap Core designation under the heading of *Science and Technology* for COMP 106 – Programming with Robots, COMP 115 – Writing SOLID Code: Fundamentals and COMP 120 – Computer Science for Engineers, as well as a prerequisite revision to COMP 115.

Deanna Baxter moved and Michelle Gunness seconded:

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18/107   The prerequisite revisions to COMP 115 – Writing SOLID   **CARRIED**
Code: Fundamentals, as well as Cap Core designation under
the heading *Science and Technology* be recommended to
Senate for approval.

8.   **INFORMATION ITEMS**

(a)   TOUR 325 – Course Revision (Course Content)
(b)   NABU 470 – Course Revision (Learning Outcomes and Evaluation Profile)

9.   **BUSINESS ITEMS**
(a)   **First Year Seminar Courses – Operational Flowchart**

At the October 19th, 2018 Senate Curriculum Committee meeting, the VP
Academic and Provost was requested to provide an operational flowchart
on the process for development and approval for new sections of the First
Year Seminar courses.

It was noted that additional refinements could occur over the next several
months as a result of ongoing review of the process. The goal is to ensure
that there is appropriate academic oversight to maintain adherence to the
approved course outlines as well as approaches consistent with the first
year seminars pedagogy.

On review and discussion of the proposed process, concerns were again
raised with regard to the vetting process at the Faculty level of courses that
are developed and whether these new courses are aligning with Cap Core
requirements.

SCC was informed that the process being proposed is similar to that
currently used at other institutions in terms of form, call out and
committee. It was suggested that to ensure a further level of comfort , to
reach out to these institutions for information on how they have been
navigating the process.

There being no further business, and on a motion duly made and seconded, the meeting was
adjourned at 12:50 at pm.

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Next Meeting: Friday, December 14th, 2018 - 12:00 – 2:00 pm