



SENATE CURRICULUM COMMITTEE MEETING

Friday, August 16, 2013 1:00 pm LB321

MINUTES

PRESENT: Robert Campbell (Chair), Carol Aitken, Karmen Blackwood, Deanna Baxter, Susan Bell, Anna Lee Boulton, Karin Hall, Karen McCredie, Jennifer Moore, Heather Plume, Maggie Reagh, Cheryl Schreader, Michael Thoma, Tammy Towill, Recording Secretary: Mary Jukich

REGRETS: Kim Bothen, Annabella Cant, Graham Fane, Richard Gale, Jerome Genz, Debbie Jamison, Meike Wernicke-Heinrichs, Jeff Ross, Ghazal Tohidi

GUESTS: Erin Crisfield, Heather Ingram, Leslie Kozak, Ken Moak

The Chair called the meeting to order at 1:00 p.m.

1. APPROVAL OF AGENDA

*On the motion of Jennifer Moore and seconded by Michael Thoma:
The Agenda was approved.*

CARRIED

2. MINUTES

A typographical error in the spelling of Michael Thoma's name was noted.

*On the motion of Heather Plume and seconded by Karen McCredie:
The amended Minutes of the June 7, 2013 meeting were approved.*

CARRIED

3. BUSINESS ARISING

Guests were introduced and welcomed to the meeting.

Members were reminded of Capilano's Third Annual Employee and Family Summer Picnic.

Robert announced that work continues on compiling courses for Quantitative/ Analytical consideration and that the committee will convene once rationales for courses are received. Committee members are Robert Campbell, Jennifer Moore, Deanna Baxter, and one academic advisor.

2014 Meeting Schedule

Members reviewed the proposed 2014 meeting schedule. Concern was expressed with the dates indicated on the deadline for submission of agenda items column. It was suggested that further consultation between the Chair, Registrar and Committee's Clerk be undertaken to clarify these dates.

New Chair for SCC

Members were advised that a new SCC Chair will be elected at the September meeting as a result of Robert Campbell's retirement. All voting members are eligible to serve, and members were asked to consider serving as Chair.

4. CONTINUING EDUCATION

AADG913 – Coast Salish Weaving: Twine Method
 AADG 913 – Coast Salish Weaving: Twill Method
 CMNG913 – Telling Our Family Stories Digitally
 GNLG 916 – Canine Massage: Healthy Fun for You and Your Dog
 GNLG 917 – Baseball: Its History, Heroes, Numbers and Essence
 CAIG 921 – Photoshop for Beginners
 CAIG 902 – Workplace Computer Essentials for Beginners
 BCMG 912 – Intermediate Bookkeeping & Simply Accounting 2
Presented by: Heather Ingram

A series of Continuing Education courses were presented for approval. It was noted that AADG913 Coast Salish Weaving: Twine Method and AADG 913 Coast Salish Weaving: Twill Method had the same course number and this will be clarified.

Anna Lee Boulton moved and Susan Bell seconded that:

13/77 The new Continuing Education courses, AADG913 Coast Salish Weaving: Twine Method, AADG 913 Coast Salish Weaving: Twill Method, CMNG913 Telling Our Family Stories Digitally, GNLG 916 Canine Massage: Healthy Fun for You and Your Dog, GNLG 917 Baseball: Its History, Heroes, Numbers and Essence, CAIG 921 Photoshop for Beginners, CAIG 902 Workplace Computer Essentials for Beginners, BCMG 912 Intermediate Bookkeeping & Simply Accounting 2, with minor revisions, be recommended for approval to the Senate.

CARRIED

BDVF 102 – Managing for Value
 BCMG 908 – Business Communication for New Canadians
 CDVG 118 – Employment Essentials
 LACG 192 – English for Specific Purposes
 CMNG 190 – Exploring Culture & Intercultural Interaction
 BCMG 137 – The Customer Experience Sales & Service
 BCMG 142 – Project Management
 BCMG 143 – Personal Leadership
 Business & Culture in Canada: Foreign-trained Professionals Program Profile
Presented by: Erin Crisfield and Leslie Kozak

Members were reminded that the program profile and courses were previously presented at the June SCC. However, as numerous revisions were requested and due to time constraints with regard to the program offering, the courses

and programs were then brought to the Fast Track Approval Committee for a one-time approval with the understanding that formal approval at SCC would be required.

Members reviewed the items as presented, and some minor revisions were requested to the course outlines.

Anna Lee Boulton moved and Karen McCredie seconded that:

- 13/78** The revisions to BDVF 102 Managing for Value, BCMG 908 Business Communication for New Canadians, CDVG 118 Employment Essentials, LACG 192 English for Specific Purposes, CMNG 190 Exploring Culture & Intercultural Interaction, BCMG 137 The Customer Experience Sales & Service and the new courses, BCMG 142 Project Management and BCMG 143 Personal Leadership, with some minor changes, be recommended for approval to the Senate. **CARRIED**

Jennifer Moore moved and Karen McCredie seconded that:

- 13/79** The revisions to the Business & Culture in Canada: Foreign-trained Professionals program profile be recommended for approval to the Senate. **CARRIED**

5. ECONOMICS

ECON 380 – The Chinese Economy: An Analysis of China's Economic Policies
Presented by: Kenneth Moak

ECON 380 The Chinese Economy: An Analysis of China's Economic Policies is a new course which will be of interest to students, particularly in the areas of Social Sciences and Business. The course will use case studies to analyze the Chinese government's approach and policies in developing, implementing and managing economic policies.

Jennifer Moore moved and Cheryl Schreader seconded that:

- 13/80** The new course, ECON 380 The Chinese Economy: An Analysis of China's Economic Policies, be recommended for approval to the Senate. **CARRIED**

INFORMATION ITEMS

Item #1 – Program Title Change Effective Fall 2013 – North American Business Management Internship Post Baccalaureate to North American Business Management Applied Post Baccalaureate Diploma

Item #2 – Course Title Change – NABU 480 – North American Business Practicum Work Experience I

Item #3 – Course Title Change – NABU 490 – North American Business Practicum Work Experience II

There being no further business, the meeting concluded at 2:15 p.m.

Next Meeting: September 20, 2013
