



## SENATE REGULAR MEETING

Tuesday, March 1, 2022 4:00 – 6:00 pm  
Capilano University – Library Room 322

### AGENDA

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#### ***Acknowledgement***

*We respectfully acknowledge the unceded lands of Lil'wat, Musqueam, Squamish, Sechelt and Tsleil-Waututh people on whose territories our campuses are located.*

1. **Welcome**
2. **Approval of the Agenda - Decision** Senate Members
3. **Approval of the February 1, 2022 Minutes – Decision** Senate Members  
Schedule 3
4. **Correspondence Received**
5. **Business Arising**
  - 5.1 Senate Self-Evaluation Committee – *Information* Robert Thomson
6. **New Business**
  - 6.1 Additional Spring 2022 Convocation Dates – *Information* Kyle Vuorinen  
Schedule 6.1
  - 6.2 Vice-Chair Nominating Committee – Vacancies – *Information* Paul Dangerfield
7. **Committee Reports**
  - 7.1 Academic Planning and Program Review Committee – *Decision* Sue Dritmanis  
    - 7.1.1 Stage 1 - Bachelor of Arts with a Major in Governance, Policy and Justice – [Link to Proposal](#) Schedule 7.1.1
  - 7.2 Bylaw, Policy and Procedure Committee – *Information* Corey Muench
  - 7.3 Curriculum Committee – *Decision* Deb Jamison  
    - 7.3.1 Resolution Memo Schedule 7.3.1  
[February 18 Agenda Package](#) / [February 18 Draft Minutes](#)
  - 7.4 Teaching and Learning Committee – *Information* Diana Twiss
  - 7.5 Budget Advisory Committee – *Information* Michael Thoma



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**8. Other Reports**

- |  |                  |
|--|------------------|
| 8.1 Chair of Senate - <i>Information</i>         | Paul Dangerfield |
| 8.2 Vice Chair of Senate – <i>Information</i>    | Stephen Williams |
| 8.3 VP Academic and Provost – <i>Information</i> | Laureen Styles   |
| 8.4 Board Report – <i>Information</i>            | Sonny Wong       |
| 8.5 Elder Report - <i>Information</i>            | Elder Latash     |

**9. Discussion Items**

**10. Other Business**

**11. Information Items**



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**Present:** Paul Dangerfield (Chair), Deanna Baxter, Oscar Blue, John Brouwer, Pardis Daneshyar, Sue Dritmanis, Lara Duke, Christy Goerzen, Kyle Guay, Miranda Huron, Deb Jamison, Khwaish Kochhar, Anthea Mallinson, Brad Martin, Zahir Montazar, Corey Muench, Essya Nabbali, Christina Neigel, Dennis Silvestrone, Anmol Singla, Laureen Styles, Michael Thoma, Robert Thomson, Diana Twiss, Kyle Vuorinen, Stephanie Wells, Stephen Williams, Recorder: Mary Jukich

**Regrets:** Iana Dokuchaeva, Brian Ganter, Elder Latash, Pouyan Mahboubi, Lesley Nelson, Sonny Wong

**Guests:** Eduardo Azmitia

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#### ***Acknowledgement***

*We respectfully acknowledge the unceded lands of Lil'wat, Musqueam, Squamish, Sechelt and Tsleil-Waututh people on whose territories our campuses are located.*

#### **1. Welcome**

The Chair called the meeting to order at 4:00 pm.

Dr. Christina Neigel, the new University Librarian, was introduced and welcomed to Senate.

Kartik Bharadwa, the new Vice President, People, Culture & Diversity, was introduced to Senate.

Jennifer Nesselroad was acknowledged for serving on Senate as the Acting Dean for the Faculty of Fine and Applied Arts.

In the absence of Brian Ganter, Deanna Baxter assumed voting rights for the Faculty of Arts and Sciences.

#### **2. Approval of the Agenda**

At the request of the Registrar, Item #6.2 was removed from the agenda.

