



SENATE MEETING

Tuesday, October 3rd, 2017 4:00 pm
 Capilano University – Room LB 322

MINUTES

Present: Sandra Seekins (Vice-Chair), Imroz Ali, Sean Ashley, Don Bentley, Kim Bothen, Chris Bottrill, Brent Calvert, Julia Denholm, Christopher Doll, Caroline Depatie, Darin Feist, Marnie Findlater, Megan Fretz, David Fung, Michelle Gervais, Deb Jamison, Sylvia Kind, David Kirk, Joshua Larsen, Brad Martin, Karen McCredie, Paul McMillan, Jorge Ocegüera, Emma Russell, Adam Sale, Debbie Schachter, Michael Thoma, Carleen Thomas, Stephanie Wells, Bacer Younan, Recorder: Mary Jukich

Regrets: Paul Dangerfield, Cyndi Banks, Jennifer Moore, Erik Steel, Halia Valladares, Andrew Willis

Guests: Nanci Lucas

Acknowledgement

We respectfully acknowledge the Lil'wat, Musqueam, Squamish, Sechelt and Tsleil-Waututh people on whose territories our campuses are located.

The Vice-Chair called the meeting to order at 4:05 pm.

1. Welcome

2. Approval of the Agenda

Under Business Arising, item #5.1 Further action in response to concerns and discussion raised around exceptions, was added to the agenda.

Michelle Gervais moved and Megan Fretz seconded:

To adopt the amended agenda.

CARRIED

3. Approval of the Minutes

Julia Denholm moved and Joshua Larsen seconded:

To adopt the September 12, 2017 minutes.

CARRIED

4. Correspondence Received – None

5. Business Arising

5.1 Further Action in Response to Concerns and Discussion Raised Around Exceptions



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Presented by: Julia Denholm

Members were reminded that at the September 12th meeting, issues were raised with regard to the decision to approve the Hotel and Resort Management Post Baccalaureate Diploma and the Tourism Marketing and Development Post Baccalaureate Diploma with English admission requirements that did not meet the University requirements.

As a result, Senate was requested to consider to undertake a further discussion on exceptions, where exceptions are permissible or to be accommodated, and whether exceptions are contradicting the approval process that Senate has for academic matters. In this regard, a suggestion was presented that a task force be struck to review University practice and to subsequently bring recommendations back to Senate.

On further discussion, it was suggested that prior to commencing work, the task force develop their terms of reference as well as determine the scope of the mandate, and that this be brought to Senate for approval.

In determining representation on the task force, it was suggested that there be representation from all the groups that have representatives at Senate. Members interested in serving on the task force were invited to contact Karen McCredie or Julia Denholm who will do a gap analysis to ensure appropriate representation and size of the task force.

Julia Denholm moved and Imroz Ali seconded:

17/59 To strike a task force to review and make recommendations regarding exceptions to curriculum requirements.

CARRIED

6. New Business

No new business was presented.

7. Committee Reports

7.1 Academic Planning and Program Review Committee

No report was provided as the Committee did not meet in September.



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7.2 By-law, Policy and Procedure Committee

Presented by: Nanci Lucas

7.2.1 Student Academic Integrity Policy and Student Academic Integrity Procedures

The Student Academic Integrity Policy and Student Academic Integrity Procedures were presented to Senate for information.

Senators were requested to collect feedback on the drafts from their constituencies and forward the feedback to Nanci Lucas by October 24th.

7.3 Curriculum Committee

Presented by: Deb Jamison

The resolutions brought forward from the September 15th, 2017 Senate Curriculum Committee meeting were presented to Senate for approval.

Deb Jamison moved and Julia Denholm seconded

17/60 SCC resolutions 17/63 and 17/64 be adopted by Senate.

CARRIED

Senate was informed that at the September 15th SCC meeting, the proposed new course outline and syllabus templates were presented for review and discussion. Subsequent to the meeting and further revisions, SCC members were requested to indicate their approval of the templates by e-vote. The results of the e-vote indicated approval of the templates.

Although the templates were not included in the Senate package, Senate was requested to consider the new templates. Numerous concerns were raised that Senators did not have an opportunity to review the proposed templates, and there would be a lack of comfort in voting on documents that Senate did not review.



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Deb Jamison moved and Majid Raja seconded

To approve the course outline and course syllabus templates

DEFEATED
3 yes
15 opposed
1 abstention

Further discussion arose on the possible impact and implications around the timeframe of the cap core implementation and potential repercussions if the templates were not approved. In this regard, the Chair of SCC will contact SCC members and request them to forward the templates to their constituencies for feedback. The feedback will be provided in time so that the templates can be vetted at the October 20th SCC meeting.

7.4 Instructional Technologies Advisory Committee

Presented by; Don Bentley

SITAC had its first meeting of the academic year on Tuesday, September 26th.

The Open Education Resources working group had its first meeting of the academic year on Monday, September 25th. Future meetings are planned, and the time chosen will reflect availability of the members.

Both these committees encourage participation from members of the university community with an interest in these subject areas. Those interested can contact the OER Chair (Michel Castange) or the SITAC Chair (Don Bentley).

The CIO (Stephen O'Connor) is providing a \$20,000 pool of funds that departments can apply for to experiment with innovative instructional technologies. Application procedures are being worked out for the project funding proposals, expect a call for proposals in late October, with SITAC adjudicating the proposals at its November meeting. Proposals selected for funding will then present their results/successes/challenges encountered to the university community during the PD days in May.

8. Other Reports

8.1 Chair of Senate

As a result of Paul's absence, no report was presented.



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8.2 Vice Chair Senate

No report was presented.

8.3 VP Academic and Provost

No report was presented.

8.4 Board Report

Presented by: Chris Doll

The Board orientation was held on September 19th, and at the September 26th meeting the Board welcomed two new elected members and approved the Post Baccalaureate Certificate in Applied Behaviour Analysis – Autism.

In addition, the Board Academic Review Committee requested a review of their terms of reference.

The Board approved the statement of financial information 2016 and 2017 on the recommendation of the Audit Committee.

The Board Chair will meet with government in late October and at that time, raise the concern of the vacant seats on the Board.

9. Discussion Items

No discussion items were presented.

10. Other Business

No other business was presented.

11. Information Items

Members were requested to volunteer to fill the remaining vacancies on the various Senate subcommittees.

There being no further business, and on motion duly made and seconded, the meeting was adjourned at 5:30 pm.

Next Meeting: Tuesday, November 7th, 2017
