



SENATE CURRICULUM COMMITTEE MEETING

Friday, April 19, 2024 12:00 pm.

VIA MICROSOFT TEAMS

MINUTES

- PRESENT:** Deb Jamison (Chair), John Brouwer, Shahnaz Darayan, Sue Dritmanis, David Gery, Urmila Jangra, Bethany Paul, Amisha Maini, Laura Padilla, Maggie Reagh, Alisha Samnani, Ramin Shadmehr, Caroline Soo, Laureen Styles, Natasha Mrkic-Subotic, Dominique Walker, Lydia Watson, Sarah Yercich, Recorder Mary Jukich
- REGRETS:** Daniel Hersog, Tracy Penny Light, Cass Picken, Kyle Vuorinen, Rachel Yu
- GUESTS:** Steve Kaldestad, Colin Grittner, Michael Thoma and Debra Rurak, Michel-Antoine Xhignesse, Miriam Elfert, Sara El Rayess
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Land Acknowledgement

Capilano University is named after Chief Joe Capilano, an important leader of the Sk̓wx̓wú7mesh (Squamish) Nation of the Coast Salish Peoples. We respectfully acknowledge that our campuses are located on the territories of the Lílwat, x̓m̓əθk̓w̓əy̓əm (Musqueam), shíshálh (Sechelt), Sk̓wx̓wú7mesh (Squamish) and Səlílwata?/Selilwitulh (Tseil-Waututh) Nations.

1. Welcome

The Chair called the meeting to order at 12:00 pm.

John Brouwer attended the meeting on behalf of Mohan Baichoo, Tourism and Outdoor Recreation Management.

2. Approval of the Agenda

Laureen Styles moved and Lydia Watson seconded:

To adopt the agenda.

CARRIED

3. Approval of the Minutes

John Brouwer moved and Urmila Jangra seconded:

To adopt the March 15, 2024 minutes.

CARRIED

4. SCHOOL OF STEM

Bachelor of Science – General – Admission Requirement

Presented by: Urmila Jangra

SCC was requested to approve the following revision to the admission requirements for the Bachelor of Science – General:



SENATE CURRICULUM COMMITTEE MEETING

Friday, April 19, 2024 12:00 pm.

VIA MICROSOFT TEAMS

MINUTES

- The addition of MATH 105 and BMTH 054 as courses that satisfy the math requirements.

Laureen Styles moved and Dominique Walker seconded:

24/24 The revision to the admission requirements for the Bachelor of Science – General be recommended to Senate for approval.

CARRIED

5. SCHOOL OF STEM

SCI 400 – Research Project

Presented by: Urmila Jangra

As part of the degree requirements for the Bachelor of Science – General, students must complete a 12.00-credit concentration (Biomedical Science, Environmental Science or Computational Science), which includes at least one 300- or 400-level laboratory science or computer lab course, in which important hands-on experimental skills are developed. Accordingly, SCC was requested to approve the following revisions to the prerequisites for SCI 400:

- Current prerequisites: 12 credits of 300-level or higher coursework in designated Science courses from the Faculty of Arts and Sciences.
- Proposed prerequisites: 12 credits of 300-level or higher coursework in designated Science courses from the Faculty of Arts and Sciences, including STAT 310 (C-) and one of BIOL 300 (C-), BIOL 408 (C-), CHEM 311 (C-), CHEM 404 (C-), PHYS 310 (C-), COMP 320 (C-) or COMP 330 (C-).

Ramin Shadmehr moved and Laureen Styles seconded:

24/25 The prerequisite revisions to SCI 400 – Research Project be recommended to Senate for approval.

CARRIED

6. JAZZ STUDIES

ENSJ 116 – African Drumming and Dance I

ENSJ 117 – African Drumming and Dance II

ENSJ 216 – African Drumming and Dance III

ENSJ 217 – African Drumming and Dance IV

ENSJ 316 – African Drumming and Dance V

ENSJ 317 – African Drumming and Dance VI



SENATE CURRICULUM COMMITTEE MEETING

Friday, April 19, 2024 12:00 pm.