*Paul Dangerfield moved and Brad Martin seconded:  
 To adopt the amended agenda.*

**CARRIED**



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#### 3. Approval of the Minutes

*Paul Dangerfield moved and Kyle Guay seconded:*  
 To adopt the January 11, 2022 minutes.

**CARRIED**

#### 4. Correspondence Received

No correspondence was received.

#### 5. Business Arising

None.

#### 6. New Business

##### 6.1 2022 Election Timeline

*Presented by: Kyle Vuorinen*

Senate was presented with the timeline for the upcoming student Senator elections, with the call for nominations on February 17<sup>th</sup>, and election results announced on April 8<sup>th</sup>. Four student voting seats are up for election with a term of August 1, 2022 to July 31, 2023.

##### 6.2 Graduates

This item was removed from the agenda.

##### 6.3 2023 Meeting Schedule

*Presented by: Paul Dangerfield*

Senate was presented with the 2023 Senate meeting schedule. The proposed meeting dates follow the schedule as for prior years, the first Tuesday of the month, except for January and May (to accommodate the Registrar's Office), and August (to accommodate faculty returning from summer break).

On discussion, a question was raised on whether consideration was given to possible conflicts between the scheduled meeting dates and dates of religious and other customary days of celebration. In this regard, the meeting schedule will be forwarded to the Bylaw, Policy and Procedure Committee for their review.

*Paul Dangerfield moved and Diana Twiss seconded:*



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**22/05** The 2023 Senate meeting schedule be adopted as presented.

**CARRIED**  
**1 Abstention**

#### 6.4 Senate Self Evaluation Committee

*Presented by: Paul Dangerfield*

The Self-Evaluation Committee was requested to convene to begin work on the Senate self-evaluation survey.

#### 7. Committee Reports

##### 7.1 Academic Planning and Program Review Committee

*Presented by: Sue Dritmanis*

The Committee met on January 18<sup>th</sup> and reviewed three concept papers and the following recommendations were presented to Senate.

The concept paper evaluation framework was provided as a reference document.

##### 7.1.1 Concept Paper – Criminal and Social Justice

*Deb Jamison moved and Lara Duke seconded:*

**22/06** Senate approve the Concept Paper for the Bachelor of Arts degree in Criminology and Social Justice.

**CARRIED**

##### 7.1.2 Concept Paper – Financial Planning

*Jennifer Nesselroad moved and Kyle Guay seconded:*

**22/07** Senate approve the Concept Paper for the Post-Baccalaureate Certificate and Diplomas in Financial Planning.

**CARRIED**

##### 7.1.3 Concept Paper – Tourism

*Stephanie Wells moved and Lara Duke seconded:*

**22/08** Senate approve the Concept Paper for the Master's in Responsible Tourism.

**CARRIED**



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#### 7.2 Bylaw, Policy and Procedure Committee

*Presented by: Corey Muench*

##### 7.2.1 Academic Integrity Procedures

The Committee met on January 25<sup>th</sup> and completed the review of the Academic Integrity Procedures. The revisions were mainly reorganizing the document into a more legible framework, adding timelines, and ensuring the document was easy to understand.

On discussion and review of the document, a suggestion was presented that in order to enhance clarity, to change the word “conditions” to “circumstances exist” in sections 4.5 and 4.6, as well as move the placement of the word “only” in section 6.1(a), (d) and (e).

In addition, a suggestion was presented that support resources are available to students who receive notification of possible infractions. In this regard the Vice President, Academic and Provost will follow up with the Student Affairs Office.

*Corey Muench moved and Diana Twiss seconded:*

**22/09** The revisions to the Academic Integrity Procedures be recommended to Senate for approval.

**CARRIED**

#### 7.3 Curriculum Committee

*Presented by: Deb Jamison*

##### 7.3.1 Resolution Memorandum

The resolutions brought forward from the January 21, 2022 Senate Curriculum Committee meeting were presented to Senate for approval.

