



SENATE MEETING  
 Tuesday, January 12, 2016 4:00 pm  
 Capilano University – LB322

MINUTES

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**Present:** Kris Bulcroft (Chair), Nanci Lucas (Vice-Chair), Don Bentley, Chris Bottrill, Brent Calvert, Leighan Crowe, Sacha Fabry, Rick Gale, Benjamin Glassen, Rhita Hassar, Deb Jamison, Sylvia Kind, David Kirk, Reini Klein, Brent Leigh, Grace Makarewicz, Karen McCredie, Kim McLeod, Grace McNab, Jennifer Moore, Natahsha Prakash, Emma Russell, Sandra Seekins, Michael Thoma, Stephanie Wells, Bacel Younan, Recording Secretary: Mary Jukich

**Regrets:** Julia Denholm, Darin Feist, Paul McMillan, Sharka Stuyt, Cheryl Webb, Daniel Yasinski

**Guests:** Eric Accili, Jessie Williams, Jordan Kallman

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The Chair called the meeting to order at 4:00 pm.

**1. Approval of Agenda**

*Rhita Hassar moved and Kim McLeod seconded:  
 The agenda be approved*

**CARRIED**

**2. Minutes**

Item #7.1, fourth line should be corrected to read that Kim McLeod is serving as the Acting Dean of the Faculty of Education, Health and Human Development.

*Jennifer Moore moved and Natahsha Prakash seconded:  
 The amended December 1, 2015 minutes be approved*

**CARRIED**

**3. Presentation – Alumni Association**

Eric Accili, Jessie Williams and Jordan Kallman presented a request to Senate to reconsider alumni representation on the current presidential search committee.

Members were reminded that the addition of a further member to the current presidential search committee would trigger a delay in the ongoing search process and that concerns brought forward by the Alumni Association were previously addressed at the October 6<sup>th</sup>, 2015 Senate meeting.

Senate reconfirmed its recommendation that, for the next presidential search committee, the Board considers adding Alumni Association representation.

**4. Chair and Vice-Chair's Reports**

***Chair's Report***

The campaign for student success raised approximately \$80,000 in bursary funding for students with a good participation rate by the Board and staff. The Foundation



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Board and the Advancement Office were acknowledged and thanked for their work in this successful campaign.

All positions on the Board of Governors are now filled, including the government appointees.

Senate was informed that the Chancellor's search process is underway.

***Vice-Chair's Report***

Kim McLeod was welcomed as the new Acting Dean of the Faculty of Education, health & Human Development.

In the absence of Paul McMillan, Nanci Lucas assumed voting rights for the Faculty of Arts and Sciences.

**5. Correspondence**

- 5.1 Letter from Alumni Association
- 5.2 Letter from HR Director – December 3, 2015
- 5.3 Letter from HR Director –December 17, 2015

The correspondence was received as presented.

**6. Business Arising**

**6.1 Update on Senate Stakeholder Meetings**

Members were informed that the presidential stakeholder meetings are tentatively scheduled for late February or early March and there will be further discussion on the Senate format at the February meeting.

Further concern was noted with regard to consideration of adding alumni representation to the presidential search committee.

*Benjamin Glassen moved and Grace McNab seconded:*

For the current Presidential Search Process, Senate recommends the Board considers adding Alumni Association representation in step 1, bullet #2 of the Process.

**DEFEATED**  
 4 abstentions

**7. New Business**

**7.1 Honorary Degree/ Administrator Emeritus / Faculty Emeritus**

The committee has undertaken a preliminary review of nominations received to date. The deadline for submissions is February 7<sup>th</sup>.



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**8. Standing Items**

8.1 **Academic Initiatives**

**9. Other Business**

No other business was presented.

**10. Committee Reports**

10.1 **Academic Planning and Program Assessment Committee**

*Presented by: Kim McLeod*

Senate was informed that Paul McMillan will serve as the Chair of the committee as a result of Kim's recent appointment to Acting Dean of the Faculty of Education, Health and Human Development.

The committee continues to work on its findings on assessment, as well as on revisions to its mandate and structure, and recommendations will be brought to Senate.

10.2 **Curriculum Committee**

*Presented by: Deb Jamison*

*Rhita Hassar moved and Jennifer Moore seconded:*

**16/01** SCC resolution 15/76 be endorsed by Senate.

**CARRIED**

*Rhita Hassar moved and Jennifer Moore seconded:*

**16/02** SCC resolutions 15/78 to 15/82 be endorsed by Senate.

**CARRIED**

*Kim McLeod moved and Leighan Crowe seconded:*

**16/03** SCC resolutions 15/83 and 15/84 be endorsed by Senate.

**CARRIED**

10.3 **Senate Budget Advisory Committee**

*Presented by: Nanci Lucas*

No update was provided as the committee is scheduled to meet on January 26<sup>th</sup>.

**11. Discussion Items**

11.1 No discussion items were presented.



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**12. Information Item**

**12.1 December 15<sup>th</sup> Discussion**

*Presented by: Nanci Lucas*

The meeting notes of December 15<sup>th</sup>, 2015 were provided as an information item.

**12.2 Senate Student Representative – By-election**

*Presented by: Karen McCredie*

A by-election is being called for student representative as a result of Zachary Thompson's resignation from Senate.

**12.3 Graduates**

*Presented by: Karen McCredie*

The Registrar submitted a list of 461 graduates that have been verified by the Registrar's office to have met the graduation requirements for their program.

There being no further business, and on motion duly made, the meeting was adjourned at 5:30 p.m.

**Next Meeting: Tuesday, February 2<sup>nd</sup> 2016**

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