VIA MICROSOFT TEAMS

MINUTES

ENSJ 416 – African Drumming and Dance VII

ENSJ 417 – African Drumming and Dance VIII

JAZZ 303 – Jazz Arranging I

JAZZ 304 - Jazz Arranging II

Bachelor of Music in Jazz Studies – Education Program Profile

Bachelor of Music in Jazz Studies – Performance/Composition Program Profile

Jazz Studies Diploma Program Profile

Presented by: Steve Kaldestad

JAZZ Studies is formalizing the Drum and Dance workshop by offering it formally as an ensemble class in the department. This Drum and Dance workshop has been a phenomenal, impactful, and significant offering in the program since its inception in 2016. The class is designed to cultivate abilities in rhythm, synchronization, memorization, aural learning, and expression within a culturally rich context.

Students will select two of the eight 1.5-credit courses over a total of two semesters. Departmental approval is required to register.

Ramin Shadmehr moved and Urmila Jangra seconded:

24/26 The new courses:

CARRIED

ENSJ 116 – African Drumming and Dance I

ENSJ 117 – African Drumming and Dance II

ENSJ 216 – African Drumming and Dance III

ENSJ 217 – African Drumming and Dance IV

ENSJ 316 – African Drumming and Dance V

ENSJ 317 – African Drumming and Dance VI

ENSJ 416 – African Drumming and Dance VII

ENSJ 417 – African Drumming and Dance VIII

be recommended to Senate for approval.

JAZZ 303 – Jazz Arranging I

JAZZ 304 – Jazz Arranging II

The Jazz Department proposes updating the degree profile by reordering JAZZ 303 and JAZZ 304 in both Jazz Education and Jazz Composition/Performance degrees. JAZZ 304 will be offered in the 5th term and JAZZ 303 in the 6th term. It is more



SENATE CURRICULUM COMMITTEE MEETING

Friday, April 19, 2024 12:00 pm.

VIA MICROSOFT TEAMS

MINUTES

pedagogically sound for students to complete JAZZ 304 before JAZZ 303. JAZZ 303 requires students to write for a greater number of instruments, whereas JAZZ 304 has a stronger emphasis on fundamental skills.

By offering JAZZ 304 before JAZZ 303, the prerequisites need to be adjusted:

- The prerequisites for JAZZ 303 are changing from “JAZZ 231 with a grade of C or higher” to “JAZZ 304 with a grade of C- or higher”; and
- The prerequisites for JAZZ 304 are changing from “JAZZ 303 with a grade of C- or higher” to “JAZZ 231 with a grade of C or higher”

John Brouwer moved and Dominique Walker seconded:

- 24/27** The prerequisite revisions to JAZZ 303 – Jazz Arranging I and JAZZ 304 – Jazz Arranging II be recommended to Senate for approval.

CARRIED

Bachelor of Music in Jazz Studies – Education Program Profile
 Bachelor of Music in Jazz Studies – Performance/Composition Program Profile
 Jazz Studies Diploma Program Profile

The program profiles are being revised to reflect the new course offerings and the change of sequence of JAZZ 303 and JAZZ 304.

Maggie Reagh moved and Urmila Jangra seconded:

- 24/28** The revisions to the Bachelor of Music in Jazz Studies – Education program profile, Bachelor of Music in Jazz Studies – Performance/Composition program profile and Jazz Studies Diploma program profile be recommended to Senate for approval.

CARRIED

7. HISTORY

HIST 370 – Sex and Drugs

HIST 410 – Citizenship and Belonging in Canadian History

Presented by: Colin Grittner

To offer students greater choice in terms of upper-level courses and to allow the History Department greater flexibility in the upper-level courses it might offer, SCC was requested to approve two new courses: HIST 370 – Sex and Drugs and HIST 410 – Citizenship and Belonging in Canadian History.



SENATE CURRICULUM COMMITTEE MEETING

Friday, April 19, 2024 12:00 pm.