##### 7.3.2 Interaction Design Diploma

*Deb Jamison moved and Kyle Guay seconded:*

**22/10** Senate approve SCC Resolutions 22/01 and 22/02

**CARRIED**



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On review of the remaining SCC Resolutions, a concern was raised that there was an error with the course number in Resolution 22/10. In this regard, Resolution 22/10 was removed from the approval and will be brought back to the March Senate meeting.

*Deb Jamison moved and Lara Duke seconded:*

**22/11** Senate approve SCC Resolutions 22/03 to 22/09.

**CARRIED**

#### **7.4 Teaching and Learning Committee**

*Presented by: Diana Twiss*

The Committee met on January 18 and was provided with report from Creative Activity, Research and Scholarship, as well as a report from the Indigenous Education and Affairs Office which included an update on the development of the Indigenous Plan.

#### **7.5 Budget Advisory Committee**

*Presented by: Michael Thoma*

The Senate Budget Advisory Committee met on January 27, 2022, at which time Toran Savjord reported that the impact of COVID-19 has affected the scope and scale of the integrated planning process, which is now in the second year of the three year plan, and placing the focus on implementation and refinement in forming next year's plan. This report was followed by a presentation by Tally Bains on the January forecast and fiscal 2022/2023 budget, which included a detailed presentation and review of the budget documents for information and discussion. It was noted that budgets are developed using a conservative approach to ensure financial health and sustainability of the University. For example, a net decrease in international enrollment due to COVID-19 will be reflected in the Fiscal 2022/23 budget. Discussion included requests by members of the Committee for clarification regarding the Ministry's mandate letter, capital reserves, the contingency for capital projects, and funding for the planned digital transformation for the university.

*Michael Thoma moved and Brad Martin seconded:*



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**22/12** Senate accept for information the budget documents were reviewed by the Committee and that the Committee accordingly fulfilled its mandate for the 2022/2023 budget process. **CARRIED**

## 8. Other Reports

### 8.1 Senate Chair

Paul Dangerfield provided the Chair's report, including the following highlights:

- Everyone was welcomed back to campus, and were acknowledged and appreciated for their work in getting the campus back to in-person.
- Appreciation was presented to both the Budget Advisory Committee and to the community at large for completing another year of forecasting, budgeting and integrated planning in a virtual space. The budget process is nearly complete and will be brought to the Board on February 22<sup>nd</sup>. In terms of this year's budget, the Chair remains confident that the University continues to do well in difficult times. In terms of enrollment, it is anticipated that the flow through from international students not being on campus, in addition to the current international and domestic students graduating this June, will continue to have an impact across the University for a further year. In this regard, the Chair will be putting together work specifically around recovering from the pandemic.
- The Chair will be at the Kálah-ay campus next week to welcome and celebrate Elder Joe.
- The University recently received funding from the Ministry of Advanced Education in support of the new Centre for Childhood Studies. The University is also nearing completion of its own fundraising activities with a final push next week which will include ads in the North Shore News. It is anticipated that the construction of the Centre could begin September of next year.

### 8.2 Senate Vice-Chair

Stephen Williams, Vice-Chair, did not present a report.

### 8.3 VP Academic and Provost





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Lauren Styles provided the Vice President Academic and Provost report as follows:

- QAPA site visit January 10 and 11, 2022  
Two day visit that involved a range of faculty, staff, and administrators at the university; a special thanks to deans and faculty involved with the four program review and Academic Initiatives and Planning and that been involved leading up to the site visit.

We have received the external reviewers report on time last week, and the commendations (7), affirmations (7), and recommendations (9). I am pleased to share with Senate that the reviewers were very impressed with the commitment to quality assurance and quality improvement, and the substantive progress that has been accomplished particularly in the three to four years. The next steps were shared, including a reconnecting with the advisory group for input into the response to the external review. Additional updates will be provided at a future Senate meeting.

