CAPILANO
U N I V E R S I T Y

SENATE CURRICULUM COMMITTEE MEETING
Friday, January 20, 2012   1:00 pm   LB321

MINUTES

PRESENT: Jackie Snodgrass, (Chair), Anna Lee Boulton, Karin Hall, Marin Haythorne, Rita Isola, Lynn Jest, Vineet Johnson, Rorri McBlane, Karen McCredie, Heather Plume, Maggie Reagh, Sheila Ross, Michael Thoma, Ghazal Tohidi, Jo Wang, Milton Williams, Recording Secretary: Mary Jukich

REGRETS: Robert Campbell, Graham Fane, Rita Isola, Jennifer Moore

GUESTS: Stuart Aikins, Denis Dubord, Jen Lashek, Joanne Quirk, Jane Still, Nicola Tibbetts

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The meeting was called to order at 1:00 p.m. and guests were introduced and welcomed.

Jane Still, Chair of Motion Picture Arts, attended the meeting on behalf of Jennifer Moore.

Heather Plume will replace Peter Holden as the representative from Business, International Programs, Projects and Partnerships, Public Administration for this semester.

The Committee was informed that Karin Jager had resigned from the Committee and a replacement was being sought. As well, Grace McNab had indicated that she would not continue her term for this semester.

The Chair announced that membership terms for some faculty members would be ending, and areas should be notified to determine new representatives or renewal of memberships. The following members have membership terms ending on August 15, 2012:

Karin Jager – Media Arts
Grace McNab – Visual and Performing Arts
Marion Haythorne – Applied Business Technology, Legal Studies, Communications

Rorri McBlane – Tourism and Outdoor Recreation Management
Maggie Reagh – Developmental Studies
Karin Hall – Library
Milton Williams – Student Services
Ghazal Tohidi – Student Representative

New and renewed members of the Committee will be formally appointed at the March Senate meeting.

The term for Chair of the Committee is also expiring, and Jackie requested that anyone interested in serving as Chair to forward their name.

Ghazal Tohidi agreed to continue as the student representative for a further term. Ghazal will also look into enlisting students to fill the two current student representative vacancies on the Committee.

Members were reminded of the calendar deadline in place for approval of changes going into next year's calendar. Changes to courses and programs to be implemented in the 2012/2013 year need to be submitted by the March SCC meeting for approval at the April Senate meeting.

The Committee was reminded that the Registrar's Office now requires clean copies of all documentation presented at SCC. Clean copies of documentation incorporating both changes requested by the Committee and those indicated prior to the meeting must be submitted to the Committee's Clerk.

A member noted the effectiveness of a newly created form, New Course – Library Consultation, developed by the Faculty of Arts and Sciences specifically used during the approval process of a new course. It was suggested that the form be posted on Frontlines and made accessible to other Faculties.

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1. APPROVAL OF AGENDA

On the motion of Ghazal Tohidi and seconded by Milt Williams: **CARRIED**
the Agenda was approved.

2. MINUTES

On the motion of Vineet Johnson and seconded by Jo Wang: **CARRIED**
the Minutes of the meeting of December 16, 2011 were approved.

3. COMPUTING SCIENCE
COMP 120 – Computing Science for Engineers
Presented by: Jo Wang

The pre-requisite of COMP 120 Computing Science for Engineers is being revised to include the addition of the successful completion of COMP 106.

Anna Lee Boulton moved and Milt Williams seconded that:

12/01   The pre-requisite revision to COMP 120 Computing Science for **CARRIED**
Engineers be recommended for approval to the Senate.

4. **HISTORY**
   HIST 222 – History of the First World War
   Presented by: Denis Dubord

   HIST 222 History of the First World War is a new course developed as an addition to the current lower level complement of offerings in the History Department.

   Vineet Johnson moved and Rorri McBlane seconded that:

12/02	The new course, HIST 222 History of the First World War, be recommended for approval to the Senate.	**CARRIED**

5. **STUDIO ART**
   SART 220 – Contemporary Art Practices
   Presented by: Nicola Tibbetts

   The Committee was requested to approve removal of AHIS 210 as a pre-requisite for SART 220 and to designate AHIS 211, formerly a co-requisite, as the new pre-requisite.

   Anna Lee Boulton moved and Marion Haythorne seconded that:

12/03	The pre-requisite revision to SART 220 Contemporary Art Practices be recommended for approval to the Senate.	**CARRIED**

6. **TOURISM AND OUTDOOR RECREATION**
   Tourism Management for International Students Diploma Program Profile
   Presented by: Rorri McBlane

   In order to accommodate a second cohort commencing in January 2013, the Tourism Management for International Students Diploma program profile is being revised from a term-by-term outline of courses to a more general format.