VIA MICROSOFT TEAMS

MINUTES

Sue Dritmanis moved and Dominique Walker seconded:

24/29 The two new courses, HIST 370 – Sex and Drugs and HIST 410 – Citizenship and Belonging in Canadian History, be recommended to Senate for approval.

CARRIED

8. SCHOOL OF MOTION PICTURE ARTS

FILM 349 – Cinema Arts Field School

Presented by: Michael Thoma and Debra Rurak

The proposed FILM 349 – Cinema Arts Field School is designed to provide opportunities for students from across the university to enhance and complement their learning experience through a combination of on-campus course work and first-hand learning in the field, including internationally. The course work will apply filmmaking techniques and language through research and storytelling to develop and produce a media project. The field school destinations are international and may vary from year to year, as will the length of time on location, which may vary from one to four weeks. This course will be open to all university students.

Ramin Shadmehr moved and Alisha Samani seconded:

24/30 The new course, FILM 349 – Cinema Arts Field School, as well as Cap Core designation under the heading *Culture and Creative Expression*, be recommended to Senate for approval.

CARRIED

9. SCHOOL OF COMMUNICATIONS

CMNS 209 – History of Media

CMNS 353 – Technology and Everyday Life

Presented by: Lydia Watson

Faculty in the School of Communications have decided that in order to be successful in CMNS 209, students only need to have 15 credits of coursework. They have also decided that in order to be successful in CMNS 353, students only need to have 45 credits of coursework. This will open these courses up to students in other areas. SCC was therefore requested to approve the following prerequisite revisions:



SENATE CURRICULUM COMMITTEE MEETING

Friday, April 19, 2024 12:00 pm.

VIA MICROSOFT TEAMS

MINUTES

- CMNS 209 – History of Media: From “CMNS 112 and 132” to “15 credits of 100-level or higher coursework”
- CMNS 353 – Technology and Everyday Life: From “30 credits of 100-level or higher coursework” to “45 credits of 100-level or higher coursework”

Caroline Soo moved and Urmila Jangra seconded:

- 24/31** The prerequisite revisions to CMNS 209 – History of Media and CMNS 353 – Technology and Everyday Life be recommended to Senate for approval.

CARRIED

10. PHILOSOPHY

PHIL 105 – Philosophy and Current Events

Presented by: Michel-Antoine Xhignesse

PHIL 105 – Philosophy and Current Events is a new lower-division course to better meet student demand for 100-level offerings. A great deal of contemporary philosophy actively addresses matters arising from current events and public discourse, and this course would give students an opportunity to explore that literature and see how to apply philosophical methods and thinking to the world around them.

Caroline Soo moved and Maggie Reagh seconded:

- 24/32** The new course, PHIL 105 – Philosophy and Current Events, as well as Cap Core designation under the heading *Self and Society*, be recommended to Senate for approval.

CARRIED

11. SCHOOL OF SOCIAL SCIENCES

Minor in Applied Behaviour Analysis

Presented by: Miriam Elfert

Capilano University’s three Applied Behaviour Analysis (Autism) programs offer a variety of courses in autism, behavioural principles, and behaviour analytic practice. The proposed 18-credit Minor in Applied Behaviour Analysis (ABA) would open ABA courses to students completing their bachelor’s degrees in other disciplines and create a learning opportunity for students looking to build a foundational knowledge of ABA. Furthermore, it might inspire students to pursue



SENATE CURRICULUM COMMITTEE MEETING

Friday, April 19, 2024 12:00 pm.

VIA MICROSOFT TEAMS

MINUTES

a career in a field in which some behaviour analytic knowledge is required or viewed as an asset, and encourage future studies in ABA. Finally, there are no comparable minor programs in British Columbia or Canada; thus, creation of a minor in ABA would address a sectoral gap.

The courses included in the proposal are current offerings, which means that we have the instructional knowledge and capacity to implement this program by Fall 2024.