- As part of actioning commitments with Illuminating 2030 there are two faculty doing project work with AIP focusing on identifying policy gaps and structures required for graduate education. This involves review of current policies and exploring models with graduate degrees at similar sized institutions with similar program profiles (e.g., primarily undergraduate).
- There has been a second call for proposals for micro-credentials – one has been submitted from the Faculty of Arts and Sciences.
- The Academic Accommodations policy and procedures is under active review; academic leadership has provided advice and perspectives and a number of constituent groups are being engaged for input and views. This work is being facilitated and lead through Student Affairs. Senators were invited to participate in the open consultation sessions as they are able to.
- Miranda Huron, Director, Indigenous Education and Affairs provided an update on the developing Indigenous Plan, highlighting input to date of students, Faculties and departments across the university, the Indigenous Education Advisory Committee, and the local territorial rights holders. A draft version will



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be shared for additional input and perspectives with an anticipated timeline for Senate review in April.

#### 8.4 Board Report

A report was not presented as the Board representative was absent.

#### 8.5 Elder Report

A report was not presented as Elder Latash was absent.

#### 9. Discussion Items

No discussion items were presented.

#### 10. Other Business

No other business was presented.

#### 11. Information Items

No information items were presented.

*Paul Dangerfield moved and Brad Martin seconded:*

To extend the Senate meeting to 6:20 pm.

**CARRIED**

#### 12. In Camera Session

The meeting moved to in camera at 5:50 pm.

*Paul Dangerfield moved and Kyle Guay seconded:*

To move in camera.

**CARRIED**

*Paul Dangerfield moved and Lara Duke seconded:*

To move out of in camera.

**CARRIED**

The meeting was adjourned at 6:15 pm.

**Next Meeting: Tuesday, March 1, 2022**

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# MEMO

**To:** Paul Dangerfield, President and Chair of Senate  
**From:** Kyle Vuorinen, Registrar  
**Subject:** Additional Dates for Spring 2022 Convocation  
**Date:** February 18, 2022  
**cc:**

## ADDITIONAL DATES FOR SPRING 2022 CONVOCATION

As a result of the postponement of the February convocation ceremonies, University Events has advised that additional days are required for our June convocation. These additional dates will also accommodate for any students who graduated during the pandemic and wish to take part in our in-person convocation celebrations.

The following dates are being revised:

- Spring 2022 convocation ceremonies will take place from June 7<sup>th</sup> to 10<sup>th</sup>, 2022 (previously June 9<sup>th</sup> & 10<sup>th</sup>)

I ask that Senate accept these revisions to the Spring 2022 convocation schedule as information.

## SENATE REPORT

<b>AGENDA ITEM:</b>	<b>Stage 1 Proposal – Bachelor of Arts with a Major in Governance, Policy and Justice</b>
<b>PURPOSE:</b>	<input checked="" type="checkbox"/> <b>Approval</b> <input type="checkbox"/> <b>Information</b> <input type="checkbox"/> <b>Discussion</b>
<b>MEETING DATE:</b>	<b>March 1, 2022</b>
<b>PRESENTER:</b>	<b>Sue Dritmanis</b>

### PURPOSE

The Bachelor of Arts with a Major in Governance, Policy and Justice (GPJ) is a multi-disciplinary, modular, 120-credit degree that aims to provide a broad-based, applied, and interdisciplinary approach to the interconnected study of Philosophy, Politics, and Economics (PPE) by exploring subjects of common concern to each. The program at Capilano University will be unique in combining the theoretical core disciplines of PPE with applied elements such as stackable micro-credentials, public-oriented experiential and work-integrated learning, and capstone research projects.

### BACKGROUND

The Major in GPJ builds on existing resources in the philosophy, politics and economic departments within the Faculty of Arts & Sciences. Most required lower-level courses are already on offer; up to six new courses at the upper level will be developed to deliver the proposed curriculum. The proponents also intend to collaborate with other degree programs currently in development such as the Bachelor of Environment and Society with whom they plan to share modules.