   Lynn Jest moved and Sheila Ross seconded that:

12/04	The revision to the Tourism Management for International Students Diploma Program Profile be recommended for approval to the Senate.	**CARRIED**

7. **THEATRE**
   ASAS 329 – Theatre Performance
   Acting for Stage and Screen Program Profile
   ACTR 200 – Acting III
   ACTR 300 – Master Classes – Acting V
   ASAS 208 – Performance I
   ASAS 214 – The Screen Actor's Process II
   ASAS 215 – Voice for the Actor II
   ASAS 216 – Movement for the Actor II
   ASAS 260 – Analysis for Directing and Design
   MUTH 208 – Performance Project I
   MUTH 210 – Acting for Film and Television I

MUTH 216 – Musical Theatre III
MUTH 270 – Dance for Musical Theatre III
ACTR 201 – Acting IV
ACTR 301 – Master Classes – Acting VI
ASAS 210 – Screen Acting II
ASAS 262 – Screen Projects II
ASAS 321 – Conceptual Approaches I
ASAS 362 – Screen Projects III
MUTH 209 – Performance Project II
MUTH 211 – Acting for Film and Television II
MUTH 217 – Musical Theatre IV
MUTH 271 – Dance for Musical Theatre IV
MUTH 308 – Performance Project III
MUTH 316 – Musical Theatre
MUTH 317 – Musical Theatre VI
MUTH 318 – Ensemble Voice for Musical Theatre I
MUTH 319 – Ensemble Voice for Musical Theatre II
MUTH 370 – Dance for Musical Theatre V
TECT 151 – Introduction to Production & Design II
Presented by: Stuart Aikins

ASAS 329 Theatre Performance is a new course which combines and will replace two previous courses, ASAS 308 and ASAS 318. During the review of the new course, it was suggested, for clarity, the calendar description be revised to read, "In this course, students will develop acting skills through rehearsing for and performing in a fully realized stage production."

Vineet Johnson moved and Michael Thomas seconded that:

12/05 The new course, ASAS 329 Theatre Performance, be recommended for approval to the Senate. **CARRIED**

The Acting for Stage and Screen program profile is being revised to indicate the removal of the two previous performance courses and the addition of the new course.

Marion Haythorne moved and Lynn Jest seconded that:

CARRIED

12/06 The revision to the Acting for Stage and Screen Program Profile be recommended for approval to the Senate.

As students were reaching the third year level without completing ENGL 100, the pre-requisites of ACTR 200 Acting III, ACTR 300 Master Classes – Acting V, ASAS 208 Performance I, ASAS 214 The Screen Actor's Process II, ASAS 215 Voice for the Actor II, ASAS 216 Movement for the Actor II, ASAS 260 Analysis for Directing and Design, MUTH 208 Performance Project I, MUTH 210 Acting for Film and Television I, MUTH 216 Musical Theatre III and MUTH 270 Dance for Musical Theatre III are being revised to include the addition of ENGL 100.

Sheila Ross moved and Maggie Reagh seconded that:

CARRIED

12/07 The pre-requisite revisions to ACTR 200 Acting III, ACTR 300

Master Classes – Acting V, ASAS 208 Performance I, ASAS 214 The Screen Actor's Process II, ASAS 215 Voice for the Actor II, ASAS 216 Movement for the Actor II, ASAS 260 Analysis for Directing and Design, MUTH 208 Performance Project I, MUTH 210 Acting for Film and Television I, MUTH 216 Musical Theatre III and MUTH 270 Dance for Musical Theatre III be recommended for approval to the Senate.

In addition to the ENGL 100 change, the courses, ACTR 200 Acting III, ACTR 300 Master Classes Acting V, ASAS 214 The Screen Actor's Process II, ASAS 260 Analysis for Directing and Design, MUTH 208 Performance Project I, MUTH 210 Acting for Film and Television I, MUTH 216 Musical Theatre III and MUTH 270 Dance for Musical Theatre III, are also having the old designator THTR removed from the list of pre-requisites.

Anna Lee Boulton moved and Rorri McBlane seconded that:

CARRIED

12/08 The pre-requisite revisions to ACTR 200 Acting III, ACTR 300 Master Classes Acting V, ASAS 214 The Screen Actor's Process II, ASAS 260 Analysis for Directing and Design, MUTH 208 Performance Project I, MUTH 210 Acting for Film and Television I, MUTH 216 Musical Theatre III and MUTH 270 Dance for Musical Theatre III, be recommended for approval to the Senate.