Caroline Soo moved and Lydia Watson seconded:

24/33 The Minor in Applied Behaviour Analysis be recommended to Senate for approval.

CARRIED

12. SCHOOL OF BUSINESS

BADM 202 – People Management

BADM 305 – Leadership

BADM 395 – Business and Society

Presented by: Lydia Watson

SCC was requested to approve the following revisions:

- BADM 202 – People Management: Prerequisites from “15 credits of 100-level or higher coursework” to “15 credits of 100-level or higher coursework OR RMCP 172 or RMCP 173”
- BADM 305 – Leadership:
 - Prerequisites from “42 credits of 100 level or higher coursework and BADM 106 or BTEC 252; or 6 NABU credits” to “45 credits of 100-level or higher coursework including BADM 106; or 6 NABU credits”; and
 - Removal of Cap Core Designation under the heading *Self and Society*

Based on previous discussions between the department and the Convenor for Indigenization and Decolonization, it was determined that this course could not meet the learning outcomes for Cap Core designation under the heading *Self and Society* at this time.



SENATE CURRICULUM COMMITTEE MEETING

Friday, April 19, 2024 12:00 pm.

VIA MICROSOFT TEAMS

MINUTES

- BADM 395 – Business and Society

Originally, the prerequisites were set to indicate that students needed one Cap Core *Self and Society* course; however, based on feedback from SCC, the prerequisites have been set so that they are specifically named, as follows:

- “45 credits of 100-level coursework or higher including one of the following: AHIS 103, ANTH 206, BADM 107, ENGL 107, HIST 110, HIST 209, IDF 235, INTS 345, or SOC 200; OR 6 NABU credits”

Sue Dritmanis moved and John Brouwer seconded:

- 24/34** The prerequisite revisions to BADM 202 – People Management, BADM 305 – Leadership and BADM 395 – Business and Society, as well as removal of Cap Core designation from BADM 395 – Business and Society, be recommended to Senate for approval.

CARRIED

13. SCHOOL OF LEGAL STUDIES

LAW 302 – Introduction to Construction Law

LAW 304 – Digital Art Law for Creators

LAW 309 – Outdoor Adventure Law

LAW 319 – Arbitration Procedures for Legal Professionals

LAW 329 – Canadian Human and 2SLGBTQI+ Rights

LAW 332 – Colonization, Indigenous Rights and Reconciliation

LAW 349 – Estate Litigation for Legal Professionals

LAW 350 – The Law of Trusts

LAW 374 – Digital Forensics for Legal

LAW 376 – Cybersecurity for Legal Professionals

LAW 342 – Corporate Procedures

LAW 442 – Conveyancing Procedures

Minor in Legal Studies Program Profile

Paralegal Certificate Program Profile

Paralegal Diploma Program Profile

Bachelor of Legal Studies (Paralegal) Degree Program Profile

Presented by: Sara El Rayes

To respond to industry demands, legal developments and CapU priorities, the following ten new 3.0-credit upper level legal elective courses were presented for approval, as well as Cap Core designation under the heading *Self and Society* to



SENATE CURRICULUM COMMITTEE MEETING

Friday, April 19, 2024 12:00 pm.

VIA MICROSOFT TEAMS

MINUTES

LAW 329 – Canadian Human and 2SLGBTQI+ Rights and LAW 332 – Colonization, Indigenous Rights and Reconciliation:

LAW 302 – Introduction to Construction Law
 LAW 304 – Digital Art Law for Creators
 LAW 309 – Outdoor Adventure Law
 LAW 319 – Arbitration Procedures for Legal Professionals
 LAW 329 – Canadian Human and 2SLGBTQI+ Rights
 LAW 332 – Colonization, Indigenous Rights and Reconciliation
 LAW 349 – Estate Litigation for Legal Professionals
 LAW 350 – The Law of Trusts
 LAW 374 – Digital Forensics for Legal
 LAW 376 – Cybersecurity for Legal Professionals

Caroline Soo moved and Dominique Walker seconded:

24/35 The new courses:

