

Policy No.	Officer Responsible		
S1989-02	Senate		
Policy Name			
Academic Honours			
Approved by	Replaces	Category	Next Review
Senate	EC1989-02		
Date Issued	Date Revised	Related Policies, Reference	
1989	March 2011		

There are two types of academic honours at Capilano University: term honours and graduation honours.

1. Term Honours

1.1 Dean's List

Students who fulfill the following conditions in a given term will be awarded standing on the Dean's List:

- achieve a minimum of 3.67 on their Term Grade Point Average (TGPA),
- have no "Incompletes", no "No Credits Granted" and no "Fail" grades, and
- complete a minimum of 12 credits for the term.

1.2 Merit List

Students who fulfill the following conditions in a given term will be awarded standing on the Merit List:

- achieve a minimum of 3.67 on both their TGPA and Cumulative Grade Point Average (CGPA),
- have no "Incompletes", no "No Credits Granted" and no "Fail" grades, and
- complete fewer than 12 credits for the term.

Students who achieve Dean's List or Merit List standing receive a congratulatory letter from the University recognizing their achievement.

Dean's List/Merit List designation is recorded on the permanent student record and shall appear on the student's official transcript of academic record.

2. Graduation Honours

2.1 Graduation with Distinction—all credentials except Bachelor Degrees

Students are eligible for the Graduation with Distinction if they fulfill the following conditions:

- complete a Capilano University credential of 30 or more credits of which no more than 20% of the program's credits can be Credit/No Credit grades,
- achieve a minimum CGPA of 3.75, based on courses used to satisfy program requirements,
- have no grade lower than C+ in the program requirements.

While credit may be given for transfer, equivalence, and so forth, the associated grades will not be used in calculating the program CGPA.

Graduation with Distinction is recorded on the permanent student record and shall appear on the student's official transcript of academic record and on the parchment.

2.2 Graduation with Distinction—Bachelor Degrees

Students are eligible for the Graduation with Distinction if they fulfill the following conditions:

- complete a Capilano University Degree in which no more than 20% of the credits can be Credit/No Credit grades,
- achieve a CGPA of 3.75 based on 300 and 400 level courses used to satisfy Capilano requirements,
- have no grade lower than C+ in the program requirements at the 300/400 level.

While credit may be given for transfer, equivalence, and so forth, the associated grades will not be used in calculating the program CGPA.

Graduation with Distinction is recorded on the permanent student record and shall appear on the student's official transcript of academic record and on the parchment.