

Capilano University

SENATE MEETING

Tuesday, October 7, 2008 4:00 pm LB322

MINUTES

PRESENT: Marion Haythorne (Chair), Nadine Bruce, Robert Campbell, Tony Cusanelli, Denis Dubord, Noah Fine, Susan Hogan, Karin Jager, Lindsay Kasting, Greg Lee, Trevor Page, Itidal Sadek, Jackie Snodgrass, Shoshana Somerville, Tammy Towill, Mary Lou Trinkwon, Catherine Vertesi, Recording Secretary: Mary Jukich

REGRETS: Casey Dorin, Dorothy Jantzen, Laurie Jensen, Reini Klein, Gordon Rudolph

GUESTS: Giselle Aiabens, Patrick Donahoe, Matty Harris, Karen Hodson, Towser Jones, Rae Nickolichuk, Shaun Stewart, Sarah Szloboda, Christine McLaren, Kaveh Namdaran, Milton Williams

1. APPROVAL OF AGENDA

Shoshana Somerville moved and Robert Campbell seconded that:
the Agenda be approved.

CARRIED

2. MINUTES

Amendment: Jillian Crowthers was spelled incorrectly under "Present" and under item #3. The correct spelling is "Gillian Crowther".

Sue Hogan moved and Mary Lou Trinkwon seconded that:

the Minutes of the September 2, 2008 meeting be approved with the noted amendment.

CARRIED

3. CHAIR'S REPORT

- The Chair noted that Capilano athletes, for the third year in a row, received the greatest number of scholar awards. Congratulations were sent out to these very intelligent athletes.
- The Chair attended her first CoEdCo (Council of Education Councils). Two major issues currently under discussion included whether as a new university, Capilano should continue attending the meetings and secondly whether Capilano and other newly designated universities should begin meeting as a separate group.

4. APPROVALS IN PRINCIPLE

None.

5. ECCC RESOLUTIONS

Presented by: Jackie Snodgrass

Jackie Snodgrass moved and Tammy Towill seconded that:

08/07 ECCC resolutions 08/80, 08/81, 08/82, 08/83 be received and adopted by Senate.

CARRIED**6. ECCC**

Presented by: Jackie Snodgrass

(a) Name Change

As Education Council transitions into Senate, it was suggested that the Education Council Curriculum Committee (ECCC) should be renamed to Senate Curriculum Committee (SCC).

Jackie Snodgrass moved and Nadine Bruce seconded that:

08/08 The Education Council Curriculum Committee (ECCC) be renamed to Senate Curriculum Committee (SCC).

CARRIED**(b) New Members**

As Melanie Fahlman-Reid and Janet Canning will no longer be able to attend Senate Curriculum Committee meetings, Meike Wernicke-Heinrichs will act as the representative for Humanities and Margaret Dulat will act as the representative for Pure and Applied Sciences.

Jackie Snodgrass moved and Robert Campbell seconded that:

08/09 Senate approve the granting of Senate Curriculum Committee voting rights for faculty members Meike Wernicke-Heinrichs and Margaret Dulat.

CARRIED**(c) Degree Program Approval Process**

Jackie announced that the Ministry has informed Capilano that as a university, Capilano is no longer required to submit new degree proposals for pre-approval by the Ministry before posting the full program proposal on the Post-Secondary Institution Proposal System (PSIPS). Accordingly, a revised Degree Program Approval Process was submitted for approval.

Jackie Snodgrass moved and Catherine Vertesi seconded that;

08/10 The revised Degree Program Approval process be approved by the Senate.

CARRIED**7. GRADUATES**

Presented by: Itidal Sadek

The Registrar presented a list of potential graduates. She noted that not all graduates have been evaluated for completion of credential.

Catherine Vertesi moved and Mary Lou Trinkwon seconded that:

08/11 Upon the verification by the Registrar's Office that all credential requirements have been met, the Chancellor and Senate of Capilano University approve the conferring of the credentials.

CARRIED

8. PLANNING COMMITTEE

- (a) Progress Report
Presented by: Jackie Snodgrass

Jackie gave a summary of the work currently being done by the Planning Committee, including drafting Senate bylaws, revising policy related to English Language requirements and developing a new numbering system for policies. She announced that Karin Jager had stepped down and asked Senate to appoint a new faculty member to the Committee. The new faculty member at Planning Committee will be Towser Jones.

- (b) Draft Policy – Senate Committee on University Honours (SCUH)
Presented by: Robert Campbell

Robert presented a draft policy for the mandate and structure of a Senate Committee on University Honours. This is a new awards committee that would recommend candidates to Senate for honorary degrees and for faculty emeritus.

Robert Campbell moved and Tammy Towill seconded that:

08/12 The draft policy for the Senate Committee on University Honours (SCUH) be approved by Senate.

CARRIED

9. UNIVERSITY TRANSITION

- (a) General Progress
Presented by: Greg Lee

Greg Lee gave an overview of the work that has been done to date as Capilano transitions into a university. Overall, transition issues and items are proceeding well, including the design of the Coat of Arms, Mace and establishing the ceremony of inauguration of the Chancellor. It was noted that operational work still needs to be completed, including resolving issues with regard to the proposed structure of the Senate.

- (b) Sub-Committee Report
Presented by: Tony Cusanelli

Senate was advised that the sub-committee was not yet in a position to make recommendations regarding the proposed structure of Senate. Progress has been made as some key criteria on structuring the Senate has been identified. Feedback that was gathered from the Capilano “community” meetings has been applied to a proposed model and the strengths and weaknesses of the model are being assessed. As well, the committee will obtain further information from other teaching institutions and also apply this information to the proposed model. The committee will present a revised or new model of the proposed Senate structure at the November Senate meeting.

Also, the committee is working on the definition of “faculty” and a working definition will be brought to the November Senate meeting.

- (c) Voting Members
Presented by: Marion Haythorne

(i) Students

Marion and Itidal announced that nominations for student representatives for the Senate are now open and will close on October 17 at 4:00 p.m. Information regarding the nominations is posted on the Capilano website and an email had also been sent to the students advising them of the elections.

A complaint from the students was registered indicating the students' dissatisfaction with regard to student representation on Senate. The students noted their concern that, overlooking the existing two vacancies, the terms of the current student members would terminate on October 31 leaving almost an entire month with no student representation on Senate. As well, the students' concern was noted that this situation occurred because elections were not called.

Catherine Vertesi moved and Robert Campbell seconded that:

- 08/13** The term of the two students currently on the Senate be extended until the elections of students is held to ensure that there is sufficient student representation at Senate.

CARRIED

(ii) Faculty

Due to various circumstances, there were three faculty vacancies on Senate. For the interim and until formal elections for Senate members take place, Rae Nickolichuk, Towser Jones and Milt Williams will assume positions on Senate to fill the vacancies. These faculty members were elected at department/division meetings.

Robert Campbell moved and Jackie Snodgrass seconded, amended that:

- 08/14** Senate approve the granting of Senate voting rights for faculty members Towser Jones, Rae Nickolichuk and Milt Williams until the new Senate is constituted.

CARRIED

There being no further business the meeting was adjourned at 4:45 p.m.

Next Meeting: Tuesday, November 4, 2008.