CARRIED

LAW 302 – Introduction to Construction Law
 LAW 304 – Digital Art Law for Creators
 LAW 309 – Outdoor Adventure Law
 LAW 319 – Arbitration Procedures for Legal Professionals
 LAW 329 – Canadian Human and 2SLGBTQI+ Rights
 LAW 332 – Colonization, Indigenous Rights and Reconciliation
 LAW 349 – Estate Litigation for Legal Professionals
 LAW 350 – The Law of Trusts
 LAW 374 – Digital Forensics for Legal
 LAW 376 – Cybersecurity for Legal Professionals,

as well as Cap Core designation under the heading *Self and Society* to LAW 329 – Canadian Human and 2SLGBTQI+ Rights and LAW 332 – Colonization, Indigenous Rights and Reconciliation, be recommended to Senate for approval.

LAW 342 - Corporate Procedures

LAW 442 - Conveyancing Procedures

In order for students to reach the required learning objectives, LAW 342 and LAW 442 are being increased from 1.5 credits to 3.0 credits.



SENATE CURRICULUM COMMITTEE MEETING

Friday, April 19, 2024 12:00 pm.

VIA MICROSOFT TEAMS

MINUTES

Caroline Soo moved and Sue Dritmanis seconded:

- 24/36** The revisions to LAW 342 – Corporate Procedures and LAW 442 – Conveyancing Procedures from 1.5 credits to 3.0 credits be recommended to Senate for approval.

CARRIED

Minor in Legal Studies Program Profile
 Paralegal Certificate Program Profile
 Paralegal Diploma Program Profile
 Bachelor of Legal Studies (Paralegal) Degree Program Profile

The program profiles were revised to include the ten new upper-level electives for the Bachelor of Legal Studies (Paralegal) Degree and Paralegal Certificate.

Eight of the ten new upper-level legal electives and one existing course were added to the Minor in Legal Studies program profile.

The Bachelor of Legal Studies (Paralegal) Degree and Paralegal Diploma were revised to increase the two 1.5-credit courses to 3.0-credit courses; remove two 3-credit core courses and add the 3.0-credit LAW 331 – Indigenous People and the Law as a required legal course.

Caroline Soo moved and Shahnaz Darayan seconded:

- 24/37** The revisions to the following program profiles:

Minor in Legal Studies
 Paralegal Certificate
 Paralegal Diploma
 Bachelor of Legal Studies (Paralegal) Degree

be recommended to Senate for approval.

CARRIED

14. INFORMATION ITEMS

- (a) SCI 400 – Research Project
- Fall 2024: Course Revisions (Calendar Description, Learning Outcomes)
- (b) POL 350 – Advanced Global Human Rights
- Fall 2024: Course Revisions (Long Title, Short Title)



SENATE CURRICULUM COMMITTEE MEETING

Friday, April 19, 2024 12:00 pm.

VIA MICROSOFT TEAMS

MINUTES

- (c) CMNS 100 – Basic Business Writing and Editing
 - Fall 2024: Course Revisions (Long Title, Short Title, Calendar Description, Required Texts, Learning Outcomes, Course Content, Evaluation Profile)

- (d) CMNS 209 – History of Media; CMNS 353 Technology and Everyday Life
 - Spring 2025: Course Revisions (Calendar Description, Method of Delivery, Contact Hours, Required Texts, Learning Outcomes, Course Content, Evaluation Profile)

- (e) CMNS 261 – Interpreting Communication Documents
 CMNS 262 – Qualitative Research Methods in Communication Studies
 - Fall 2024: Course Revisions (Calendar Description, Method of Delivery, Contact Hours, Required Texts, Learning Outcomes, Course Content, Evaluation Profile)

15. BUSINESS ITEMS

(a) Membership Terms Ending as of August 15, 2024

Committee members were informed that work is underway to find a replacement for a representative from Education, Health & Human Development.

The meeting was adjourned at 2:00 pm.

Next Meeting: Friday, May 17, 2024 – 12:00 p.m.