The program aims to enrol 20 students each year, preparing them for work in public administration, economics, social justice, politics, law, and public health. Graduates will have transferable skills in demand by employers, including critical thinking, clear writing and communication, and the ability to understand and navigate empirical and social science data. Supporters of the proposed Major noted its reliance on a successful foundational model, the PPE program at the University of Oxford.

There are no GPJ or PPE-inspired degrees in the Vancouver area. Comparable programs are Langara's Applied Social Science and Humanities diploma, and UBC's Coordinated Arts Program, neither of which are full-fledged degrees.

The program will include some applied modules (groupings of upper-level courses) where students can focus the foundational knowledge they learn in specific areas. These include modules on Environmental Issues, Indigenous Politics and Affairs, and Global Justice. Students

will also have the opportunity to put this knowledge into practice in the form of work-integrated learning. Thus, graduates will have the knowledge and experience to contribute to many solutions to social issues and government priorities, including those related to climate change and the environment, outlined in the BC Climate Leadership Plan. They will be well-situated to respond and pursue the project of reconciliation, outlined in the Federal Government's Truth and Reconciliation Commission of Canada: Calls to Action.

## **DISCUSSION**

Members of the Senate Academic Planning and Program Review Committee requested that the proponents update the proposal with current information from the 2022 BC Labour Market Outlook report. Subsequently, Academic Initiatives & Planning (AIP) confirmed that the job data remains identical. It was noted, however, that the salaries for all five identified National Occupation Classification codes have increased. In the event that the proposal is approved by Senate and the Board, AIP will ensure that the Economic Benefits table in Section C is updated prior to submission to the provincial Degree Quality Assessment Board.

## **RECOMMENDATION**

*THAT Senate recommend the Stage 1 proposal for the Bachelor of Arts with a Major in Governance, Policy and Justice be sent to the Board for approval.*



**SENATE CURRICULUM COMMITTEE  
RESOLUTION MEMO**

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**DATE:** February 22, 2022  
**TO:** Paul Dangerfield, Chair, Senate  
**FROM:** Deb Jamison, Chair, Senate Curriculum Committee

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The following motions were carried by the Senate Curriculum Committee at its meeting on February 18, 2022:

- 22/10** The new course, AHIS 140 – Ancient Persian to Contemporary Iranian Art, as well as Cap Core designation under the headings *Culture and Creative Expression* and *Self and Society*, be recommended to Senate for approval.
  
- 22/11** It be recommended to Senate for approval that the residency requirement for the Bachelor of Arts Degree – Applied Behaviour Analysis (Autism) continue to be reduced from 50% to 25% for distance students on a further interim basis, to be reviewed again in one year.
  
- 22/12** The new course, GEOG 355 – Urban Ecology, as well as Science designation and Cap Core designation under the headings *Science and Technology* and *Self and Society*, be recommended to Senate for approval.
  
- 22/13** The new course, GEOG 435 – Energy, Communities and Environmental Change, as well as Science designation and Cap Core designation under the headings *Science and Technology* and *Self and Society* be recommended to Senate for approval.
  
- 22/14** The prerequisite revisions to BFIN 351 – Taxation I be recommended to Senate for approval.
  
- 22/15** The prerequisite revisions to PHIL 306 – Family Ethics be recommended to Senate for approval.
  
- 22/16** The Senate Curriculum Committee recommends to Senate the operationalization for Cap Core requirements set out in the memo from the Registrar’s Office dated November 16, 2021.
  
- 22/17** The 2023 Senate Curriculum Committee meeting schedule be approved as presented.

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Deb Jamison, Chair  
Senate Curriculum Committee

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Paul Dangerfield  
Chair, Senate

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Date: Feb 22, 2022

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Date: