



Indigenous Digital Accelerator  
Application Form

**Here's how the intake process works for applicants:**

- 1) Applicants complete and submit (email: [ida@caplanou.ca](mailto:ida@caplanou.ca)) the eligibility (see page 4) and application form. **Step One and Step Two**
- 2) Our IDA Operating Committee meets and determines which applicants will move forward to the in-person interview.
- 3) Selected applicants will be contacted to schedule an interview with the IDA Operating Committee via video chat. **Step Three**
- 4) If you are selected for the accelerator program, our Program Manager will reach out with the details and next steps. **Step Four**

**Before you apply, please ensure you are eligible (see page 4 for more details). We are committed to keeping you informed and even if your application is unsuccessful, we will let you know.**

**Use this Checklist to ensure you have completed all segments of the application:**

- Declaration of Indigenous Identity (page 2)
- Waiver form (page 3)
- IDA Eligibility Form (page 4)
- Application Form filled and signed (page 5 – 8)
- Supporting documents (ex: Business plan, etc.) attached separately



## Declaration of Indigenous Identity

The purpose of this form is to collect data and information regarding Indigenous identity, which will better support IDA clients and support Capilano University's commitment to Decolonization and Indigenization. Please fill out the form below and sign before submission.

First Name:	Last Name:
Indigenous Nation:	
Indigenous Ancestry: (please select one)	
<input type="checkbox"/> Status/First Nations of Canada <i>If status, please provide number, community, and Nation</i> Status Card Number: Community Name: Province or Territory:	
<input type="checkbox"/> Metis <i>If Metis, please provide Number, Community, Province</i> Registered Metis Number: Name of Metis Community: Province or Territory:	
<input type="checkbox"/> Non-Status/First Nations of Canada <i>Non-status please contact the Program Manager to discuss eligibility and required supporting documents</i>	
<input type="checkbox"/> Inuk <i>If Inuk, please provide General Identification Number (G.I.C)</i> G.I.C number: Name of Community: Province or Territory:	

I, \_\_\_\_\_ declare that the information on this form is up to date  
and filled out correctly.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date



**Indigenous Digital Accelerator  
Waiver Form**

NAME OF APPLICANT:	CARD NUMBER (Status, Metis, G.I.C):
REGISTERED BAND/METIS/COMMUNITY NAME:	REGISTERED BAND/METIS/COMMUNITY CONTACT:  Email:  Phone:

I \_\_\_\_\_ hereby authorize The Indigenous Digital Accelerator (IDA) and Capilano University to obtain my information regarding enrollment and connection to Community. I understand that any information released will be held in confidence by the IDA and Capilano University.

I \_\_\_\_\_ understand that any false or misleading claims will automatically dismiss my application.

Signature:

Date:

\_\_\_\_\_

\_\_\_\_\_



## Indigenous Digital Accelerator Eligibility Form

The Indigenous Digital Accelerator (IDA) provides resources to nurture Indigenous business growth in the tech, digital-creative and cultural sectors. The IDA scales up early-stage Indigenous companies with high growth, commercialization, and innovation potential within a framework that emphasizes community development and low environmental impact. The IDA also assists in addressing Indigenous participation gaps. The IDA accelerator program can last up to one year for participants.

Those who are eligible may apply for the Indigenous Digital Accelerator (IDA) at Capilano University  
Eligibility requirements:

- Resident of B.C.
- Majority Indigenous owned and operated
- Established Business of 1 year
- For-profit business only

Address of Business:	
Majority Indigenous owned (51 % or higher)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
How long has your business been in operation?	
Is this business for profit	<input type="checkbox"/> Yes <input type="checkbox"/> No



## Indigenous Digital Accelerator Application Form

Please fill out the required fields in the form below and submit via email to: [ida@capilanou.ca](mailto:ida@capilanou.ca)

### Section 1:

#### A) Business Identity

First name:	Last name:
Job title:	Company:
Address:	
City:	Province:
Email:	Phone number:

#### B) Digital Portfolio:

Website:	
Instagram handle:	
Facebook page:	
Twitter handle:	
Other social media accounts:	

#### C) Where did you hear about the IDA program?

- Search Engine
- Social Media
- News
- Referral *name/business/organization:* \_\_\_\_\_
- Other (please specify) \_\_\_\_\_

1. Your role in the company: Founder, CEO, Vice President, etc.	
2. What is your sector / industry?	
3. Is your company majority Indigenous owned?  <input type="checkbox"/> 100% Indigenous owned <input type="checkbox"/> 51% Indigenous owned	4. Is this business owned:  <input type="checkbox"/> By an independent Indigenous entrepreneur? <input type="checkbox"/> Other (please specify)
5. Is your company:  <input type="checkbox"/> Sole proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Incorporated	6. How do you file your taxes for your business?  <input type="checkbox"/> Home-based business <input type="checkbox"/> Sole proprietorship <input type="checkbox"/> Incorporated <input type="checkbox"/> Other
7. How many years has your business been operating?	
8. Please indicate the stage you are at with your company: E.g., Development/Validation, Launch/Efficiency, Growth/Scale	
9. Tell us about your business — please specify how your business fits with the digital mandate of the Indigenous Digital Accelerator. (500 word maximum)	

10. How many new jobs (e.g., new hires, training for staff, film, or digital tech roles, etc.) do you anticipate will be created from your company's participation in the Indigenous Digital Accelerator? (500 word maximum)

11. How many Indigenous youth (ages 16-28) do you believe will be trained as a part of your company's participation in the Indigenous Digital Accelerator? (500 word maximum)

12. What was your revenue for the last fiscal year?

13. Are export sales generated from the business, if so, approximately how much export sales were generated in the last year?

14. Does your company have funding?

Yes

No

15. *If yes, please describe the type of funding have you had?*

- Bootstrapping - building a company from the ground up with nothing but personal savings, and with luck, the cash coming in from the first sales.
- Government Funding – including Community Futures, Aboriginal Entrepreneurship Program: Access to Capital
- Angel Funding
- Venture Capital
- Other *If "Other", please specify the type of funding you have received:*

16. Please share key areas (up to 5) where the Indigenous Digital Accelerator can help your business advance (500 word maximum)

17. Please share how your business and/or business idea supports your community, Nation and/or Indigenous community (500 word maximum)



18. Do you have a business model: Who do you sell to, and how? (500 word maximum)

19. Who are your competitors?

20. Please describe your customer base. Do you have users? If so, how many?

21. How many employees do you have (including the founders)? What are the employees' roles and backgrounds? Please specify the number of full-time equivalents. The minimum is 1 (you) even if you are not working on this full time. Please enter everyone's name, role, and background; one individual per line. Example: John Doe, Owner/operator of Xyz company (500word maximum)

22. What unique value does your company provide: How are you solving a problem, how is it different than what is already out there? Do you have intellectual property, unique processes? (500 word maximum)

23. What does the market opportunity look like? (Please let us know if you have secondary, and/or primary research data?) (500 word maximum)

24. Have you worked with any other incubators/accelerators?

- Velocity
- Accelerate Okanagan
- New Ventures BC
- Other (please specify)

25. Are there any outstanding legal issues? (E.g., Intellectual Property (IP))

Providing false or misleading information will be cause for termination of participation in the Indigenous Digital Accelerator (IDA) program and the recouping of any funds provided.

I solemnly declare that all the documents and statements made in this application are true.

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Signature

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Date