The pre-requisites of ACTR 201 Acting IV, ACTR 301 Master Classes – Acting VI, ASAS 210 Screen Acting II, ASAS 262 Screen Projects II, ASAS 321 Conceptual Approaches I, ASAS 362 Screen Projects III, MUTH 209 Performance Project II, MUTH 211 Acting for Film and Television II, MUTH 217 Musical Theatre IV, MUTH 271 Dance for Musical Theatre IV, MUTH 308 Performance Project III, MUTH 316 Musical Theatre, MUTH 317 Musical Theatre VI, MUTH 318 Ensemble Voice for Musical Theatre I, MUTH 319 Ensemble Voice for Musical Theatre II and MUTH 370 Dance for Musical Theatre V are being revised with the removal of the old THTR designator and only the current ASAS or MUTH courses are listed as pre-requisites.

Anna Lee Boulton moved and Marion Haythorne seconded that:

CARRIED

12/09 The pre-requisite revisions to ACTR 201 Acting IV, ACTR 301 Master Classes – Acting VI, ASAS 210 Screen Acting II, ASAS 262 Screen Projects II, ASAS 321 Conceptual Approaches I, ASAS 362 Screen Projects III, MUTH 209 Performance Project II, MUTH 211 Acting for Film and Television II, MUTH 217 Musical Theatre IV, MUTH 271 Dance for Musical Theatre IV, MUTH 308 Performance Project III, MUTH 316 Musical Theatre, MUTH 317 Musical Theatre VI, MUTH 318 Ensemble Voice for Musical Theatre I, MUTH 319 Ensemble Voice for Musical Theatre II and MUTH 370 Dance for Musical Theatre V, be recommended for approval to the Senate.

The pre-requisite of TECT 151 Introduction to Production & Design II was removed as the course was moved to the first term.

12/10	The pre-requisite revision to TECT 151 Introduction to Production & Design II be recommended for approval to the Senate.	**CARRIED**

8. **THEATRE**
   PMTI 100 – Private Musical Theatre Instruction – Voice 1
   PMTI 101 – Private Musical Theatre Instruction – Voice II
   PMTI 300 – Private Musical Theatre Instruction – Voice V
   PMTI 301 – Private Musical Theatre Instruction – Voice VI
   Musical Theatre Program Profile
   Presented by: Stuart Aikins

As a result of assessment of the students and consultation between professors, it was determined that a longer session for the first year students was necessary. In this regard, the credits and delivery of PMTI 100 Private Musical Theatre Instruction – Voice 1, PMTI 101 Private Musical Theatre Instruction – Voice II, PMTI 300 Private Musical Theatre Instruction – Voice V, PMTI 301 Private Musical Theatre Instruction – Voice VI are being revised.

The Musical Theatre program profile is being revised to indicate the revisions to the courses.

Michael Thoma moved and Sheila Ross seconded that:

12/11	The credit and delivery changes to PMTI 100 Private Musical Theatre Instruction – Voice 1, PMTI 101 Private Musical Theatre Instruction – Voice II, PMTI 300 Private Musical Theatre Instruction – Voice V, PMTI 301 Private Musical Theatre Instruction – Voice VI and the resulting changes to the Musical Theatre Program Profile be recommended for approval to the Senate.	**CARRIED**

9. **SCID**
   GATE 100 – Gateways: Career Planning & Labour Market Research
   GATE 102 – Gateways: Personal Management Skills
   GATE 104 – Gateways: Introduction to Computers
   Presented by: Joanne Quirk

As a result of housekeeping within the program, the course instructional and contact hours for GATE 100 Gateways: Career Planning & Labour Market Research, GATE 102 Gateways: Personal Management Skills and GATE 104 Gateways: Introduction to Computers are being revised to enable scheduling in three hour blocks.

Vineet Johnson moved and Heather Plume seconded that:

12/12	The revisions to GATE 100 Gateways: Career Planning & Labour Market Research, GATE 102 Gateways: Personal Management Skills and GATE 104 Gateways: Introduction to Computers be recommended for approval to the Senate.	**CARRIED**

FOLLOW-UP ITEMS
None

INFORMATION ITEMS
Information Item #1 – Prefix Change
SCI 300 – Chemistry and Society to CHEM 300 – Chemistry and Society

There being no further business, the meeting concluded at 2:00 p.m.

Next Meeting: February 17, 2012