CAPILANO
UNIVERSITY

SENATE CURRICULUM COMMITTEE MEETING
Friday, November 18, 2022   12:00 pm.
VIA MICROSOFT TEAMS

MINUTES

PRESENT: Deb Jamison (Chair), Mohna Baichoo, Graham Cook, Shahnaz Darayan, David Geary, Jennifer Goerzen, Jason Tam, Urmila Jangra, Jennifer Nesselroad, Cass Picken, Maggie Reagh, Alisha Samnani, Karandeep Sanghera, Ramin Shadmehr, Caroline Soo, Laureen Styles, Robert Thomson, Kyle Vuorinen, Dominique Walker, Lydia Watson, Rachel Yu, Recorder Mary Jukich

REGRETS: Laura Duke, Adam Vincent, Sarah Yercich

GUESTS: Deb Sider, Karen Yip

Acknowledgement
We respectfully acknowledge the unceded lands of Lil'wat, Musqueam, Sechelt, Squamish, and Tsleil-Waututh people on whose territories our campuses are located.

1. **Welcome**
   The Chair called the meeting to order at 12:00 pm.

   Maggie Reagh, new representative from Access and Academic Preparation, was introduced and welcomed.

2. **Approval of the Agenda**
   Moved by Laureen Styles and seconded by Jennifer Nesselroad
   To adopt the agenda.   **CARRIED**

3. **Approval of the Minutes**

   September 16, 2022
   Moved by Mohna Baichoo and seconded by Alisha Samnani
   To adopt the September 16, 2022 minutes.   **CARRIED**
                                                                                        1 Abstention

   October 21, 2022
   Moved by Alisha Samnani and seconded by Jason Tam
   To adopt the October 21, 2022 minutes.   **CARRIED**
                                                                                        4 Abstentions

4. **LEGAL STUDIES**
   LAW 375 – Data Protection & Cyber Security Law
   LAW 380 – Tech Startup Law
   Presented by: Karen Yip

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LAW 375 – Data Protection & Cyber Security Law and LAW 380 – Tech Startup Law are two new courses that will familiarize students with critical legal concerns and complexities of a new world order driven by technology. These courses are intended to be upper level electives for legal studies degree students, business students and any students completing a four-year degree.

On discussion, a suggestion was presented that in the calendar descriptions of both course outlines, the word "acquaint" be changed to "appraise" in order to be more reflective of a third year course.

Moved by Laureen Styles and seconded by Caroline Soo

22/67 The two new courses, LAW 375 – Data Protection & Cyber Security Law and LAW 380 – Tech Startup Law, as well as Cap Core designation under the heading *Science and Technology* for LAW 380 – Tech Startup Law, be recommended to Senate for approval.

CARRIED
1 Abstention

Bachelor of Legal Studies (Paralegal) Degree Program Profile
Paralegal Certificate Program Profile
Presented by: Deb Jamison

The Bachelor of Legal Studies (Paralegal) Degree and Paralegal Certificate program profiles are being revised to incorporate the two new courses, LAW 375 – Data Protection & Cyber Security Law and LAW 380 – Tech Startup Law.

Moved by Ramin Shadmehr and seconded by Jennifer Nesselroad:

22/68 The revisions to the Bachelor of Legal Studies (Paralegal) Degree and the Paralegal Certificate program profiles be recommended to Senate for approval.

CARRIED

5. **LEGAL STUDIES**
Paralegal Certificate - Admission Requirement
Presented by: Deb Jamison

Given that LAA graduates and LAAO graduates complete the same courses, receive the same credentials, and share the same program code, SCC was

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requested to approve a revision to the admission requirements so that the admission requirements for LAAO graduates match those of LAA graduates (i.e., removal of the one year of working experience for the LAAO graduates).

Laureen Styles moved and Alisha Samnani seconded:

22/69 The revisions to the admission requirements for the Paralegal Certificate be recommended to Senate for approval.   **CARRIED**

6. **COMMUNITY DEVELOPMENT AND OUTREACH**
CECP 051 – Community Education and Career Planning Provincial
Presented by: Deb Sider

CECP 051 – Community Education and Career Planning Provincial meets the provincial level requirements and has been approved by the BC Articulation Committee. Because of a typographical error, the course states that it was a one-credit course when it actually meets the requirements of a two-credit course.

Kyle Vuorinen moved and Laureen Styles seconded:

22/70 An increase in the amount of credits for CECP 051 – Community Education and Career Planning Provincial from one credit to two credits be recommended to Senate for approval.   **CARRIED**

7. **SCHOOL OF KINESIOLOGY**
KINE 405 - Exercise Management in Symptomatic Populations
Presented by: Caroline Soo

SCC was requested to approve the addition of HKIN 205 as a prerequisite for KINE 405 – Exercise Management in Symptomatic Populations (to HKIN 205 or KINE 306). When the degree was created, HKIN 205 was converted to KINE 306, and KINE 306 is equivalent to HKIN 205. When the course outline for KINE 405 was prepared, KINE 205 was left out and SCC was therefore requested to approve the addition of HKIN 205 as a prerequisite.

The inclusion of HKIN 205 will allow students from the former HKIN Diploma program to ladder into the Bachelors of Kinesiology Program.

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Jennifer Nesselroad moved and Mohna Baichoo seconded:

22/71 The prerequisite revision to KINE 405 – Exercise Management in Symptomatic Populations be recommended to Senate for approval.   **CARRIED**

8. **INFORMATION ITEMS**
    (a) CDMA 001 – CDO Math Fundamentals 1
    • Spring 2023: Course Revisions (learning outcomes)

    (b) KINE 320 – Physiology of Healthy Aging
    • Spring 2023: Course Revisions (learning outcomes)

9. **BUSINESS ITEMS**
    Calendar Deadline – effective for the 2023/2024 University Calendar, only items approved by the April 2023 Senate meeting will be published in the annual calendar.

The meeting was adjourned at 12:30 pm.

Next Meeting: Friday, December 9, 2022 – 12:00 pm